

Town of Natick

Council on Aging Board Executive Subcommittee Meeting Minutes

DAY, DATE, TIME & FORMAT

Monday, February 2, 2026

12:00 PM in Conf Room 125

1. CALL TO ORDER

Saul Beaumont called the meeting to order at 12:05 pm. Attendees included subcommittee members: Saul Beaumont (Chair), Sal Pandolfo (Zoom), and Jim Fitzgerald. Donna Tarutz, the Director of COA and Human Services also attended.

2. REVIEW SUBCOMMITTEE/WORKGROUP ORGANIZATIONS and MEETING PURPOSE

- The Speakers Workgroup will be informing the COA Board about speakers for the March meeting. They are from the Natick Police Department: Lt. Chad Howard, Detective Gregory Lanoue. A point of discussion at the upcoming COA board meeting will be whether or not we should advertise via an E-Blast that they (Natick Police) will be speaking to the COA Board. Sal plans on coordinating this talk with Natick Police sometime in February.
- Governance Subcommittee: The Rules of Governance has been updated. It will be distributed with the Agenda so the COA Board can review the changes. The two changes are: (1) associate members will now have a 3 year appointment and (2) requirement for the Select Board to approve COA Board Governance changes will be deleted. After discussion at the February COA Board meeting, the changes will be voted upon at the March COA Board meeting.
- The Programs workgroup was discussed briefly. Saul, Jim, and Jan will try to have a phone call this week to see if everyone is on the same page about how this workgroup should function.

3. SUBCOMMITTEE DISCUSSION

- Donna did meet with the Friends last month and will report on that at the upcoming COA Board meeting. It was noted that the Friends provide coffee every morning for people coming into the NCSC.
- The COA Budget request has been submitted to the Town. It is not officially approved until Town Meeting. COA Board requested to see the budget. Donna will investigate if that is possible.
- Donna stated she will be out indefinitely starting February 11th and Angela will be covering. Saul requested that Jim make sure Angela is on distribution of COA Board emails.

4. FINALIZE AGENDA FOR UPCOMING COA BOARD MEETING SCHEDULED February 9, 2026

Agenda was discussed and finalized based on the above discussion.

5. APPROVE MINUTES FROM LAST SUBCOMMITTEE MEETING HELD January 5, 2026

Sal Pandolfo moved to accept the minutes as is. Jim Fitzgerald seconded. All approved.

6. DISCUSS LAST COA BOARD MEETING DRAFT MINUTES HELD January 12, 2026

No issues were raised.

7. REVIEW LOGISTICS FOR NEXT SUBCOMMITTEE MEETING

Plan is to have the Executive Subcommittee meeting on March 5, same place, same time.

8. ADJOURN

Saul Beaumont called the meeting to close at 12:35 pm. Jim Fitzgerald moved to adjourn. Sal seconded. All agreed.

Respectfully drafted by Jim Fitzgerald, COA Secretary