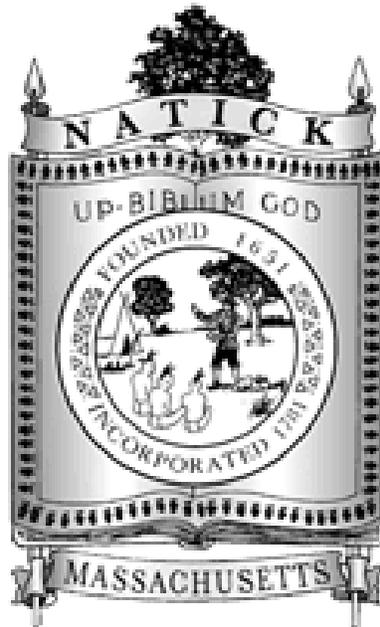


# *Town of Natick*

## *2014 Fall Annual Town Meeting*



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## **Recommendations of the Natick Finance Committee**

October 21, 2014 – Natick High School – Natick, MA



## *Town of Natick*

2014 Fall Annual Town Meeting – Town Meeting Information Book

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**Please bring this book with you to the  
2014 Fall Annual Town Meeting**

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**\*\*\*PLEASE NOTE\*\*\***

**In accordance with the Town Charter  
and By-Laws, the Fall Annual Town  
Meeting must commence on the 3<sup>rd</sup>  
Tuesday of October each year, which is  
October 21, 2014.**



# Town of Natick

2014 Fall Annual Town Meeting – Finance Committee Recommendation Book

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*2014 Fall Annual Town Meeting – Finance Committee Recommendation Book*

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*2014 Fall Annual Town Meeting – Finance Committee Recommendation Book*

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# ***Town of Natick***

*2014 Fall Annual Town Meeting – Finance Committee Recommendation Book*

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## Finance Committee *Town of Natick, Massachusetts*

October 10, 2014

Greetings to all Town Meeting Members and Citizens of Natick,

This report contains the Natick Finance Committee recommendations for all of the articles appearing on the 2014 Fall Annual Town Meeting Warrant.

Under the Town's Charter and By-Laws, the Finance Committee is required to "consider all matters of business included within the articles of any warrant for a Town Meeting, and shall, after due consideration, report thereon, in print, its recommendation as to each article" (Natick By-Laws, Chapter 23, Section 4). In accordance with the Town of Natick By-Laws, this report and recommendations are respectfully submitted for your consideration.

This warrant contains a variety of financial and non-financial articles for consideration:

- On the financial side there are a number of recurring matters, including adjustments to the Fiscal Year 2015 operating budget, appropriation to the Town's stabilization funds, and capital equipment and improvements. There are also requests for funding from mitigation funds for design of street improvements, a sewer pumping station and the Cochituate Rail Trail design.
- The non-financial side includes recurring matters such as the Personnel Board Pay Plan and committee reports. New matters to consider include various citizen petitions for Town and Zoning By-Law changes as well as home rule petitions for Shaw Park, Tax Increment Financing (TIF) articles and the establishment of three study committees (Sawin House, Conservation Fund and Municipal Non Union Personnel Policies, Practices and Procedures).

To accomplish this, the Finance Committee – both as a whole and in subcommittee – met 13 times throughout the month of September and October. All of the Finance Committee recommendations were made after conducting duly noticed public hearings and open meetings of the Finance Committee Subcommittees and the Finance Committee as a whole. In reaching its recommendations the Finance Committee has taken into account comments and data gathered from all of the article sponsors, Town department heads, Town and School Administrations, Town Boards and Commissions, and the public at large.

As in previous years, extensive and constructive discussions were held on these articles, and the narratives in this Recommendation Book strive to provide a summary of those discussions so that Town Meeting members can gain insight into the thought and rationale of the Finance Committee in reaching our recommendations.

Town Meeting members are urged to study this information carefully in preparation for Town Meeting.

There were 2 articles (11 and 38) that were not heard before this recommendation book was written. These are expected to be heard before Town Meeting and will be presented as an addendum before the first night of Town Meeting. The lack of a recommendation at the time of this writing should in no way reflect either positively or negatively on the merits of these articles.

Several articles did not achieve the eight Finance Committee votes needed for a recommendation as is noted in this book. In addition, several articles were referred because of questions raised during the hearings. Some or all of these may be considered again by the Finance Committee prior to Town Meeting and if so, will be also presented as an addendum before the first night of Town Meeting.

This Recommendation Book contains a great deal of important information and is the result of a large group effort. Many volunteers, especially the fifteen members of the Finance Committee as well as many members of other committees and boards and Town staff, work diligently to help bring all this information to Town Meeting. A number of meetings lasted late into the night and again required a considerable amount of effort and sacrifice on the part of committee members, Town officials, citizen petitioners, other volunteers, families, and friends that should not go unrecognized.

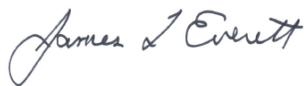
We would like to express our thanks and appreciation for all of the hard work and dedication contributed by all of the Town officials, members of boards, committees and departments, as well as many concerned citizens, for their cooperation, participation, and openness during our public hearings. Natick is fortunate and well served to have the high caliber professionals and volunteers acting on our behalf.

As always, we would also like to direct a huge amount of appreciation and respect to Ms. Joyce Towers and Ms. Lisa Smith, our recording secretaries, for the consistently high quality of our meeting minutes. Their efforts are instrumental in assisting us to make information about our meetings as transparent and accessible as possible.

Information relating to the Finance Committee may be found on the Town's public website, at <http://www.natickma.gov/finance-committee> . Any questions or comments about the Finance Committee may also be submitted to us via a link on that web page.

Thank you for your continued support

Respectfully submitted,



James L. Everett

Chairman

Karen Adelman Foster

Mari Barrera

Jimmy Brown, Vice Chair

John Ciccariello

Cathleen Collins

Catherine Coughlin

Bruce Evans, Secretary

Michael Ferrari

Jonathan Freedman

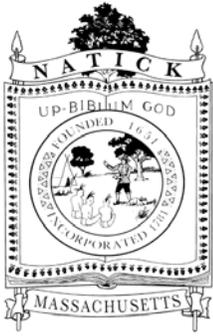
Patrick Hayes

Mark Kelleher

Jerry Pierce

Chris Resmini

Ed Shooshanian



# TOWN OF NATICK

Massachusetts 01760

[www.natickma.gov](http://www.natickma.gov)

*Martha L. White*  
Town Administrator

*Jeffrey Towne*  
Deputy Town Administrator/  
Finance Director

*William Chenard*  
Deputy Town Administrator/  
Operations

## TOWN ADMINISTRATOR'S REPORT TO THE 2014 FALL ANNUAL TOWN MEETING UPDATE REGARDING FISCAL YEAR 2015 BUDGET

October 21, 2014

There are a number of appropriations requested at the upcoming 2014 Fall Annual Town Meeting under various Financial Articles, as follows:

Article	Description of Article	Amount
3	Appropriate Fed Ex Mitigation Funds for Design of Route 30/Speen Street Intersection	75,000
4	Appropriate L.A. Fitness Mitigation Funds for Upgrades to the Travis Road Sewer Pumping Station	164,000
5	Appropriation of Funds for Cochituate Rail Trail Design	300,000
19	Appropriate Funds to Audit Conservation Fund	20,000
20	Establish Study Committee: Conservation Commission Fund	1,500
21	Rescind Authorized, Unissued Debt	(142,000)
22	Unpaid Bills	-
24	Fiscal 2015 Omnibus Budget	685,289
25	Stabilization Fund	150,000
26	Stabilization Fund – Operating/Rainy Day	625,000
27	Stabilization Fund – Capital	2,005,092
28	Stabilization Fund – I&I	1,126,406
29	Stabilization Fund – One-to-One Computers – School	100,000
30	Other Post Employment Benefits (OPEB) Fund	250,000
32	Capital Equipment	1,717,800
33	Capital Improvement	2,422,050

Before reviewing these specific proposals, a brief explanation is warranted to clarify the Town's overarching current and projected financial position (including our Free Cash Certification as of 7/1/2014), to review the changes that have occurred since the 2014 Spring Annual Town

Meeting, summarize the collective impact of these items on our projected capital and operating budgets, and to outline the Administration’s long term financial perspective.

**FY 2014: YEAR IN REVIEW AND RESULTING FREE CASH**

Overall, actual revenue collections in FY 2014 exceeded our beginning-of-year projections. Actual tax collections were slightly lower than projections (although still close to 100%), but this was more than offset by higher than projected local receipts, resulting in overall revenues in excess of projections.

**FY 2014 General Fund Revenues - Preliminary\***

General Fund Revenue Summary	Budget		Actual		Difference	
					\$	%
Property Tax Levy	\$	93,436,666	\$	92,881,529	\$	(555,137) 99.47%
State Aid (excludes offsets)	\$	12,106,168	\$	12,070,791	\$	( 35,377) 99.71%
Local Receipts	\$	10,591,750	\$	14,004,838	\$	3,413,088 132.22%
Available Funds	\$	1,016,688	\$	1,016,688	\$	- 100.00%
Enterprise Receipts	\$	2,355,825	\$	2,355,825	\$	- 100.00%
<b>Total</b>	<b>\$</b>	<b>119,507,096</b>	<b>\$</b>	<b>122,329,671</b>	<b>\$</b>	<b>2,822,574 102.20%</b>

*\*Note: Final revenues may change slightly from what is shown above.*

Our Financial Management Principles stipulate that “revenue estimates should be realistic, yet conservative, to minimize the potential of shortfalls in the subsequent year’s operating budgets and corresponding impacts on free cash.”

This Administration is deliberately conservative in our revenue projections. Revenues play a critical role in ensuring a healthy year-end Free Cash certification, and Free Cash is an essential component in our ongoing ability to balance the operating budget. Specifically, we typically use somewhere in the range of \$1.5 million of Free Cash each year in support of the annual operating budget. Free Cash is also used to build our reserves, provide taxpayer relief, fund our capital needs, and much more. A healthy amount of Free Cash is an important component of our financial planning. In addition, conservatism is essential in that overly optimistic revenue projections could result in a budget out of balance near the end of the fiscal year.

Our revenue projections are developed after careful analysis using the best information available and adjustments are made as warranted. For example, the persistent sizeable overages in the Local Receipts category warranted analysis; in FY 2014 we increased this revenue category by nearly \$600,000. While we will continue to monitor Local Receipts and other revenue categories it is important to bear in mind that this revenue source – comprised of dozens of revenue categories – is subject to significant instability due to changing economic conditions and numerous other variables.

Another major component of Free Cash is the amount of money remaining in the various Town budgets at the end of the fiscal year. The FY 2014 Budget produced over \$2.6 million in “turnbacks” at year’s end. The detail is shown below.

## FY 2014 General Fund Expenses - Preliminary\*

General Fund Expense Summary	Budget		Actual		Difference	
					\$	%
Education & Learning	\$	49,503,256	\$	49,499,630	\$	3,626 99.99%
Municipal	\$	34,700,643	\$	32,975,489	\$	1,725,154 95.03%
Shared	\$	34,493,454	\$	33,700,669	\$	792,785 97.70%
Misc. Costs (Assessments, Capital)	\$	7,959,715	\$	7,853,375	\$	106,340 98.66%
<b>Total</b>	<b>\$</b>	<b>126,657,068</b>	<b>\$</b>	<b>124,029,163</b>	<b>\$</b>	<b>2,627,905 98.36%</b>

\*Note: Final amounts may change slightly from what is shown above.

Recent Free Cash certifications have exceeded \$6 million. Specifically:

Certification as of 7/1/2012: \$6,791,984

Certification as of 7/1/2013: \$6,827,707

And certified Free Cash as of 7/1/2014 was \$6,832,003.

Each year, after the MA Department of Revenue has certified Free Cash, and in advance of the Fall Annual Town Meeting, the Administration develops a Free Cash spending plan. The following chart reflects the use of Free Cash proposed at the upcoming Fall Annual Town Meeting, as well as the preliminary plan for the 2015 Spring Annual Town Meeting.

## Free Cash Spenddown Proposal

<u>Item</u>	<u>Amount</u>	<u>Rationale</u>
Certified Free Cash as of 7/1/2014	\$ 6,832,003	
.5% of G/F Revenue Set-Aside	\$ (650,000)	As per Financial Policies
<b>2014 Spring Town Meeting</b>		
Article 1: Michael McDaniel Jr. Family	\$ (100,000)	See Article 1 FY14 SATM
Article 23: FY 2015 Omnibus Budget	\$ (1,500,000)	Standard from Free Cash for next years Operating Budget
FY14 Snow & Ice Deficit	\$ (638,523)	Current Snow Overdraft \$892,023 - \$253,500 already built into FY 2015 Budget
<b>2014 Fall Town Meeting</b>		
Article 24: FY 2015 Omnibus Budget	\$ (25,000)	See memo
Article 25: Transfer to Stabilization Fund	\$ (150,000)	As per Financial Policies
Article 26: Transfer to Operating/Rainy Day SF	\$ (625,000)	As per Financial Policies
Article 27: Transfer of FY 2014 Local Option Taxes to CSF	\$ (1,355,092)	As per Financial Policies
Article 27: Additional Capital SF Contribution	\$ (650,000)	To accommodate future Capital Needs/Tax Relief
Article 29: Stabilization Fund - One-to-One Computers - School	\$ (100,000)	To fund this stabilization fund for the first time.
Article 30: OPEB Trust Fund	\$ (250,000)	To fund OPEB Trust Fund
<b>Remaining Unallocated Balance</b>	<b>\$ 788,388</b>	

As previously discussed, and as reflected in this Free Cash Spending Plan, these available funds have been used wisely, with our focus being on the long-term fiscal health of the community. As in past years, we believe that a significant amount of these Free Cash funds would most responsibly be utilized to build our reserves; this recommendation will be discussed further in subsequent sections of this memo.

### **FY 2015: Where we are today**

Under Article 24 Town Meeting members will be asked to consider adjustments to the current year's budget. Within the General Fund, two proposals were put forward by the Community Services Director, the first to fund expenses associated with the Citizen Leadership Academy (\$5,000) and also to fund a survey of the approximately 5.6 acre Town-owned parcel at the rear of the Community-Senior Center site (\$20,000). Further information regarding these proposals can be found in the materials for Article 24. In addition, we propose to fund the Snow & Ice deficit incurred last winter in the amount of \$638,523. Each of these expenses is proposed to be funded from Free Cash.

We also propose two adjustments within the Sassamon Trace Enterprise Fund, specifically a supplement to the fringe benefits budget (\$17,783) and a supplement to the debt services budget (\$3,983). These expenses will be funded from the Enterprise Fund retained earnings.

### **Capital Planning and Budgeting: FY 2015-2019 and Beyond**

Town Meeting's approval of the local option meals tax and additional hotel/motel room tax, and our consistent appropriation of these funds to the Capital Stabilization Fund, has enabled us to invest significant money and keep pace with our capital needs over the past several years.

To ensure adequate capital investments on an ongoing basis, several years ago we developed a capital spending target as part of our overall financial policies. For within-levy spending (exclusive of debt excluded projects), this target specifies that 6% of General Fund Revenues should be used to support each year's capital needs, specifically each year's "cash capital" expenditures plus that year's within-levy debt budget. As shown below, we have met or come close to this 6% target over the last five years.

The numbers are General Fund only.

	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015 Proj.</b>
Total Revenues	\$ 103,904,157	\$ 107,472,425	\$ 116,594,383	\$ 122,741,389	\$ 128,005,770	\$ 129,649,138
Less Debt Exclusion	\$ 918,361	\$ 921,017	\$ 5,057,862	\$ 4,768,302	\$ 4,276,702	\$ 5,332,331
Net Revenues	\$ 102,985,796	\$ 106,551,408	\$ 111,536,521	\$ 117,973,087	\$ 123,729,068	\$ 124,316,807
Target:	6-7%	6-7%	6-7%	6-7%	6-7%	6-7%
<b>6% (minimum) Target=</b>	\$ 6,179,148	\$ 6,393,084	\$ 6,692,191	\$ 7,078,385	\$ 7,423,744	\$ 7,459,008
<b>Annual Capital Spending</b>						
Cash	\$ 300,940	\$ 543,120	\$ 1,401,900	\$ 1,282,777	\$ 1,725,150	\$ 1,919,450
Debt Service	\$ 6,240,397	\$ 6,096,302	\$ 5,892,283	\$ 5,440,219	\$ 5,448,453	\$ 5,480,496
Total Capital Spending	\$ 6,541,337	\$ 6,639,422	\$ 7,294,183	\$ 6,722,996	\$ 7,173,603	\$ 7,399,946
<b>Total Cap. Spending %</b>	<b>6.35%</b>	<b>6.23%</b>	<b>6.54%</b>	<b>5.70%</b>	<b>5.80%</b>	<b>5.95%</b>

During this fiscal year, we will be reviewing our 6% capital spending target. At a minimum, three factors must be taken into consideration when determining if the target should be modified.

1. For several years, we did not adequately fund our capital needs, resulting in the need to catch up with a backlog of funding requirements. Now that we've addressed the backlog and consistently funded current needs, revisiting the 6% target may be advisable.
2. Our current debt schedule shows reduced funding requirements in future years
3. OPEB – Other Post-Employment Benefit Obligation – It is anticipated that the Government Accounting Standards Board will require municipalities to report the significant liability associated with retirees' health insurance on the FY 2017 financial statements. Funds freed up through reduction in capital funding obligations and/or reduced debt funding should be diverted to our OPEB Trust Fund.

OPEB is but one high-cost long-range obligation that looms ahead, demanding sound financial planning for today and the years ahead. We also must plan for:

- Three school buildings slated for major renovation or replacement over the coming several years, which, given their cost, must be considered for Debt Exclusion
- Roads and Sidewalks - although nearly \$7,000,000 in roadway improvements is already included in the 5-year Capital Improvement Plan, even more funding is needed.

In addition, we are determined to continue to provide tax relief for the costs of the High School and the Community-Senior Center, and to minimize the amount of debt exclusion necessary for the above projects. Our continued supplements to the Capital Stabilization Fund at every opportunity will help us fulfill these goals.

## **Closing**

This memo details a series of complex analyses, forecasts and proposals. It reflects the Administration's commitment to fiscal conservatism, careful analysis and utilization of long range forecasts aimed at protecting the Town's fiscal future. The Administration strongly urges that we continue to apply these practices as they are the foundation behind our solid financial position.

This Administration devotes very careful analysis to this community's budget to protect our fiscal future. The conservative approach of this Administration has put this community in an extraordinary position of fiscal strength during a time of economic challenge. This is the foundation which we must sustain and build upon.

Sincerely,

Martha L. White  
Town Administrator

## General Fund Revenue/Expenditure Summary

General Fund Revenues	2015 SATM	2015 FATM	Difference	Reason
Tax Levy	\$ 96,539,221	\$ 96,539,221	\$ -	
State Aid	\$ 12,767,150	\$ 12,767,150	\$ -	
Estimated Receipts	\$ 11,120,563	\$ 11,120,563	\$ -	
Local Option Taxes	\$ 1,300,000		\$ (1,300,000)	Amount is within Free Cash figure below
Other Local Receipts			\$ -	
Indirects	\$ 2,241,487	\$ 2,241,487	\$ -	
Free Cash	\$ 2,429,500	\$ 5,626,615	\$ 3,197,115	Note 1 below
Stabilization Fund (s)	\$ 2,433,608	\$ 3,083,758	\$ 650,150	Cap Stab Fund Articles 32 & 33 FATM
Overlay Surplus	\$ 500,000	\$ 500,000	\$ -	
Other Available Funds	\$ 317,609	\$ 317,609	\$ -	
<b>Total General Fund Revenues</b>	<b>129,649,138</b>	<b>132,196,403</b>		
<b>General Fund Expenses</b>				
Education & Learning				
Natick Public Schools	\$ 51,494,817	\$ 51,494,817	\$ -	
Keefe Tech	\$ 1,091,902	\$ 1,091,902	\$ -	
Morse Institute Library	\$ 2,087,264	\$ 2,087,264	\$ -	
Bacon Free Library	\$ 152,446	\$ 152,446	\$ -	
Public Safety	\$ 14,684,195	\$ 14,684,195	\$ -	
Public Works	\$ 6,853,866	\$ 6,853,866	\$ -	
Health & Human Services	\$ 2,099,328	\$ 2,104,328	\$ 5,000	Citizen Leadership Academy
Administrative Support Services	\$ 5,347,461	\$ 5,367,461	\$ 20,000	Survey of Senior - Community Center Land
Committees	\$ 27,860	\$ 27,860	\$ -	
Shared Expenses			\$ -	
Fringe Benefits	\$ 15,935,074	\$ 15,935,074	\$ -	
Prop & Liab. Insurance	\$ 615,300	\$ 615,300	\$ -	
Retirement	\$ 7,121,267	\$ 7,121,267	\$ -	
Debt Services	\$ 11,316,959	\$ 11,316,959	\$ -	
Reserve Fund	\$ 300,000	\$ 300,000	\$ -	
Facilities Management	\$ 3,016,604	\$ 3,016,604	\$ -	
<b>General Fund Oper. Expenses</b>	<b>\$ 122,144,343</b>	<b>\$ 122,169,343</b>		
Capital Improvements	\$ 1,378,100	\$ 2,028,250	\$ 650,150	See Stabilization Funds above
School Bus Transportation	\$ 360,750	\$ 360,750	\$ -	
State & County Assessments	\$ 1,521,685	\$ 1,521,685	\$ -	
Cherry Sheet Offsets	\$ 252,173	\$ 252,173	\$ -	
Tax Title		\$ -	\$ -	
Snow Removal Supplement	\$ 850,000	\$ 892,023	\$ 42,023	Actual Snow & Ice Deficit for FY2014
Overlay	\$ 1,200,000	\$ 1,200,000	\$ -	
Golf Course Deficit	\$ 309,087	\$ 309,087	\$ -	
General Stabilization Fund	\$ -	\$ 150,000	\$ 150,000	See Article #25
Operational Stabilization Fund	\$ -	\$ 625,000	\$ 625,000	See Article #26
Capital Stabilization Fund	\$ -	\$ 2,005,092	\$ 2,005,092	See Article #27
One-to-One Technology Stabilization Fund		\$ 100,000		
OPEB Trust Fund		\$ 250,000		
FLSA Settlement	\$ -	\$ -	\$ -	
Misc Articles	\$ 333,000	\$ 333,000	\$ -	
Collective Barg./Non-Union Adj.	\$ -	\$ -	\$ -	
Anticip. Local Opt. Taxes for CSF	\$ 1,300,000		\$ (1,300,000)	Within Cap. Stab. Fund figure above
<b>Total General Fund Expenses</b>	<b>\$ 7,504,795</b>	<b>\$ 10,027,060</b>		
<b>Net Excess / (Deficit)</b>	<b>0</b>	<b>0</b>		

Note 1 - Amount of \$5,367,461 does not include appropriations for either Article 19 or 20.

## Summary of Finance Committee Recommendations

Article	Title	Action	Vote	Funding Amount	Funding Source
1	Amend by-Laws: Prohibit Guns in Municipal Buildings	No Action	9-0-0		
2	Appropriate MathWorks Lakeside Campus Project Mitigation Funds for Cochituate Rail Trail Project, Sidewalk Construction on Superior Drive, and Route 30/Speen Street Traffic Engineering Services	No Action	13-0-0		
3	Appropriate Fed Ex Mitigation Funds for Design of Route 30/Speen Street Intersection	Favorable Action	13-0-0	75,000	FedEx Mitigation Funds
4	Appropriate L.A. Fitness Mitigation Funds for Upgrades to the Travis Road Sewer Pumping Station	Favorable Action	12-0-0	164,000	L.A Fitness Project Mitigation Funds
5	Appropriation of Funds for Cochituate Rail Trail Design	Favorable Action	9-2-0	100,000	General Growth Mitigation Funds
				200,000	Chapter 40R money
6	Amend Town Meeting Vote of 15 of the 2010 Fall Annual Town Meeting: Disposition of East School	Favorable Action	9-4-0		
7	Amend By-Laws:Adoption to Ban Single Use Plastic “T” Shirt” Bags	No Action	9-1-0		
8	Amend By-Laws: Adoption of a Ban on the Use of Polystyrene (Styrofoam)	Referral to the Sponsor. Board of Health and Board of Selectmen	10-0-0		
9	Amend By-Laws: Adoption of a Ban on the Use of Pesticides – Lawns, Fields	No Action	10-0-0		
10	10 Amend By-Laws: 50: Dog Park, Dog Exercise Area	Favorable Action	12-0-0		
11	Amend By-Laws: 52: Solicitors – to Include Civil Fingerprinting Requirements	Not Heard			
12	Amend By-Laws 55: Civil Fingerprinting	Favorable Action	12-1-0		
13	22 Pleasant Street Rezoning Study Committee Update	Favorable Action	10-0-0		
14	Committee Article	Favorable Action	9-1-0		
15	Study Committee: Sawin House and Appurtenant Land	Favorable Action	11-1-0		
16	Home Rule Petition: Use of Shaw Park for Cultural, Educational, Historical, and Park Purposes	No Action	10-1-0		
17	Home Rule Petition: Long-Term Lease of a Portion of Shaw Park for Cultural, Educational or Historical Purposes	No Action	11-0-0		
18	Codification of Town of Natick Home Rule Charter	No Action	12-0-0		
19	Appropriate Funds to Audit Conservation Fund	No Recommendation			
20	Establish Study Committee: Conservation Commission Fund	Favorable Action	12-0-0		
21	Rescind Authorized, Unissued Debt	Favorable Action	13-0-0	(142,000)	
22	Unpaid Bills	No Action	10-0-0		
23	Study Committee: Municipal Non Union Personnel Policies, Practices and Procedures	No Recommendation			
24	Fiscal 2015 Omnibus Budget	A: Favorable Action	12-0-0	663,523	Free Cash
		B: Favorable Action	12-0-0	21,766	Sassamon Trace Enterprise Fund Retained Earnings
25	Stabilization Fund	Favorable Action	11-1-0	150,000	Free Cash
26	Stabilization Fund – Operating/Rainy Day	Favorable Action	11-0-0	625,000	Free Cash
27	Stabilization Fund – Capital	Favorable Action	11-0-0	2,005,092	Free Cash
28	Stabilization Fund – I&I	Favorable Action	10-0-0	1,126,405.50	Water Sewer Enterprise Fund Ret Earnings

Summary of Finance Committee Recommendations

Article	Title	Action	Vote	Funding Amount	Funding Source
29	Stabilization Fund – One-to-One Computers – School	Favorable Action	11-1-0	100,000	Free Cash
30	Other Post Employment Benefits (OPEB) Fund	Favorable Action	10-0-0	250,000	Free Cash
31	Personnel Board Classification & Pay Plan	No Recommendation			
32	Capital Equipment	Favorable Action	10-0-0	497,100	Capital Stabilization Fund
				1,020,200	Tax Levy Borrowing
				200,500	W/S Retained Earnings
33	Capital Improvement	Favorable Action	10-0-0	153,050	Capital Stabilization Fund
				850,000	Tax Levy Borrowing
				1,269,000	W/S Borrowing
				150,000	W/S Retained Earnings
34	Amend Zoning By-Laws: Accessory retail and/or Restaurants	Referral to the Sponsor	9-2-0		
35	Housing Overlay Option Plan (HOOP-II) District Area in West Natick Along West Natick Commuter Rail (Map 39, Lots 27,28,29)	Referral to the Sponsor. and Planning Board	11-0-1		
36	Housing Overlay Option Plan (HOOP-II) District for Area in West Natick Near West Natick Commuter Rail (Map 40, Lot 87)	Referral to the Sponsor. and Planning Board	13-0-0		
37	Amend Zoning By-Laws: Facilitate Historic Building Preservation in Natick	Referral to the Sponsor	10-1-1		
38	Authorization for Selectmen to Enter in Tax Increment Financing Plan for Infinium, Inc. Expansion in Natick	Not Heard			
39	Authorization for Selectmen to Establish a Tax Increment Financing Plan Standard for Designated Retail, Restaurant, And/or Manufacturing Uses Within Natick Downtown Mixed Use Zone	No Recommendation			
40	Authorization for Selectmen to Establish a Tax Increment Financing Plan Standard for Designated Retail, Restaurant, And/or Manufacturing Uses Within Industrial Zone 1 Located Within 1/2 Mile Radius of Natick Center (Intersection of Rte. 27 and Rte 135)	No Recommendation			

**FALL TOWN MEETING  
AS OF OCTOBER 21, 2014  
BOARD OF SELECTMEN POSITION ON WARRANT ARTICLES**

Article 1	Support No Action	5-0-0
Article 2	Support No Action	5-0-0
Article 4	Support Favorable Action	5-0-0
Article 5	Support Favorable Action	5-0-0
Article 7	Support Referral to Sponsor & Board of Health	5-0-0
Article 8	Support Referral to Sponsor & Board of Health	5-0-0
Article 9	Support Referral to Sponsor & Board of Health	5-0-0
Article 11	Support Favorable Action	5-0-0
Article 12	Support Favorable Action	5-0-0
Article 13	Support Acceptance of Report & Extend the Committee through Spring Annual Town Meeting	5-0-0
Article 14	Support Town Meeting Hearing the Reports	5-0-0
Article 15	Support Favorable Action with the Elimination of the Reference to Reporting to State and Federal Bodies and Instead the Committee To Make a Report of its Findings to Town Meeting	3-2-0
Article 16	Support Favorable Action	3-2-0
Article 17	Support Favorable Action	3-2-0
Article 18	Support No Action	5-0-0
Article 20	Support Favorable Action	5-0-0
Article 21	Support Favorable Action	5-0-0
Article 22	Support Favorable Action	5-0-0
Article 32	Support Favorable Action -\$1,717,800	5-0-0
Article 33	Support Favorable Action -\$2,422,050	5-0-0
Article 39	Support Favorable Action	5-0-0
Article 40	Support Favorable Action	5-0-0

MEMORANDUM

To: Finance Committee

From: Natick Planning Board

Date: October 8, 2014

Re: 2014 Fall Annual Town Meeting Articles  
Planning Board Recommendations

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In accordance with Article 40, Section 6 of the By-Laws of the Town of Natick, the Planning Board provides herein its report on warrant article recommendations, as specified in Section 3-11(b) of the Charter, so that they may be provided to each Town Meeting Member in tandem with the recommendations of the Town Finance Committee.

Please note that for Articles addressing zoning changes, the Planning Board conducts its hearings and makes recommendations on matters relating to the zoning and not on the attributes of any specific project or proposal.

**Article 2**      **Appropriate MathWorks Lakeside Campus Project Mitigation Funds for Cochituate Rail Trail Project, Sidewalk Construction on Superior Drive, and Route 30/Speen Street Traffic Engineering Services**

At its meeting on October 1, 2014 the Planning Board voted to **recommend no action** on the subject matter of Article 2. Vote 6-0-0. These anticipated funds are “Special Permit Specific Mitigation” to be provided by the Applicant for this purpose as a condition of the Planning Board decision. They are not yet available as MathWorks has not started construction at the Lakeside Campus.

**Article 3**      **Appropriate FedEx Mitigation Funds for Traffic Engineering Services**

At its meeting on October 1, 2014 the Planning Board voted to **recommend favorable action** on the subject matter of Article 3. Vote 6-0-0. These funds are “Special Permit Specific Mitigation” that are provided by the Applicant for this purpose as a condition of Planning Board decision 22-12 and that are restricted to this use.

**Article 4**      **Appropriate L.A. Fitness Mitigation Funds for Upgrades to the Travis Road Sewer Pumping Station**

At its meeting on October 1, 2014 the Planning Board voted to **recommend favorable action** on the subject matter of Article 4. Vote 6-0-0. These funds are “Special Permit Specific Mitigation” that are provided by the Applicant for this purpose as a condition of Planning Board decision 25-14, 26 -14 and that are restricted to this use.

**Article 5**      **Appropriation of Funds for Cochituate Rail Trail Design**

At its meeting on October 1, 2014 the Planning Board voted to **recommend favorable action** on the subject matter of Article 5. Vote 6-0-0. These funds are assembled from several non-tax-levy sources, including “Special Permit Specific Mitigation” provided by the Applicant for this purpose as a condition of Planning Board decision 16-04, as well as State required project mitigation funds.

**Article 20**      **Study Committee: Conservation Commission Fund**

At its meeting on October 1, 2014 the Planning Board voted to **recommend favorable action** on the subject matter of Article 20. Vote 5-0-0. The Planning Board anticipates that such a report will be helpful in clarifying the current balances and permitted and restricted uses of these funds and assisting Town boards and commissions in managing their disbursement.

**Article 34**      **Accessory Use Retail and/or Restaurant Use in Industrial II Zoning Districts**

At its meeting on October 1, 2014, the Planning Board voted to **recommend favorable action** on Article 34. Vote 5-1-0. Article 34 proposes to allow for retail and restaurant uses to occur as accessory uses in the Industrial I and Industrial II zones. The proponents submit that such expansion of use would be an amenity to businesses and workers in industrial parks and would make development in those locations more attractive.

**Article 35**     **To add certain lots along the West Natick Train Station on West Central Street to the Housing Overlay Option Plan (HOOP-II)**

At its meeting on September 17, 2014, the Planning Board voted to **recommend referral** of the subject matter of Article 35 to the sponsor and Planning Board. Vote 5-1-0. This article proposes to add the HOOP-II development option, which allows for housing to be built with a greater density, to a parcel of land which is zoned “Residential General” and is currently occupied with that and accessory uses. The Planning Board recommends referral so that the matter can be more fully vetted and for the Town to better understand what the effects of the several dense housing projects currently being developed may have on the Town. The Planning Board notes that the HOOP-II overlay was designed for use near Natick Center and to aid in the redevelopment of disused industrial properties.

**Article 36**     **To add a certain lot near the West Natick Train Station on West Central Street into the Housing Overlay Option Plan (HOOP-II)**

At its meeting on September 17, 2014, the Planning Board voted to **recommend referral** of the subject matter of Article 36 to the sponsor and Planning Board. Vote 4-2-0. This article proposes to add the HOOP-II development option, which allows for housing to be built with a greater density, to a parcel of land which is currently a vacant commercial site. The Planning Board recommends referral so that the matter can be more fully vetted and for the Town to better understand what the effects of the several dense housing projects currently being developed may have on the Town. The Planning Board notes that the HOOP-II overlay was designed for use near Natick Center and to aid in the redevelopment of disused industrial properties.

**Articles 37**     **To encourage the adaptive re-use of historic sites, structures and buildings**

At its meeting on October 8, 2014 the Planning Board voted to **recommend favorable action** on the subject matter of Article 37. The Planning Board notes that the article as worded utilizes specific special permit criteria and site plan review to encourage the preservation and use of historically significant buildings while protecting the character of existing neighborhoods.



# ***Town of Natick***

*2014 Fall Annual Town Meeting – Finance Committee Recommendation Book*

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## ARTICLE 1

### Amend Town By-Laws to Prohibit Firearms on Public Property (Board of Selectmen and Town Administrator)

To see if the Town will vote to amend the General By-Laws, specifically Article 50 – Police Regulations, by adding a new Section 15a therein, as follows:

#### **“Section 15 a Prohibition of Firearms on Public Property**

No person shall carry or possess a firearm of any kind (including but not limited to a rifle, shotgun or handgun) on property owned or leased by, or otherwise under the care, custody or control of, the Town of Natick, including but not limited to all buildings, structures, parks, playgrounds, open spaces, or other public properties. This restriction shall not apply to law enforcement personnel, nor shall it apply to active duty military personnel carrying out authorized military exercises,” or otherwise act thereon.

#### **PURPOSE OF ARTICLE:**

The purpose of this Article is to create a by-law banning fire arms from Public Property.

#### **FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 9-0-0 on October 2, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 1.*

During the Finance Committee public hearing, the following information was noted:

- The Town Administrator presented a memo stating that the Police Chief and the Town Administrator have decided to recommend that Town Meeting take no action on Article 1.
- Investigation by the Town Administration found no other Massachusetts community that has prohibited guns in public buildings and/or on public properties.

#### **MOTION (requires majority vote):**

No Action

**ARTICLE 2**  
**Appropriate MathWorks Lakeside Campus Project Mitigation Funds for the Cochrane  
Rail Trail Project, Sidewalk Construction on Superior Drive, and Route 30/Speen Street  
Traffic Engineering Services**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from mitigation funds from the MathWorks Lakeside Campus Project to fund the Cochrane Rail Trail Project, sidewalk construction on Superior Drive, and Route 30/Speen Street traffic engineering services, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this article is to appropriate mitigation funds from the MathWorks Lakeside Campus project.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 13-0-0 on September 2, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 2.*

During the Finance Committee public hearing, the following information was noted:

- At this time the mitigation funds for this article have not yet been received. They are part of a development construction project known as the MathWorks Lakeside Campus Garage. Because that project has not taken place, at this time, the administration is recommending no action.

**MOTION (requires majority vote):**

No Action

**ARTICLE 3**  
**Appropriate Fed Ex Mitigation Funds for Traffic Engineering Services**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from mitigation funds from the FedEx Ground Project to fund traffic engineering services in the Speen Street/Route 30 area as well as the Route 30/Route 27 area, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to authorize \$75,000 in Fed Ex mitigation funds for the intended purposes and areas (as per Planning Board Decision 22-12) with \$50,000 to be provided to Framingham to plan traffic improvements at the area of Speen Street/Route 30/I-90 and \$25,000 to be provided to Wayland to plan traffic improvements for traffic impacts were generated by the Fed Ex project that would affect the intersection of Route 30 and Route 27.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 13-0-0 on September 2, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 3.*

During the Finance Committee public hearing, the following information was noted:

- The Planning Board worked with Federal Express (FedEx) for a year on the design plans and traffic mitigation plans which involved extensive studies of many intersections that were affected by their operation. This project is done.
- A requirement by the Planning Board was that FedEx provide \$50,000 as a contribution to a planning study for long-term improvement to the town of Framingham to focus on traffic engineering in the general area of Route 30 and Speen Street because that intersection is affected by the FedEx project. The \$50,000 set-aside was requested by the Natick Planning Board because they understood that the State and both Framingham and Natick would continue to work towards solutions to ease the congestion in this area.
- Similarly, \$25,000 was stipulated to be provided to the town of Wayland within that Planning Board decision for the intersection of Route 30 and Route 27.
- The money is in a protected account with the Town of Natick and ready to be disbursed to Framingham and Wayland, upon approval of Town Meeting.

**MOTION (requires majority vote):**

Move that the Town vote to appropriate the sum of \$75,000 from mitigation funds from the FedEx Ground Project and that, pursuant to the terms of the applicable Planning Board Special Permit decision no. 22-12, \$50,000 shall be paid to the Town of Framingham to be used for traffic engineering services for the Speen Street/Route 30 intersection and \$25,000 shall be paid to the Town of Wayland, said sum to be used for traffic engineering services for the Route 27/Route 30 intersection.

**ARTICLE 4**  
**Appropriate L.A. Fitness Mitigation Funds for Upgrades to the Travis Road Sewer Pumping Station**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from mitigation funds from the L.A. Fitness Project to fund upgrades to the Travis Road sewer pumping station, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to use the mitigation funds from the L.A. Fitness Project to fund upgrades to the Travis Road sewer pumping station. A check for \$164,000 has been provided to the Town from L.A. Fitness Project.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 12-0-0, on September 4, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 4.*

During the Finance Committee public hearing, the following information was noted:

- This project is to make the pumping station at the sponsor's location more aesthetic including appearance enhancements and odor reductions.
- If this is approved by Town Meeting, the work can be effectively coordinated with work currently underway on the Travis Road station.
- If the appropriation is not approved, the funds will need to be returned as they were provided specifically for this purpose.
- The funds cover all the costs of the additional upgrades – there is no additional cost to the town.

**MOTION (requires majority vote):**

Move that the Town vote to appropriate \$164,000 from mitigation funds from the L.A. Fitness Project; pursuant to the terms of the applicable Planning Board Special Permit decision nos. 25-14 and 26-14, said sum shall be used to fund upgrades to the Travis Road sewer pumping station under the direction of the Natick Department of Public Works..

**ARTICLE 5**  
**Appropriation of Funds for Cochituate Rail Trail Design**  
**(Board of Selectmen)**

To see if the Town will vote to appropriate a sum of money to fund design and development of the Cochituate Rail Trail, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to continue, and potentially complete funding the design of the proposed Cochituate Rail Trail.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 9-2-0 on September 23, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 5.*

During the Finance Committee public hearing, the following information was noted:

- The sponsor noted that as with most transportation projects, there are three phases to the project – design, acquisition and construction. The Town has the obligation to fund design as a condition of applying for state and federal construction funding. Funding is requested to take the project to 75% of design which is substantially complete and that would include the specific use of the proposed right of way. Once that design is approved we can then conclude a transaction with CSX and transfer the property. We would then proceed to 100% design and we would be eligible for state and federal funding through the Transportation Improvement Process (TIP).
- Some questions were asked about the status of negotiations with CRT but the sponsor has to respect the confidentiality of the negotiations. However, the sponsor noted the Town and CRT received a neutral appraisal that is being used as a good basis for negotiations.
- \$100,000 was obtained in mitigation funds for the CRT in 2006 from General Growth for the Mall expansion specifically for a grade level crossing at route 30. The design for the CRT now calls for an above-grade crossing (bridge) across Route 30; this modification in the use of the mitigation funds would require approval of the Planning Board.
- The Town has received \$200,000 from the commonwealth as the first installment of an anticipated \$615,000 payment under Chapter 40R for the Paperboard project. These funds are unrestricted and available for any purpose subject to Town Meeting appropriation. The Town Administrator has indicated the preference for these funds is to be used in support of projects related to or benefiting the neighborhoods in the vicinity of the Paperboard project. Consistent with this intent, and given that the CRT abuts the Paperboard project, this Article proposes to appropriate \$200,000 towards final design of the CRT.
- No local taxpayer funds are contemplated for the acquisition, design or construction of the CRT. Acquisition from the property owner (CSX) is anticipated using a combination of conservation funds, state grant and a state transportation bond fund appropriation.

- Two motions were debated by the committee – favorable action and referral to the sponsor, the Board of Selectmen and the Conservation Commission.
  - Those preferring referral noted that these negotiations have been going on for at least 8 years and may not happen for another 5 years and felt that the town may be throwing money at something that we’re not even sure is going to happen. Also, there is cloudiness as to even getting a grant from the state for acquisition.
  - Members supporting favorable action noted that we have to design before we purchase and the funds that are being considered are perfectly appropriate for this purpose. They were not deterred by the amount of time it’s taking – that’s often the nature of negotiations like this. Also, a referral motion could send the wrong message to CSX and encourage them to continue down a path of delay.
- Referral received a 2-9-0 vote.

**MOTION (requires majority vote):**

Move that the Town vote to appropriate the sum of \$300,000 to be expended under the direction of the Board of Selectmen and the Conservation Commission for design and related services for the proposed Cochituate Rail Trail, and that the sum of \$300,000 be raised from \$100,000 of Natick Mall Mitigation Fees and \$200,000 of Chapter 40R “Smart Growth” incentive payments from the commonwealth.

**ARTICLE 6**  
**Amend Town Meeting Vote of Article 15 of the 2010 Fall Annual Town Meeting:**  
**Disposition of East School**  
**(Board of Selectmen)**

To see if the Town will vote to amend the vote taken under Article 15 of the 2010 Fall Annual Town Meeting regarding disposition of the former East School, located at 84 Oak Street, by (1) eliminating the requirement that the Request for Proposals offer the property for both sale and lease and also eliminating the requirement for providing a mechanism for comparing sale and lease options, and (2) eliminating the requirement that the terms of any lease or sale must be approved by Town Meeting; said amendments intended to allow the Board of Selectmen to rent the former East School to non-profit agencies that provide service to Natick-area residents, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to revise the requirements voted under Article 15 of the 2010 Fall Annual Town Meeting of issuing an RFP that would include a sale option to allow the re-use of the East School property with the intent for the remaining space to be subdivided as necessary and leased to area non-profit organizations.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 9-4-0 on September 18, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 6.*

During the Finance Committee public hearing, the following information was noted:

- The former East School has had minimal municipal use since the Council on Aging operations located to the new Community-Senior Center in October 2012. Recently the property has served as a staging area for the Route 9/Oak Street construction project; this work is scheduled to be completed in the fall.
- Without this article, Requests for Proposals (RFPs) would be required to include both a lease and sale option which would discourage potential leases.
- This fall, the Natick School Department's Achieve Program was relocated, with the Selectmen's assent, to the East School. This program, which provides continuing education and life skills training for developmentally disabled young adults aged 18-22, had been housed in space leased from the Natick Housing Authority at the rate of \$30,000 per year. .
- The Achieve Program is utilizing only about ¼ of the available space within the East School.
- The intent is for the remaining space is that it be rented to area non-profit organizations, a number of which have expressed interest in leasing space at the East School. The Administration and the School Department share the objective that priority be given to organizations that can offer job training or other complementary benefit for the Achieve Program participants.
- Potential leases would be solicited through a Request for Proposal process. A panel, to include the School Department Director of Special Education, will be established to review responses to the RFP.

- Lease revenue would go into the General Fund and would be expected to more than offset incremental operating expenses. Lease terms would be based on market rates for equivalent leases to non-profit organizations and should at cover all utility and maintenance costs.
- While the committee felt there was validity in what the Administration was proposing and recommended favorable action, some of the concerns expressed by the committee included:
  - Potential capital upgrades which could be required to accommodate possible tenants could be significant. The Administration expects cost reimbursement for any significant capital needs related to prospective tenants to be addressed as part of lease negotiations but members noted some improvements such as better windows could be needed before a lease can be negotiated.
  - There is currently no plan to return to the General Government the \$30,000 current fiscal year savings to the School Department has received resulting from moving the Achieve Program to the East School site so the “savings” might not occur at all.
  - While the Town Administrator believes there are no hazardous materials in the building which would present issues in moving forward with this plan, the age of the building raised questions regarding the stipulations of the 2010 Town Meeting vote relating to analysis and reports, under the Selectmen’s direction, regarding appraisal, environmental assessment, hazardous materials testing and analysis, building systems and other capital development analysis. It was noted that, apart from upgrades to systems and premises to accommodate temporary relocation of the Senior Center, a comprehensive evaluation and analysis had not been completed.
  - A long term lease vs. sale cost benefit analysis should be made.

**MOTION (requires majority vote):**

Move that the Town vote to amend the vote taken under Article 15 of the 2010 Fall Annual Town Meeting regarding disposition of the former East School, located at 84 Oak Street, by (1) eliminating the requirement that the Request for Proposals offer the property for both sale and lease and also eliminating the requirement for providing a mechanism for comparing sale and lease options, and (2) eliminating the requirement that the terms of any lease or sale must be approved by Town Meeting.

**ARTICLE 7**  
**Amend By-Laws: Adoption to Ban Single Use Plastic “T” Shirt” Bags**  
**(B. Patrick Conaway, et al)**

Whereas it is widely documented that these single use plastic “T-Shirt Bags” litter the landscape and threaten wildlife throughout the world, and the externalized costs of cleaning up and recycling them are borne by taxpayers, we Natick Citizens support a ban on Single-Use Plastic T-Shirt Bags at all commercial establishments.

**PURPOSE OF ARTICLE:**

The purpose of this Article is for the Town of Natick to amend its by-laws instituting a ban on the use, distribution and sale of single-use, disposable, plastic shopping bags (with handles), coupled with a transition phase of six months leading up to full compliance by May 1, 2015.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 9-1-0 on September 11, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 7.*

During the Finance Committee public hearing, the following information was noted:

- The sponsors of the article noted that the Ban does not include the plastic bags with which shoppers bundle produce, nuts, candy, grains, meat, fish, or baked goods, or the plastic bags they use for trash and recycling, or the small bags in which they receive their daily paper. This is a ban only on the plastic single-use carry out shopping bags with handles.
- The sponsors also cited many other communities around the nation and world that have instituted bans and/or limitations on these bags.
- The motion proposed by the proponents also included other considerations for inclusion such as requiring paper bags to be of partially recycled paper and for merchants to charge for them. Since this was outside the scope of the warrant, it was not considered.
- It was suggested that the environmental impact and costs associated with production and disposal of alternatives to the single-use plastic carry out bags were not insignificant.
- Public input was both favorable and unfavorable to the article. One citizen noted that he considered the ecological impact on sea turtles and marine mammals irrelevant to Natick because the town’s trash is burned and equated the carbon footprint of a plastic bag to be approximately one-fifth that of a paper bag due to energy used in transporting and composting paper bags. Another citizen disagreed and said it was important to look beyond the town’s borders and take responsible actions to protect the wider environment, and that he believed there was significant public support for actions such as this.

- Committee members were mostly in unanimous agreement that there could be a positive impact on the environment by reducing these bags but recommended No Action due to concerns raised including:
  - A belief the motion couldn't be acted on because of inconsistencies with the wording of the Warrant Article and the motion presented.
  - Questions regarding how potential re-use of these bags by individuals would be viewed; several members cited examples of how the bags are re-used multiple times.
  - Further detail regarding the impacts on local merchants, households and other stakeholders was needed and that more discussion with other stakeholders could have an impact on what was eventually proposed to Town Meeting.
  - More clarity in definitions included in the proposal was needed.
- It was suggested that the proponents consider looking at by-laws successfully passed in other towns to see if these could serve as models.

**MOTION (requires majority vote):**

No Action

**ARTICLE 8**  
**Amend Bylaws: Adoption of a Ban on the Use of Polystyrene (Styrofoam)**  
**(Robert Rowe, et al)**

To see what action the town will take to amend the Town of Natick By-Laws with respect to banning the use of polystyrene (also known by its trademarked name, Styrofoam) for food and beverage containers, trays, coolers, and packing materials, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this proposed By-law is to protect the water supply of the town, and to protect the health and safety of the public. The objective is to ban the use of polystyrene, also known as Styrofoam, in Food Establishments and Town Facilities in Natick.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on September 11, 2014, the Finance Committee recommends **Referral to the Sponsor, Board of Health and Board of Selectmen** with regard to the subject of Article 8.*

During the Finance Committee public hearing, the following information was noted:

- The sponsors noted that health experts at the national and state level agencies believe that use of polystyrene poses a hazardous threat to the health and safety of the public, water supplies, wildlife, and landfills and that the reasons to ban polystyrene include:
  - The labor, energy and storage space required, make recycling Styrofoam too costly.
  - Very few recycling plants in the U.S. accept Styrofoam.
  - 68% of trash on urban streets comes from take-out food packaging, mostly Styrofoam, so it breaks apart into small pieces, flows through storm drains, and into waterways, polluting water sources, and potentially killing millions of fish and animals each year.
  - Since Styrofoam is made from oil, its use supports terrorist-sponsoring regimes.
  - Paper-use creates more U.S. jobs.
  - Styrofoam, a petroleum product, does not biodegrade and takes 500 years to decompose, clogging up landfills, and toxic styrene can leach out of Styrofoam food containers into drinking water, food and beverages.
- While the committee members expressed appreciation for the effort of the sponsors, questions and issues were raised that needed to be addressed to tighten this up including:
  - There was ambiguity regarding definitions of exactly what would be covered under the by-law and to whom it would apply.
  - It was felt some of the language was flawed, not the least of which was the absence of wording to establish the proposed ban. It was noted that the word “ban,” although appearing in the title of the proposed by-law, did not appear in the wording of the motion so the motion presented was felt to be out of scope of the warrant.
  - It was noted that the proponent had not spoken directly with any local merchants who would potentially be affected by the proposed ban.

- There were requests for additional data including comparisons of energy use and costs associated with recycling of paper alternatives; number and types of establishments in town currently using these products, why not other plastic bags, etc.
- It was also suggested that as most companies were eager to implement strategies to “go green,” offering positive incentives would be far more effective than restrictions.

**In light of the Finance Committee recommendation for referral on this Article, no motion is presented. Referral requires a majority vote. A positive main motion on a by-law would require a majority vote.**

**ARTICLE 9**  
**Amend Bylaws: Adoption of a Ban on the Use of Pesticides on Lawns & Fields**  
**(Robert Rowe, et al)**

To see what action the town will take to amend the Town of Natick By-laws with respect to banning the use of pesticides on residential, commercial, and town lawns, parks, and athletic fields, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this proposed By-law is to protect the water supply of the town, and to protect the health and safety of the public by a by-law that will authorize The Board of Health to promulgate rules and regulations regarding the management and control of pesticides in Natick upon consultation with the Health Department, and the Director of Public Works for the implementation of this By-Law.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on September 11, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 9.*

During the Finance Committee public hearing, the following information was noted:

- The sponsor noted that some communities, both nationally and internationally, have banned certain pesticides for use on public lands, and a few have also restricted what residents can use on their own lawns. They provided the detail of a few local community efforts to control pesticide use.
- It was suggested by the sponsor that home owners, landscapers, and town employees can learn Integrated Pest Management techniques and Organic Lawn Care techniques.
- The committee expressed their appreciation for the efforts of the Article's sponsor but raised concerns including:
  - The proposed by-law language of the motion might be outside the scope of the Warrant Article as written, since the warrant calls for a "Ban" and the motion for "Management" and therefore only a no action or referral recommendation would likely be appropriate.
  - The Health Department Director advised that the Board of Health is already empowered to establish reasonable regulations such as these under Massachusetts General Laws and efforts in the past have included education and encouragement for individuals and commercial entities to convert to organic products.

**MOTION (requires majority vote):**

No Action.

**ARTICLE 10**  
**Amend Bylaws: Article 50: Dog Park. Dog Exercise Area**  
**(Melissa Cusson, et al)**

To see if the Town will vote to amend the General Bylaws, Article 50, Section 16.4. to allow dogs to be off-leash on town property that is designated as a “Dog Park”, “Dog Run” or “Dog Exercise Area”.

**PURPOSE OF ARTICLE:**

The purpose of this Article is add language to the Natick General Bylaws, Article 50, Section 16.4 (Restraint of Pets) to allow for the creation of off-leash dog parks.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 12-0-0 on September 4, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 10.*

During the Finance Committee public hearing, the following information was noted:

- There was an acknowledgement that dog owners let their dogs run off-leash on public property such as Coolidge Field and school yards and that some owners were not always responsible about picking up after their dogs. Having a legally sanctioned area to take these pets for exercise could mean there would be far less unsanctioned activity occurring in other parts of town.
- The proposal reflects research of other towns’ experience developing similar parks and is in collaboration with the Open Space Committee, Town Administration, Horne + Johnson / StepONE architects, the Conservation Commission, Recreation & Parks and the Safety Committee, as well as a number of interested and supportive volunteers and town residents.
- While grant funding and potential site locations are being contemplated, funding and site location are not part of the warrant article or the motion.
- Any future funding needs associated with this by-law would come before the Finance Committee at the appropriate time.
- Any project that will involve alteration to town-owned property is expected to eventually go town boards such as the Planning Board and the Board of Selectmen for their review.
- If the by-law amendment passes, but the anticipated project doesn’t proceed, the amendment would, in effect, be superfluous.

**MOTION (requires majority vote):**

Move to amend the General Bylaws, Article 50, Section 16.4 (Restraint of Pets), by adding after “No person shall allow a pet, other than a cat, to run at large anywhere in the Town, except on the property of the owner of the pet or with the permission of the owner or occupant of the property.” the following sentence:

**“This provision shall not apply, however, in any area designated by the Town as a “Dog Park”, “Dog Run” or “Dog Exercise Area.”**

**ARTICLE 11**  
**Amend Town By-Laws: Article 52: Solicitors – to Include Civil Fingerprinting**  
**Requirements**  
**(Town Administrator)**

To see if the Town will vote to amend the Town of Natick By-Laws by deleting the text of Article 52 and inserting in its place the following text:

**ARTICLE 52**

**SOLICITORS AND CANVASSERS**

This Article is for the purposes of protecting the privacy of the residents of the Town of Natick, to prevent fraud, to deter and protect the residents against crime, and to protect residents against annoyance. The provisions of this Article have neither the purpose nor intent of infringing upon or denying rights protected by the Constitutions of the United States and the Commonwealth of Massachusetts, and instead constitute reasonable time and manner restrictions on door-to-door solicitation and canvassing in the Town of Natick

**SECTION 52.1 DEFINITIONS**  
**BONA FIDE RELIGIOUS, CHARITABLE, EDUCATIONAL OR**  
**POLITICAL ORGANIZATION**

Any organization that is qualified under state or federal law as a tax-exempt, nonprofit organization, any religious, charitable, educational or political organization or group, or any organization or group that espouses or advocates a position or belief on any subject of public interest or on behalf of any candidate for public office.

**CANVASS OR CANVASSING**

Includes any one (1) or more of the following door-to-door activities:

1. Person-to-person distribution of literature, periodicals, or other printed materials, but shall not include placing or dropping off printed materials on the premises except as otherwise exempted by this Article.
2. Seeking to enlist membership in any organization except as otherwise exempted by this Article.
3. Seeking to present, in person, organizational information except as otherwise exempted by this Article.

**LICENSE**

The photo identification card issued to a licensee under this Article.

## **PERSON**

Any individual, business entity, firm, partnership, corporation, company, association or joint-stock association, society, organization or league and includes any trustee, receiver, assignee, agent or other similar representative thereof, except as otherwise exempted by this Article.

## **SOLICIT or SOLICITATION**

Includes any one (1) or more of the following activities:

- 1.** Seeking to sell or obtain orders for the purchase of goods wares, merchandise, foodstuffs, and services of any kind, character or description whatever.
- 2.** Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication.
- 3.** Seeking to obtain gifts or contributions of money, clothing or any other valuable item for the support or benefit of any charitable or nonprofit association, business entity, organization, corporation, group or project except as otherwise exempted by this Article.

## **SECTION 52.2 LICENSE REQUIRED**

No person, firm or corporation shall canvass, solicit, distribute circulars or other matters, or call from house to house in the Town of Natick to sell, promote the sale of or attempt to sell goods by sample, or to take or attempt to take orders for, the future delivery of goods, merchandise, wares or any other property, personal or real, of any nature whatsoever, or take or attempt to take orders for services to be furnished or performed presently or in the future, or collect or attempt to collect contributions for any purpose, without first having obtained a written license from the Chief of Police of the Town of Natick under the provisions of this Article.

## **SECTION 52.3 EXEMPTIONS**

- A. Any person, firm or corporation soliciting or canvassing on behalf of a bona fide religious, charitable, educational or political organization shall be exempt from the requirements of this Article, except for the hours of solicitation and the requirements hereinafter provided in Section 52.16 below.
- B. Any person, firm or corporation delivering goods or performing services which have been previously ordered by the person owning, leasing or occupying the property where such delivery is made or service performed shall be exempt from the requirements of this Article.
- C. Any person, firm or corporation calling upon or soliciting from

commercial establishments located in the Town of Natick shall be exempt from the requirements of this Article.

D. Any minor employed by a newspaper as a carrier, or who has been previously registered with the Chief of Police by an employing newspaper, shall be exempt from the requirements of this Article.

E. The provisions of this Article shall not apply to any of the following groups:

1. Girl Scouts of America, Natick Chapter
2. Boy Scouts of America, Natick Chapter
3. Any youth activity/sports association affiliated with the Town of Natick or School Department of the Town of Natick

#### **SECTION 52.4 APPLICATIONS**

A. Any person seeking a license to engage in any activity set forth in Article 52.2, except those persons and activities exempt under Article 52.3, shall file an application with the Chief of Police on a form used by him no less than thirty (30) days prior to the requested start date for such canvassing or solicitation.

B. The application form shall require, at a minimum, the following information:

1. Name of applicant.
2. Address of applicant (local and permanent home address).
3. Applicant's date of birth.
4. Applicant's height, weight, eye and hair color.
5. Applicant's social security number.
6. The length of time for which the right to do business is desired.
7. A brief description of the nature of the business and the goods to be sold.
8. The name and home office address of the applicant's employer or the person or entity on whose behalf the applicant is soliciting or canvassing. If self-employed, it shall so state.
9. If the applicant is operating a motor vehicle in connection with the soliciting or canvassing, the year, make, color model, registration number, registered state, vehicle owner, and address.
10. Whether the applicant has been convicted of a crime or offense or violation of any municipal bylaw, ordinance or regulation relating to canvassing or soliciting and, if so when, where and the nature of the offense.
11. The names of other municipalities in the Commonwealth of Massachusetts where the applicant has been issued or granted a permit, license or similar authorization to solicit or canvass in

the past two years.

- C. All applicants under this section shall be fingerprinted as set forth in Article 55, and photographed by the Natick Chief of Police.

### **SECTION 52.5 PHOTOGRAPH REQUIRED**

The applicant shall permit the Police Department in the Town of Natick to photograph said applicant for identification purposes.

### **SECTION 52.6 DENIAL, SUSPENSION OR REVOCATION OF LICENSE**

- A. Any applicant who fails to fully comply with the requisites established for issuance of a license shall be denied a license.
- B. Any falsification of information required to be provided in the application process shall result in denial or immediate revocation of the license.
- C. Any failure to comply with the other provisions of this Article shall result in immediate revocation of the licensee's license.
- D. Any failure of a licensee to prominently display his or her license upon his or her person when soliciting or canvassing shall result in immediate revocation of the license.

The Natick Chief of Police shall notify the licensee and shall provide the licensee an opportunity to be heard prior to revoking the license. Pending such hearing, the Natick Chief of Police may suspend the license.

### **SECTION 52.7 ISSUANCE OR DENIAL OF LICENSE**

Within five (5) days of receiving an applicant's completed application under Section 52.4, the Chief of Police shall submit an applicant's fingerprints for a fingerprint-based criminal record background check in accordance with Article 55. Within seven (7) days of receiving the results of such fingerprint-based criminal record background check, the Chief of Police shall issue or deny a license. In computing the time periods under this Section 52.7, Saturdays, Sundays and holidays shall be excluded. If the Chief of Police does not submit an applicant's fingerprints or render a decision within the applicable time periods under this Section 52.7, the license shall be deemed constructively granted.

### **SECTION 52.8 LICENSE FEE; TERM**

Each applicant for a license shall pay a nonrefundable fee of ten dollars (\$10.00) in addition to any fees set forth in Article 55. The license shall expire as set forth on each license but in no case shall it exceed one (1) year from the date of its issue, unless earlier revoked. A licensee requesting renewal of a license must provide such information and pay the nonrefundable fee as is

required to obtain an initial license, prior to the expiration of the current license.

### **SECTION 52.9 SEPARATE LICENSE**

In the case of a firm or corporation, each person representing or soliciting or canvassing on behalf of such firm or corporation shall be required to apply for and maintain a separate license.

### **SECTION 52.10 LICENSE TO BE NONTRANSFERABLE; DISPLAY**

The license shall be nontransferable and shall entitle the licensee for the period indicated therein and for the purposes specified therein to solicit or canvass in the Town of Natick, unless otherwise exempted under this Article, provided that the licensee shall have in his/her possession at all times while soliciting or canvassing and shall further conspicuously display the license.

### **SECTION 52.11 POSTED PREMISES.**

No person shall engage in solicitation or canvassing upon any premises without a prior invitation from the occupant thereof if there is posted or displayed on such premises by means of a notice prominently displayed upon which is printed the words "No Solicitors" or "No Canvassers" or words of similar import. For the purposes of this section, the premises shall be deemed posted or displayed against solicitation or canvassing if there is exhibited, on or near the main entrance to the premises or on or near the main door to any residence located thereon, a sign at least three (3") inches by four (4") inches in size which bears the above or similar words in letters at least 1/3 inch in length.

### **SECTION 52.12 PROHIBITED ACTIVITIES.**

- A. There shall be no solicitation or canvassing upon the premises, other than upon prior invitation of the occupant of any such premises, prior to 8:30 a.m. or after 8:30 p.m. local time of any day, and it is hereby declared unlawful and shall constitute a nuisance for any person, whether licensed under this Article or not, to go upon any premises and ring the doorbell upon or near any door or create any sound in any other manner calculated to attract attention of the occupant of such residence, for the solicitation or canvassing as herein defined prior to 8:30 a.m. or after 8:30 p.m. of any day or at any time on a Sunday or national holiday.
- B. No person engaged in solicitation or canvassing shall, at the time of initial contact with a prospective customer or donor, fail to identify himself or herself and the purpose of the solicitation or canvassing.
- C. No person engaged in solicitation or canvassing shall misrepresent the purpose of his or her solicitation or canvassing or use any false, deceptive or misleading representation to induce a sale or contribution, or use any plan,

scheme or ruse which misrepresents the true status or mission of the person making the solicitation or canvassing.

- D. No person engaged in making a solicitation or canvassing as defined in Article 52.1 shall violate any or the provisions of Chapter 93A of the Massachusetts General Laws, said chapter being entitled "Regulation of Business Practices for Consumers' Protection," the current provisions of which are hereby adopted and by reference made a part hereof.

### **SECTION 52.13 CERTAIN REPRESENTATIONS ARE PROHIBITED**

No person, firm or organization having received a license to canvass or solicit within the Town of Natick shall use or exploit the fact of the license so as to lead the public to believe that such license in any manner constitutes an endorsement or approval by the Town of Natick or any of its officials.

### **SECTION 52.14 AUTHORITY OF CHIEF OF POLICE**

The Chief of Police of the Town of Natick shall have the power and authority to grant, deny, suspend or revoke licenses as provided for and in accordance with the terms of this Article.

### **SECTION 52.15 VIOLATIONS AND PENALTIES**

Any person, firm or corporation charged with violating any of the provisions of this Article shall, upon conviction thereof, be liable for a fine not exceeding three hundred dollars (\$300.00) for each violation. Each day on which a violation exists shall constitute a separate violation.

### **SECTION 52.16 BONA FIDE RELIGIOUS, CHARITABLE, EDUCATIONAL OR POLITICAL SOLICITORS AND CANVASSERS**

- A. Any person, firm or corporation soliciting or canvassing on behalf of a bona fide religious, charitable, educational or political organization, as defined in this Article, shall, prior to such solicitation or canvassing, file with the Chief of Police a completed application in the form provided.
- B. The application shall contain the following information:
  - 1. Name and address of the firm, corporation or organization represented by the individual solicitor or canvasser, when applicable.
  - 2. Name, address and telephone number of the person in charge of such organization to be contacted in the case of emergency.
  - 3. Name, address (both temporary and permanent), telephone number, social security number, and date of birth of all individual solicitors who will be soliciting or canvassing within the Town of Natick.

4. Whether the applicant has been convicted of a crime or offense or violation of any bylaw relating to canvassing or soliciting and, if so, when, where and the nature of the offense; names of other municipalities in the Commonwealth of Massachusetts where the applicant has been issued or granted a permit, license or other authorization to solicit in the past two (2) years.
  5. Whether any motor vehicles will be used in connection with the canvassing or soliciting and, if so, the make, year, color, type and license plate number.
  6. Nature of any goods or services to be sold for the purpose of the solicitations or canvassing.
- C. Such application shall be filed with the Chief of Police at least seven (7) days prior to the time when such soliciting or canvassing shall take place.
  - D. Upon completion of the requirements set forth in Subsections **A**, **B** and **C** above, the Chief of Police shall issue a license to the applicant within seven (7) days. In computing the seven (7) day period, Saturdays, Sundays and holidays shall be excluded.
  - E. Each individual solicitor or canvasser for a bona fide religious, charitable, educational or political organization shall be issued a license by the Chief of Police. The license shall be available to be picked up from the Chief of Police of the Town of Natick. No license shall be transferable.
  - F. Failure to comply with the requirements established for issuance of a license, falsification of any information required to be provided, failure to properly display the license issued, or soliciting or canvassing during prohibited hours shall result in denial or immediate revocation of the applicant's license. The Chief of Police shall notify the licensee and shall provide the licensee an opportunity to be heard prior to revoking the license. Pending such hearing, the Natick Chief of Police may suspend the license.

#### **SECTION 52.17 APPEAL FOLLOWING ACTION BY CHIEF OF POLICE REGARDING REVOCATION OR DENIAL OF LICENSE**

Any person whose license application has been denied or whose license has been revoked shall have the right of appeal to the Natick Board of Selectmen, subject to the same standards for denial or revocation set forth in this Article. Any such appeal must be commenced within fourteen (14) days of the date of the decision by the Chief of Police.

#### **SECTION 52.18 CANDIDATES FOR POLITICAL OFFICE EXEMPT**

Any candidate for public office or person campaigning on behalf of such candidate, where such candidate is seeking election to an office to be voted

upon by the residents of the Town of Natick who are duly registered to vote in elections in accordance with the laws of the Commonwealth of Massachusetts and the United States, shall be exempt from the requirements of this Article.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to amend this by-law to make reference to the new civil fingerprinting by-law and to update the by-law to reflect modern day process, procedures, guidance and restrictions.

**At the time of the writing of this book, the Finance Committee had not taken any votes on this article. It is expected that an addendum will be presented to Town Meeting at the beginning of the Fall Annual Town Meeting.**

**ARTICLE 12**  
**Amend Town By-Laws Article 55: Civil Fingerprinting**  
**(Town Administrator)**

To see if the Town will vote to amend Article 55 of the Town By-Laws, added by vote of the 2013 Natick Spring Annual Town Meeting under Article 40, as amended by vote of the 2014 Natick Spring Annual Town Meeting under Article 9, as follows:

1. In Sections 1, 3, and 4, delete the words “this Article 54”, wherever they appear, and insert in their place the words “this Article 55”; and
2. In Section 2, in the list of occupational activities which follows the first paragraph, in the second item, delete “and”, which appears before “Solicitors”, and insert “and Canvassers” after “Solicitors” so that said second item reads “Hawkers, Peddlers, Solicitors and Canvassers”, and
3. In Section 6, amend the license fee, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to amend Article 55 of the Town By-Laws as noted on the red-line version of the By-Law.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 12-1-0 on September, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 12.*

During the Finance Committee public hearing, the following information was noted:

- This is a request to correct typographical and administrative problems within the By-Law passed by Town Meeting. This by-law was first approved at the 2013 Spring Annual Town Meeting. It was modified under Article 40 of the 2014 Spring Annual Town Meeting.
- The first time, it was passed as Article 54 of the by-laws. However, there had already been an Article 54 passed but because the by-laws were not yet codified, this detail was missed. So at that time civil fingerprinting needed to be modified to become Article 55.
- In Section 2, the list of occupational activities, the word “canvassers” after the word “solicitors” was added to recognize that occupation as also covered under this by-law.
- In Section 6, the license fee was amended from \$100 to \$50, \$30 of which goes to the State of Massachusetts. Some businesses in town are burdened by this fee as they have a high turnover of employees that are subject to the finger printing by-law.
- It was noted that some fees can be set by department heads or by other boards. Other fees are established by by-law/town meeting. Generally, who has the authority is established in State law. But, once town meeting sets a fee, only town meeting can change a fee.

**MOTION (requires majority vote):**

Move that the Town vote to amend Article 55 of the Town By-Laws, added by vote of the 2013 Natick Spring Annual Town Meeting under Article 40, as amended by vote of the 2014 Natick Spring Annual Town Meeting under Article 9, as follows:

1. In Sections 1, 3, and 4, delete the words “this Article 54”, wherever they appear, and insert in their place the words “this Article 55”; and
2. In Section 2, in the list of occupational activities which follows the first paragraph, in the second item, delete “and”, which appears before “Solicitors”, and insert “and Canvassers” after “Solicitors” so that said second item reads “Hawkers, Peddlers, Solicitors and Canvassers”, and
3. In Section 6, amend the license fee from \$100.00 to \$50.00.

## ARTICLE 55

### CIVIL FINGERPRINTING

#### Section 1 Purpose and Authorization

In order to protect the health, safety, and welfare of the inhabitants of the Town of Natick (the Town), and as authorized by Chapter 6, Section 172B½ of the Massachusetts General Laws, ~~this Article 54~~ **this Article 55** shall require (a) applicants for a license for an occupation listed in Section 2 below to submit to fingerprinting by the Natick Police Department (the Police Department), (b) the Police Department to arrange for the conduct of fingerprint-based criminal record background checks, and (c) the Town to consider the results of such background checks in determining whether or not to grant such a license.

The Massachusetts State Police, the Massachusetts Department of Criminal Justice Information Systems (DCJIS), and the Federal Bureau of Investigation (FBI), and their successor entities, as may be applicable, are hereby authorized to conduct on behalf of the Town and the Police Department fingerprint-based state and national criminal history records checks, including of FBI records, consistent with ~~this Article 54~~ **this Article 55**. The Town authorizes its Police Department to receive and utilize records of the Massachusetts State Police, the DCJIS, and the FBI in connection with such criminal history records checks, consistent with ~~this Article 54~~ **this Article 55**. The Town shall not disseminate criminal history record information received from the Massachusetts State Police, the DCJIS and the FBI to unauthorized persons or entities.

#### Section 2 Licenses Subject to Fingerprinting

Any applicant for a license to engage in any of the following occupational activities within the Town shall have a full set of fingerprints taken by the Police Department, within seven (7) days of the date of the application for such license, for the purpose of conducting a state and national fingerprint-based criminal history records check to determine the suitability of the applicant for the license:

- Manager of Alcoholic Beverage License Holder
- Hawkers, Peddlers, ~~and~~ Solicitors ~~and~~ **Canvassers**
- Ice Cream Truck Vendor
- Junk Dealers
- Owner or Operator of a Public Conveyance
- Dealer of Second-Hand Articles
- Pawn dealers
- Hackney Drivers

At the time of fingerprinting, the Police Department shall notify each individual who is fingerprinted that his or her fingerprints will be used to check such individual's FBI and state criminal history records.

#### Section 3 Police Department Procedure

The Police Department will forward the full set of fingerprints obtained pursuant to Section 2 of ~~this Article 54~~ **this Article 55** either electronically or manually to the State Identification Section of the Massachusetts State Police, the DCJIS and/or the FBI (or their successors) as may

be necessary for the purpose of conducting fingerprint-based state and national criminal records background checks of license applicants specified in said Section 2.

The Police Department will provide the applicant with a copy of the results of his or her fingerprint-based state and national criminal history records check and supply the applicant with an opportunity to challenge the accuracy or completeness of the information contained in it, including the FBI Identification Record. Any applicant that wishes to challenge the accuracy or completeness of the record shall be advised that the procedures to change, correct, or update the record are set forth in Title 28 CFR 16.34 (as may be amended from time to time). In no event shall the Police Department render a suitability evaluation pursuant to the paragraph below until it has taken the steps detailed in this paragraph and otherwise complied with any other procedures required by any Town policy applicable to licensing-related criminal record background checks.

The Police Department will communicate the results of fingerprint-based criminal history records check to the Board of Selectmen. The Police Department will in addition render to the Board of Selectmen its evaluation of the applicant's suitability for the proposed occupational activity based on the results of the criminal records background check and any other relevant information known to it. In rendering its evaluation, the Police Department shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability and shall indicate whether the applicant has been convicted of, or is under pending indictment for, a crime that bears upon his or her suitability for the proposed occupational activity, or any felony or misdemeanor that involved force or threat of force, controlled substances, or a sex-related offense.

#### **Section 4     Reliance by Licensing Authority on Results of Fingerprint-Based Criminal Records Background Checks**

The Board of Selectmen may utilize the results of any fingerprint-based criminal records background check performed pursuant to Sections 2 and 3 of this Article ~~54~~ 55 for the sole purpose of determining the applicant's suitability for the proposed occupational activity. The Board of Selectmen may deny an application for any license specified herein, including renewals and transfers thereof, if it determines that the results of the fingerprint-based criminal records background check render the applicant unsuitable for the proposed occupational activity. The Board of Selectmen shall consider all applicable laws, regulations and Town policies bearing on an applicant's suitability in making this determination.

No application shall be denied on the basis of information contained in a criminal record until the applicant has been afforded a reasonable time, as determined by the Board of Selectmen, to correct or complete the information, or, after being afforded the opportunity has declined to do so.

#### **Section 5     Town Policy**

The Police Department, subject to the approval of the Board of Selectmen, shall develop and maintain written policies and procedures for its licensing-related criminal record background check system.

#### **Section 6     Fees**

Each applicant for a license listed in Section 2 above shall pay a fee of ~~\$100.00~~ \$50.00, of which \$30.00 shall be deposited into the Firearms Fingerprint Identity Verification Trust Fund, as specified by Chapter 6, Section 172B1/2 of the Massachusetts General Laws.”

**ARTICLE 13**  
**22 Pleasant Street Rezoning Study Committee Update**  
**(22 Pleasant Street Rezoning Study Committee)**

To see what action the Town will take

- a) to hear and accept the report and recommendations of the 22 Pleasant Street Zoning Classification Study Committee created under Article 40 of Spring 2014 Town Meeting and/or
- b) to extend the term of said committee and/or
- c) to determine and to appropriate a sum of money for the study purposes of the committee including but not limited to retention of outside professionals as appropriate,

or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to provide a report as required by vote of 2014 Spring Annual Town Meeting.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on October 2, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 13.*

During the Finance Committee public hearing, the following information was noted:

- The Study Committee chair presented the status of the Study Committee's actions to date including:
  - The Study Committee voted not to recommend re-zoning the property to RG for several reasons including potential loss of aquifer protection and other zoning exemptions which would be voided under a different zoning classification.
  - The Study Committee voted to endorse the idea of pursuing a possible Assisted Living overlay for the site.
  - As a result of the Study Committee's organization, one "round table" discussion has taken place between the property owners, abutters and potential buyers.
  - The Study Committee also looked into several aspects of the property, including a 1967 court decision which limited the size of the building, the Town's legal access rights to the parking area for the ball fields, the question of where the actual meets & bounds of the property and zones are (which side of the canal vs. in the middle), etc.
  - A "balloon" test showing what various heights would look like to the surrounding community was done.
- The Study Committee is seeking to extend the term of their appointment to 2015 Spring Annual Town Meeting in order to complete their work.

- Members of the Finance Committee noted the Study Committee had spent a great deal of time on this project and were impressed with the quality of the work, the amount of investigation and detail which had been produced to date.
- It was also wished that some of the background information being presented by the Study Committee, such as the 1967 court decision, could have been brought forward earlier to inform the discussion at 2014 Spring Annual Town Meeting.

**MOTION (requires majority vote):**

Move that the Town hear the report and recommendations of the Pleasant Street Change of Zoning Classification Study Committee created under Article 40 of 2014 Spring Annual Town Meeting and extend the term of said committee through the 2015 Spring Annual Town Meeting with the continued resource support of town departments and town counsel.

**ARTICLE 14**  
**Committee Article**  
**(Board of Selectmen)**

To see if the Town will vote to receive the reports of town officers, boards, and committees; or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to provide various Town Committees an opportunity to inform Town Meeting of recent developments and/or updates with respect to those Committees.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 9-1-0 on October 2, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 14.*

During the Finance Committee public hearing, the following information was noted:

- Finance Committee members were advised that there was one report that was currently expected to be presented to Town Meeting: the Strategic Planning Review Committee.
- It was noted that there is no requirement for committees or boards to notify Town Administration of their intention to provide a report to Town Meeting. However, boards and committees must advise the Town Moderator of their intent to provide reports to Town Meeting.
- As in prior years, a recommendation of Favorable Action indicates only that the Finance Committee recommends that Town Meeting vote to hear the report(s). It does not endorse or refute any of the information contained in the reports.

**MOTION (requires majority vote):**

Move that the Town vote to receive the reports of town officers, boards, and committees.

**ARTICLE 15**  
**Study Committee: Sawin House and Appurtenant Land**  
**(Kenneth W. VanBlarcum, et al)**

To see if the Town will vote to form a Study Committee to determine the status of the Sawin House located at 79 South Street with its appurtenant land and matters relating thereof; to issue reports, recommendations; and to initiate warrant articles to Town Meeting; and to appropriate funds for this purpose.

**PURPOSE OF ARTICLE:**

The purpose of this article is to form a study committee to examine the status of the Sawin House and adjacent land and to advise the town at 2015 Spring Annual Town Meeting.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 11-1-0 on September 18, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 15.*

During the Finance Committee public hearing, the following information was noted:

- This Article seeks to establish a Study Committee for the purpose of exploring any and all options with respect to the Sawin House, adjacent land, and its relationship to the early history of the Town. The committee would report back to Town Meeting at the 2015 Spring Annual Town Meeting with a report, recommendations, and/or any other actions as appropriate. The Study Committee is proposed to be appointed by the Town Moderator, and is described in the motion that follows.
- No funds are proposed for appropriation under this Article.
- The Sawin House is currently owned by the Massachusetts Audubon Society and is located on the property of the Broadmoor Wildlife Sanctuary in South Natick. The property, including the Sawin House, was gifted to the Society in the late 1960s with the express purpose of use as a wildlife sanctuary. The Audubon Society is not able to restore the house as it is not within their organizational mission as the manager of a wildlife sanctuary. The Director of the Broadmoor Wildlife Sanctuary expressed a willingness to work with the Town on the study.
- The house is currently in serious disrepair. Options for the house appear to include restoration on site, reconstruction off site, and continued decay and eventual demolition.
- The Sawin House is listed on the town's registry of historic properties filed with the Massachusetts Historical Commission, which is an initial step toward one of several potential actions including nomination to the National Register or establishment of a single house historic district. Although neither of these processes has been undertaken, the property does enjoy the limited protection of the "demolition delay" ordinance through which the Historical Commission can delay potential demolition of a listed property for up to six months to provide an opportunity to identify alternatives to demolition.
- Members of the Finance Committee heard opinions that this proposal would allow for a more comprehensive view of all relevant issues associated with the Sawin House, and to look

beyond the perspectives of the current owner and to “think outside the box.” Proponents also noted that the history of the land on which the building is sited was also important and that the open-ended charge proposed for the Committee was a positive aspect.

- Questions were raised regarding what authority the proposed Study Committee would have to study and effect action pertaining to a structure located on property not under the control of the town. The proponents of this article informed the Finance Committee that they envisioned the committee entering into discussions on behalf of the Town with the current owner, though it was noted that the study committee would not have the legal authority to do so.
- Members of the Finance Committee debated two motions concurrently – a motion for Favorable Action (with one modification to the composition of the Study Committee as initially proposed by the proponent) and another for No Action. During debate, the following points were raised:
  - The motion for No Action was made as a mechanism to allow Town Meeting to decide how to dispose of Article 15 without prejudice or bias from the Finance Committee. However, Finance Committee members noted that No Action was itself a recommendation and could be misinterpreted by Town Meeting as an actual recommendation to take no action on the Article.
  - The proposal of a Study Committee was intended to produce an independent, unbiased examination of this situation with no preconceived conclusion, although members acknowledged that many of the stakeholders’ positions were already known.
  - Finance Committee members noted that the actual impact of the Study Committee’s recommendation was not clear, but that the essence of the process would be the dialogue in which both the owners and town representatives must be involved, despite the lack of legal authority for the Study Committee to speak on behalf of the Town.
  - The Study Committee would have no authority other than to conduct the study and present a report which members felt was sufficient to support favorable action.
  - Members also expressed the hope that constructive and beneficial discussions would take place to increase everyone’s understanding of the issues and lead to a decision based on full knowledge of history and impacts to the Town
  - Members also noted the important and unique role of the Sawin House on the Town’s history, and the importance of retaining that knowledge.

**MOTION (requires majority vote):**

Move that the Town establish a Study Committee to determine the status of the Sawin House located at 79 South Street and its' appurtenant land. Said committee to review such materials and instruments as affect the interests of the Town of Natick and other parties thereto; to issue a report of its findings; to make recommendations thereon to municipal, state and federal bodies; and take such other action as appropriate. The Study Committee to consist of no less than seven [7] members appointed by the Moderator comprised as follows:

- One representative nominated by the Historic Commission
- One representative nominated by the Historic District Commission
- One representative nominated by the Board of Selectmen
- One representative nominated by the Friends of Shaw Park; and
- Three or more members of the public

And that the Moderator may appoint members of the public or other boards and committees in the event nominations are not made, or at the moderator's discretion, individuals with expertise relating to historic preservation, local history, landscape planning and other relevant disciplines will add to the deliberations and recommendations of the committee.

And that members of the public may be from other boards and committees, citizens of the town, or appointed regardless of residence if possessed of special expertise, as noted above. Said committee being a multiple member body under the Town Charter.

Said committee to have access to town counsel and to staff from within the administration for resource support including the staff of Land, Facilities, and Natural Resources, Office of the Town Clerk and other offices, as may be deemed necessary.

Said committee to return with its' findings and recommendations in the form of a report and motion to 2015 Spring Annual Town Meeting. This shall not preclude any preliminary report, recommendations, or filing to Town boards, commissions or committees prior to such time.

The term of the Study Committee shall expire at the dissolution of 2015 Spring Annual Town Meeting.

**ARTICLE 16**  
**Use of Shaw Park for Cultural, Educational, Historical, and Park Purposes**  
**(Stephen Evers, et al)**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation which would allow the Town of Natick to use the Shaw Park property for cultural, educational or historic purposes, including location of historic buildings or reconstruction of historic buildings or structures thereon, in addition to use for park purposes, and to seek all other governmental approval necessary to accomplish the purposes of this article; provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition. The Shaw Park property is described as 53 Eliot Street, Natick, Ma, is shown as Lot 61 on Town of Natick Assessors' Maps 63, and is shown as Lot 1 on a plan entitled "Plan of Land in Natick, Mass. Owned By: Inhabitants of the Town of Natick (Parks & Recreation Department)", Scale 1"=30', dated March 13, 2014, Survey By: Sullivan Surveying Company, LLC, 209 West Central Street, Natick, Mass, a copy of which plan is on file with the office of the Natick Town Clerk, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to authorize the Board of Selectmen to petition the Massachusetts Legislature to enact legislation that would allow the Town to use Shaw Park for "cultural, educational, or historic purposes, including the location of historic or reconstructed historic buildings" on the property; currently, the Town cannot do so.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-1-0 on September 18, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 16.*

During the Finance Committee public hearing, the following information was noted:

- The proponent of this Article is the Chairman of the Natick Historical Commission, which is seeking the support of the Town to use a portion of Shaw Park for "cultural, educational, or historic purposes." This Article would also allow the Town to locate "historic buildings or reconstruction of historic buildings or structures" on the property.
- Currently, Shaw Park can only be used for "park purposes." Town Meeting members may recall that Shaw Park was the subject of an article at the 2014 Spring Annual Town Meeting, which voted approval for the Town to take the park by eminent domain as a mechanism to clear a lingering title issue.
- This Article is a companion Article with Article 17, and the two Articles were discussed concurrently although it was noted that the scope of the two Articles were different. It was also noted that although one possible outcome of these two Articles involved the Sawin House, the scope of both Articles did not pertain solely to the Sawin House per se, but rather to the use of Shaw Park.
- Committee members noted that a potential impact of locating structures of any type on the property, including the loss of open space and the impact of a structure on the remaining open space.

- With respect to open space, Finance Committee members noted the Massachusetts Executive Office of Energy and Environmental Affairs “EEA Article 97 Land Disposition Policy” (the “Policy”), and confirmed through Town Counsel that Shaw Park would fall under the auspices of the Policy. Under the Policy, use of Shaw Park for purposes other than park purposes would require municipalities to accomplish several requirements: (1) obtain a unanimous vote of the Conservation Commission that the land is surplus to municipal, conservation, and open space needs; (2) obtain a unanimous vote of the municipal Park Commission if the land propose for disposition is park land; (3) obtain a two-thirds Town Meeting vote in support of the disposition; and (4) obtain two-thirds vote of the legislature in support of the disposition. Town Counsel further confirmed that Articles 16 and 17 are the first step in that process. The language in each article “and to seek all other governmental approval necessary to accomplish the purposes of this article” is broad enough to contemplate the additional steps which are required.
- Finance Committee members also noted potential zoning issues associated with a proposal to locate a structure on the property, though these potential issues were not validated to the Committee’s knowledge. Further, members noted the possibility that the Dover Amendment could be used to overcome potential zoning issue, though this, too, was not validated by the Committee.
- Questions were raised as to whether situating the house in Shaw Park would be consistent with the donor’s intended use of the land given to the town for use as a park or whether this would be considered a misuse of the bequest. The Article’s proponent cited other examples where structures and monuments were located in parks to memorialize the past.

Finance Committee members debated two motions for Article 16 – a motion for No Action and one for Favorable Action. During debate, members noted the potential benefits of further discussion, possibly facilitated by the Study Committee proposed under Article 15, to advance the requirements of the EEA Article 97 Land Disposition Policy and address the possible zoning issues, with an eye towards returning to a subsequent Town Meeting with this type of request.

**MOTION (requires majority vote):**

No Action.

**ARTICLE 17**  
**Long Term Lease of a Portion of Shaw Park for Cultural, Educational or Historical Purposes**  
**(Stephen Evers, et al)**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation which would allow the Board of Selectmen to lease for cultural, educational or historic purposes a portion of the Shaw Park property for a term not to exceed ninety nine (99) years, notwithstanding the provisions of Chapter 40, Section 3 of the Massachusetts General Laws, or any other general law or special law to the contrary; provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition. The Shaw Park property is described as 53 Eliot Street, Natick, MA, is shown as Lot 61 on Town of Natick Assessors' Maps 63, and is shown as Lot 1 on a plan entitled "Plan of Land in Natick, Mass. Owned By: Inhabitants of the Town of Natick (Parks & Recreation Department)", Scale 1"=30', dated March 13, 2014, Survey By: Sullivan Surveying Company, LLC, 209 West Central Street, Natick, Mass, a copy of which plan is on file with the office of the Natick Town Clerk, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to authorize the Board of Selectmen to petition the Massachusetts Legislature to enact legislation that would allow the Town to lease a portion of Shaw Park for a term of up to ninety-nine (99) years for "cultural, educational, or historic purposes"; currently, the Town cannot do so.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 11-0-0 on September 18, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 17.*

During the Finance Committee public hearing, the following information was noted:

- The proponent of this Article is the Chairman of the Natick Historical Commission, which is seeking the support of the Town to lease for "cultural, educational, or historic Purposes" a portion of Shaw Park for a term not to exceed ninety-nine (99) years. Assuming the approval by Town Meeting of Article 16, a portion of Shaw Park could be used to locate "historic buildings or reconstruction of historic buildings or structures" on the site.
- The ultimate objective of the proponent is to enable the Town to lease a portion of Shaw Park to the non-profit Natick Historical Society (the "Society"), and to enable the Society to reconstruct a portion of the Sawin House on a small piece of Shaw Park. The costs associated with this initiative, including landscape improvements, would be borne by the Society, a private entity. The Town would be responsible for normal landscaping operations such as lawn maintenance.
- Finance Committee members were informed that a public process would be required for any lease, and the Society would neither automatically be not the only bidder nor would it automatically be the successful bidder.

- Committee members were also informed that in addition to landscape improvements, benefits of a refurbished Shaw Park would include handicap access, partnering activities with the Town's Recreation and Parks Commission, and extension of the Society's educational mission and greater access to the Society's archival materials, and a tourist destination.
- Finance Committee members reviewed materials discussing the Sawin House, Shaw Park, and the proposed use of Shaw Park that were provided by various individuals and entities, including, but not limited to, the Natick Historical Commission, the Mass Audubon Society, the Natick Historical Society, and interested residents.
- During debate, Finance Committee members noted that Article 16 represented the necessary enabling action which would permit Article 17 to be favorably acted upon and, since no favorable action was being recommended for Article 16, a no action vote on this Article was appropriate.

**MOTION (requires majority vote):**

No Action.

**ARTICLE 18**  
**Codification of Town of Natick Home Rule Charter**  
**(Town Clerk)**

To see if the Town will vote to amend the Town of Natick Home Rule Charter, said amendments being limited to administrative corrections, including but not limited to typographical errors, inconsistencies and grammatical errors; a copy of the Charter reflecting the proposed changes being available for review at the office of the Natick Town Clerk, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to amend the Town of Natick Home Rule Charter.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 12-0-0, on September 4, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 18.*

During the Finance Committee public hearing, the following information was noted:

- Ms. Packer, the Town Clerk, explained that a recommendation of no action was being requested as the anticipated red-lined version of the proposed revisions was not yet done.
- Most of the changes which will be proposed deal with issues of formatting consistency related to grammar, spelling, capitalization and punctuation.
- The schedule for this project continues to evolve and Charter changes continue to be made simultaneous to this codification.
- Any Charter changes resulting from this process must ultimately come back to Town Meeting as a warrant article and then, if passed, go before the voters.
- The target for completion of this process is 2015 Spring Annual Town Meeting.

**MOTION (requires majority vote):**

No Action.

**ARTICLE 19**  
**Appropriate Funds to Audit Conservation Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate and raise, or otherwise provide, a sum of money for the purpose of conducting an independent audit of the Conservation Fund; said audit to identify the sources and amounts of revenues deposited into said fund and the purposes and amounts of expenditures from said funds, as well as a determination as to the compliance of said expenditures with applicable state and local laws, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is appropriate \$20,000 from free cash to fund an audit of the Conservation Fund.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*The Finance Committee has no recommendation with regard to the subject of Article 19.*

During the Finance Committee public hearing, the following information was noted:

- There has been discussion about the Conservation Fund going back a couple of years or more. The Town Administrator's office wants to explore the revenue that has come into the fund, specifically the source of the revenue because the source and any required restrictions may not always have been properly notated.
- The administration believes that expenditures from the Fund should be reviewed to confirm that both restricted and unrestricted funds have been properly expended in accordance with state law and town zoning by-laws affecting these funds.
- Specifically, the town zoning by-law concerning F.A.R. (floor to area ratio) payments, which allows the developer to have a greater floor area ratio in his project than is normally allowed, are supposed to be used only in support of the acquisition of open space.
- Because the records span a long time period and a town computer system change, both the Town Administrator and the Town Auditor feel that a professional audit would be preferable to an audit by an appointed committee. The Town Auditor recommends an appropriation of \$20,000 to hire an outside auditor to review the records and confirm from where funds originated and how the funds were spent, although the auditor actually thinks the cost will be more in the range of \$12,000 to \$15,000.
- While there was a consensus among the Finance Committee that an audit is needed, there was not a consensus on that this was the right motion or time for the following reasons:
  - Some members felt the auditor should be independent of the town and any study committee and not the auditing firm used by the Town for normal audits. The motion also did not specify under whose direction the monies would be spent.

- Questions were raised about whether the Conservation Fund monies restricted for open land purchases have been accounted for and spent properly and it was felt by some members that more research should be done before engaging an auditor without being able to provide the proper information to an auditing firm.
- Article 20 could accomplish the same thing, although from a management accounting, rather than a fiscal accounting, point of view.
- The final votes were 2-10-0 for referral to the sponsor and 4-8-0 for favorable action.

**MOTION (requires majority vote):**

**Please note – the finance committee has no motion to recommend. This motion presented as a sample of a positive motion only**

Move that the Town vote to appropriate \$20,000 from Free Cash for the purpose of conducting an independent audit of the Conservation Fund under the authority of the Board of Selectmen; said audit to identify the sources and amounts of revenues deposited into said fund and the purposes and amounts of expenditures from said funds, as well as an evaluation as to the compliance of said expenditures with applicable state and local laws.

**ARTICLE 20**  
**Study Committee: Conservation Commission Fund**  
**(Julian Munnich, et al)**

To see if the Town will vote to form a Study Committee to determine the nature of all revenues, deposits, interest, expenditures and appropriations to and from the Conservation Commission Fund and matters relating thereto; to issue reports, recommendations, and initiate warrant articles to town meeting; and appropriate funds for this purpose.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to form a study committee to review the Conservation Commission Fund.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 12-0-0 on September 16, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 20.*

During the Finance Committee public hearing, the following information was noted:

- The Conservation Commission Fund is mainly funded by F.A.R. funds through a zoning by-law of the town and because of that, there are restrictions that are pertinent to that sourcing as was noted along with article 19.
- The sponsor proposed that the study committee would have three work products:
  - First is to compile the accounts into an acceptable format for a comprehensive annual fiscal report. Currently the fund is reported as a single omnibus bucket of money, whereas there are several fund sources and that indicates that the funds should be segregated to reflect the conditions under which it was received.
  - Second would be a narrative report intended to explain the purpose, legal enablement and limitations, of this account. This would remain as a primer for future residents and administrators to understand how this account is funded and under what restrictions it is spent.
  - Third is to recommend any changes, possibly clarification to some of the zoning by-laws, or procedural changes in order to make the whole process clearer and easier to manage.
- On a question of whether restricted funds may have been used for things that are not allowed under the restrictions or were these funds overspent, it was noted that some monies have the zoning restriction and some monies do not. An audit is needed to answer these questions.
- Articles 19 and 20 are not mutually exclusive but Article 19 would be strictly a fiscal audit or “look back” at the account while Article 20 would have the three purposes listed above and result in a management report rather than a fiscal audit.
- It was suggested that a formal outside audit could take significant time, while the scope and magnitude that the audit advisory committee report could be somewhat quicker.

- The committee agreed that some action is necessary to understand how the Conservation Fund is being expended and, while articles 19 and 20 are not mutually exclusive, this article provides a more comprehensive look at the funds, historically and with an eye to the future.

**MOTION (requires majority vote):**

Move that the Town establish a Study Committee to review the Conservation Commission Fund; to determine the nature of revenues, deposits, interest, expenditures and appropriations to and from said fund; to determine the requirements and restrictions of Massachusetts General Laws, the Town's Bylaws, and applicable regulations; and to determine the requirements and restrictions attached to grants, gifts, contributions, deposits, security deposits and permit decisions. Said committee to determine and recommend minimum due diligence procedures and/or guidelines for acquisition of open space lands using these funds, and to recommend what additional powers and duties the Conservation Commission may need. Said committee to determine the potential effects of accounting and expenditures on the ability to retain current funds, and on the ability to obtain future open space monies. Said Committee to recommend what form, content and manner of report on the Conservation Commission Fund and open space monies should regularly be prepared in future.

The Study Committee to consist of 7 members appointed by the Moderator comprised as follows:

- One representative nominated by the Conservation Commission;
- One representative nominated by the Planning Board;
- One representative nominated by the Finance Committee;
- One representative nominated by the Audit Advisory Committee;
- and three members of the public.

And; that the Moderator may appoint members of the public or other boards and committees in the event nominations are not made. And; that members of the public may be from other boards and committees or may be citizens of the town.

Said committee being a multiple member body under the Town Charter.

Said committee to have access to town counsel and to staff from within the administration for resource support, including the staff of the Comptroller's Office and the Treasurer/Collector's Office.

Said committee may utilize the services of outside consultants, for the technical review of its report, as well as the preparation of materials as may be utilized in a subsequent Comprehensive Annual Financial Report for the Town; such outside consultants to be engaged by the Finance Committee. And that a sum of \$1,500 be appropriated from free cash for the engagement of an outside consultant under the direction of the Finance Committee.

Said committee to return with its findings and recommendations in the form of a report and motion to 2015 Spring Annual Town Meeting. This shall not preclude any preliminary report to Town boards, commissions or committees prior to such time.

The term of the Study Committee shall expire at the dissolution of 2015 Spring Annual Town Meeting.

**ARTICLE 21**  
**Rescind Authorized, Unissued Debt**  
**(Town Administrator)**

To see if the Town will vote to rescind the authorization for unissued debt that has been determined is no longer needed for the completion of various projects; or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose is to rescind authorized, unissued debt related to DPW – Recycling Totes voted by Town Meeting on April 25, 2013, Article 13 – Motion B#9.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 13-0-0 on September 2, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 21.*

During the Finance Committee public hearing, the following information was noted:

- The original debt authorization was for \$570,000 to cover purchase for the recycling totes distributed to households.
- The Town received a grant from Mass DEP in the amount of \$140,745 for these recycling totes and therefore the town only had to issue debt in the amount of \$428,000.
- There is no need to carry the remaining amount of authorized, unissued debt and the administration requested that Town Meeting rescind the amount remaining of \$142,000.
- The final audit for the High School was just received and is being evaluated to see how much unissued debt will be able to be rescinded, most likely at the 2015 Spring Annual Town Meeting.

**MOTION (requires majority vote):**

Move that the Town vote to rescind authorized unissued debt for a general fund capital project approved under Article 13 – Motion B#9 of the 2013 Spring Annual Town Meeting in the amount of \$142,000 for the purpose of DPW – Recycling Totes.

**ARTICLE 22**  
**Unpaid Bills**  
**(Town Administrator)**

To see if the Town will vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Natick, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to authorize payment for unpaid bills, if any.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on September 30, 2014, the Finance Committee recommends **No Action** with regard to the subject of Article 22.*

During the Finance Committee public hearing, the following information was noted:

- The Administration reported that there are no unpaid bills from previous years.

**MOTION (requires majority vote):**

No Action.

## ARTICLE 23

### **Study Committee: Municipal Non Union Personnel Policies, Practices and Procedures (Michael J. Rourke, et al)**

To see if the Town will vote to form a “Special Committee” to study and examine the Municipal Non-Union Personnel Policies, Practices and Procedures including the recruitment, selection, evaluation, job descriptions, classification and compensation, among other related aspects of the non union town employees. Said Special Committee to be appointed by the Moderator, to consist of no less than 5 residents of the Town of Natick who are not serving on any other multi-member elected or appointed board in the Town, except Town Meeting member. The Special Committee shall report its findings to the Moderator and Town Meeting at the earliest date possible, or otherwise act thereon.

#### **PURPOSE OF ARTICLE:**

The purpose of this Article is to provide a review and assessment of the current Municipal Non Union Personnel Policies, Practices and Procedures by an independent and objective Committee of citizens, to correct current weaknesses and improve the effectiveness and efficiency of the Personnel System.

#### **FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*The Finance Committee has no recommendation with regard to the subject of Article 23.*

During the Finance Committee public hearing, the following information was noted:

- The sponsor believes that this action is required at this time because the failure to administer an effective personnel system is causing organizational, operational and fiscal hardships for employees, departments and the taxpayers of the Town. The sponsor believes that an accumulation of factors over the last several years such as the absence of job descriptions, undocumented classification of positions, and unsuccessful selection and hiring of key management employees represent some of the fundamental lapses in the system. The sponsor also believes that impacts to citizen sponsors are primarily financial, especially the thousands of dollars and unproductive time spent on 3 major management employees who resigned or agreed to leave within months of their commencing employment.
- The chair of the Personnel Board and the Town Administration presented the follow:
  - The responsibilities that are proposed for this committee are precisely those that the town has entrusted to the Personnel Board, by Charter and By-Law.
  - In response to the sponsor’s preference for a point factor evaluation of positions, it was noted that there are four systems: (1) a whole-job system – takes 100 jobs ranked from 1 to 100 to determine compensation; (2) a weighted-factor or point-factor system; (3) a market–pricing system where some organizations level the jobs according to what the market is paying; and (4) a broad-band position classification grading system which the Town of Natick has adopted.

- In response to the absence of job descriptions, it was noted that over the last several years, just about all the jobs have had job descriptions developed by the Personnel Board and the Administration and that as of this meeting, all but a handful are on line and the rest should be soon.
- Job turnover is normal. While several positions recently filled have to be filled again, there are many more positions where the incumbents have significant years in the job.
- The committee does not have a recommendation. The points raised included:
  - In support of a favorable motion, there was a suggestion that a committee like this would be kind of an oversight to make sure that if systems and policies are in place, they are followed.
  - There have been some problems with job descriptions, payroll classifications in the past but that has improved dramatically over the past several years. In general, there is evidence that many of the things the sponsor is questioning are being done now.
  - There are no appointed members to this newly created committee from the Personnel Board or appointed by the Administration to create balance.
  - Simply creating boards to review boards is not productive – every interested person could have a different opinion of the right direction for the Personnel Board, of systems to use, hiring practices, etc., but the appointed board has taken the time and effort to choose a direction they think is a good one.
  - Employee turnover is not necessarily due to bad hiring practices. It can be just bad fits not uncovered during the hiring process.
- The final votes were 6-4-0 for referral to the sponsor and the Personnel Board and 2-8-0 for favorable action.

**While no recommendation is presented, a referral or a favorable motion will require a majority vote.**

**ARTICLE 24**  
**Fiscal 2015 Omnibus Budget**  
**(Town Administrator)**

To determine what sum or sums of money the Town will appropriate and raise, or transfer from available funds, for the operation of the government of the Town of Natick, including debt and interest, during Fiscal Year 2015 (July 1, 2014 through June 30, 2015) and to provide for a reserve fund for Fiscal Year 2015, and to see what budgets for Fiscal Year 2015 will be reduced to offset said additional appropriations, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to supplement or adjust the Fiscal Year 2015 (current fiscal year) Budget.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 12-0-0 on September 30, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 24 motion A and by a vote of 12-0-0, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 24 motion B.*

During the Finance Committee public hearing, the following information was noted:

- The snow and ice deficit results from additional costs incurred over the amount budgeted for this purpose. It was noted that the town budgets a minimum amount because once you raise the budget, you can never reduce it and we always make up the prior year shortfall out of free cash once all the bills have been paid by the end of the fiscal year.
- The Natick's Citizen Leadership Academy is intended to provide an opportunity for interested residents to familiarize themselves with the inner workings of municipal operations. 15-20 citizens will engage with municipal personnel to learn about the functioning of our operations with particular focus on our structure, services, applicable laws, regulations and requirements, and volunteer opportunities and with the goals to:
  - Enhance citizen understanding of municipal operations
  - Build trust between citizens and government
  - Increase citizen participation on boards, committees and commissions
  - Improve upon the quality of civic dialogue
- The Citizen Leadership Academy will be overseen by the Department of Community Services, the project team will work closely with municipal departments to develop the curriculum, market the academy, recruit participants and coordinate session details.
- The costs for year one of the Citizen Leadership Academy initiative are estimated to be \$5,000, which includes the initial costs for production of marketing materials, and regular expenses for session manuals, refreshments and mailings. Annual expenses in years 2 and beyond are estimated to be \$2,500 with occasional need for reprinting of marketing materials.

- Member questions about the Citizen Leadership Academy included:
  - Who would be eligible to attend? The first class is going to be hand-picked to iron out some of the issues and short falls. Then, it would start being open for others.
  - How and at what point do we evaluate that we've seen enough substantial change in the people who are volunteering for us to define whether this is successful? Evaluation will be on-going based on feedback from those people who go through the program.
  - Will the costs be segregated on the books? There will be a new account set up for this program.
- The new Community-Senior Center located at 117 East Central Street in Natick does have on record a survey detailing the developed portion of the lands comprising the site but a survey of the undeveloped portion of the site to the rear of the parcel was never completed.
- Completion of a comprehensive site survey reflecting both the developed and undeveloped portions of the site will enable to town to engage in long-range planning relative to the open space associated with the site.
- The surveyor who completed survey work on the developed portion has provided a not-to-exceed estimate of \$20,000.

**MOTIONS (requires majority vote):**

**Motion A**

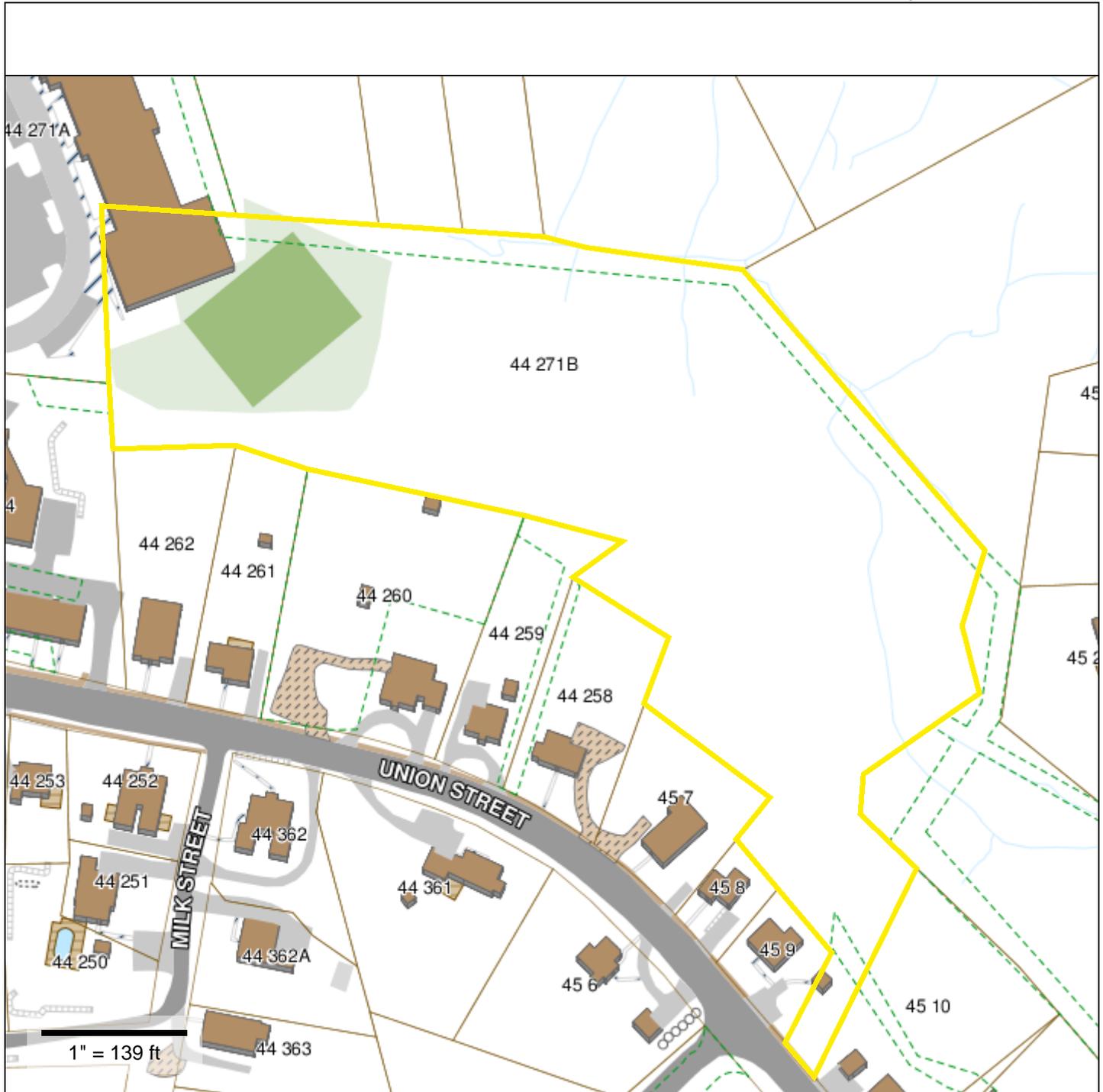
Move that the town vote to appropriate from free cash the sum of \$663,523, said sum to be distributed as follows:

- To supplement the Health and Community Services budget as voted under Article 23 - Motion D of the 2014 Spring Annual Town Meeting by adding \$5,000 to Ordinary Expenses in support of the Citizen Leadership Academy
- To supplement the Board of Selectmen budget as voted under Article 23 - Motion E of the 2014 Spring Annual Town Meeting by adding \$20,000 to Administrative Support Services to fund a survey of the Community Senior Center Site
- To fund the Snow & Ice Deficit from June 30, 2014 - \$638,523

**Motion B**

Move that the town vote to appropriate from the Sassamon Trace Enterprise Fund Retained Earnings the sum of \$21,766, said sum to be distributed as follows:

- To supplement the Sassamon Trace Fringe Benefits budget as voted under Article 23 – Motion II of the 2014 Spring Annual Town Meeting by adding \$17,783 to the Other Personal Services line item
- To supplement the Sassamon Trace Debt Service budget as voted under Article 23 – Motion I1 of the 2014 Spring Annual Town Meeting by adding \$3,983 to the Interest line item



**Property Information**  
**Property ID** 44-0000271B  
**Location** 44 UNION ST  
**Owner** NATICK INHAB OF THE TOWN



**MAP FOR REFERENCE ONLY  
 NOT A LEGAL DOCUMENT**

The Town makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated 01/01/2013



**ARTICLE 25**  
**Stabilization Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from available funds for the purpose of supplementing the stabilization fund established under Article 22 of the warrant for Annual Town Meeting of 1961, as authorized by Chapter 40, Section 5B of the General Laws, as amended; or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to appropriate funds into the Town's General Stabilization Fund. The General Stabilization Fund is maintained for the purpose of unforeseen and catastrophic emergencies. This is a recurring article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 11-1-0 on September 30 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 25.*

During the Finance Committee public hearing, the following information was noted:

- The Town's Financial Management Principles state that this fund should, at a minimum, be at a level equal to 2% of revenues, with the target being 5% of revenues.
- The current balance of this fund is \$4,318,827, which is 70% of its 5% target balance of \$6,137,069.
- Once the General Stabilization Fund reaches the 5% target, it is the Administration's intent that further appropriation of funds into this Stabilization Fund will cease and that the funds that would have been appropriated into this fund can be placed towards other stabilization funds to meet the targeted balance such as the Town's unfunded OPEB liability.

**MOTION (requires two-thirds vote):**

Move that the Town vote to appropriate \$150,000 from free cash for the purpose of supplementing the general stabilization fund established by vote of the 1961 Annual Town Meeting under Article 22, as authorized by Chapter 40, Section 5B of the General Laws, as amended.

**ARTICLE 26**  
**Operational/Rainy Day Stabilization Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from available funds for the purpose of supplementing the Operational Stabilization Fund established by vote of the 2011 Spring Annual Town Meeting under Article 4, as authorized by Chapter 40, Section 5B of the General Laws, as amended; or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to appropriate funds into the Town's Operational (Rainy Day) Stabilization Fund. The Operational Stabilization Fund is maintained for the purpose of augmenting operations in case of sustained economic downturn and associated loss of revenues in support of operations. This is a recurring article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 11-0-0 on September 30, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 26.*

During the Finance Committee public hearing, the following information was noted:

- “Sustained economic downturn” is defined by the Town’s Financial Management Principles as any situation whereby State Aid and/or local receipts are significantly reduced from one year to the next. “Significantly” is defined as being more than 5% of the total for the respective revenue category. The target balance of the Operational Stabilization Fund should be sufficient to sustain operations through a three-year period of economic downturn.
- The Town’s Financial Management Principles state that this fund should be at a level equal to 10% of State Aid revenues and 5% of estimated receipts cumulative for a three-year period.
- The current balance of this fund is \$1,717,933, which is 34% of its target balance of \$5,018,819. With this appropriation the balance would be up to 47% of the target balance.

**MOTION (requires two-thirds vote):**

Move that the Town vote to appropriate \$625,000 from free cash for the purpose of supplementing the operational/rainy day stabilization fund established by the vote of the 2011 Spring Annual Town Meeting under Article 4, as authorized by Chapter 40, Section 5B of the General Laws, as amended.

**ARTICLE 27**  
**Capital Stabilization Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from available funds for the purpose of supplementing the Capital Stabilization Fund established under Article 2 of the warrant for Fall Annual Town Meeting of 2010, as authorized by Chapter 40, Section 5B of the General Laws, as amended, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to appropriate funds into the Town's Capital Stabilization Fund. The Capital Stabilization Fund is maintained for the purpose of funding any capital related project, or pieces of capital equipment, or debt-service payment related thereto. It is funded through local option taxes and free cash. This is a recurring article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 11-0-0 on September 30, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 27.*

During the Finance Committee public hearing, the following information was noted:

- The Administration is proposing to add \$2,005,092 to the Capital Stabilization Fund. There are two funding sources for this fund:
  - Local options tax which is collected in the previous year and then transferred to the capital stabilization fund in the following year once free cash is certified. This amount is \$1,355,092.
  - An additional stabilization contribution from certified free cash. This amount is \$650,000 which will be made available to fund portions of the FY15 capital expenditures program as outlined in Articles 32 and 33 and also save funds for future capital needs and tax relief.
- This amount will add to the current balance of \$5,532,427 (as of 8/31/2014) and will be made available to fund portions of the FY15 capital expenditures program as outlined in Articles 32 and 33.

**MOTION (requires two-thirds vote):**

Move that the Town vote to appropriate \$2,005,092 from free cash for the purpose of supplementing the Capital Stabilization Fund established by vote of the 2010 Fall Annual Town Meeting under Article 2, as authorized by Chapter 40, Section 5B of the General Laws, as amended.

**ARTICLE 28**  
**Inflow & Infiltration Stabilization Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from available funds for the purpose of supplementing the Inflow & Infiltration Stabilization Fund established under Article 30 of the warrant for the Spring Annual Town Meeting of 2014, as authorized by Chapter 40, Section 5B of the General Laws, as amended, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this article is to appropriate funds into the Town's Inflow & Infiltration Stabilization Fund for the purpose of funding programs and activities designed to reduce inflow and infiltration in the Town's sewer connections. This will be a recurring article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on September 30, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 28.*

During the Finance Committee public hearing, the following information was noted:

- Funds for this stabilization fund come from developers paying for hook ups to the town's sewer system based on the expected increase to the town's sewer outflow from the connection.
- This is the first year of funding this stabilization fund. The funding represents the net amount remaining in the Water Sewer Enterprise Fund Retained Earnings from several prior years of developer payments excluding the capital budget for proposed sewer main relining in article 33.
- Prior to FY2014 these funds were held in a receipts reserved fund for the purpose of Inflow & Infiltration ("I&I) removal.
- The new Inflow & Infiltration Stabilization fund was necessitated by a change in Department of Revenue policy which no longer allowed funds to be carried forward in retained earnings from year to year to cover Inflow & Infiltration projects.

**MOTION (requires two-thirds vote):**

Move that the Town vote to appropriate \$1,126,405.50 from Water Sewer Enterprise Fund Retained Earnings for the purpose of supplementing the Inflow & Infiltration Stabilization Fund established by the vote of the 2014 Spring Annual Town Meeting under Article 30, as authorized by Chapter 40, Section 5B of the General Laws, as amended.

**ARTICLE 29**  
**One-to-One Technology Stabilization Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from available funds for the purpose of supplementing the One-to-One Technology Stabilization Fund established under Article 31 of the warrant for the Spring Annual Town Meeting of 2014, as authorized by Chapter 40, Section 5B of the General Laws, as amended, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this article is to appropriate funds into the Town's One-to-One Technology Stabilization Fund for the sustainability of student devices/computers for grades 9 – 12.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 11-1-0 on September 30, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 29.*

During the Finance Committee public hearing, the following information was noted:

- The 2014 Spring Annual Town Meeting established the One-to-One Technology Stabilization Fund. The purpose of this fund is to help smooth costs over a number of years rather than having a spiked cost in the year in which the devices/computers are purchased (if done all at once).
- The funding being placed in a stabilization fund is intended so that the funds are spent for this specific purpose and provides a process that will be transparent to the community.
- While this proposed amount will not cover all of the costs in the future for this program, it will serve as a partial funding source to ease the financial burden and it allows the School Department to plan for the future knowing that the funds will be available towards this purpose and may not have to be taken from other resources during the year in which the purchases are made.
- Members still requested that a complete technology plan be developed, especially in time for the spring budget. For example, this does not cover grades other than 9-12.

**MOTION (requires two-thirds vote):**

Move that the Town vote to appropriate \$100,000 from free cash for the purpose of funding the One-to-One Technology Stabilization Fund established by the vote of the 2014 Spring Annual Town Meeting under Article 31, as authorized by Chapter 40, Section 5B of the General Laws, as amended.

**ARTICLE 30**  
**Other Post-Employment Benefits (OPEB) Fund**  
**(Town Administrator)**

To see if the Town will vote to appropriate a sum of money from available funds for the purpose of funding the Other Post-Employment Benefits Liability Trust Fund authorized by vote of the 2011 Fall Annual Town Meeting under Article 8 pursuant to the provisions of Chapter 32B, Section 20 of the General Laws, as amended, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this article is appropriate funds into the Town's Other Post-Employment Benefits ("OPEB") Fund, which is designed to provide a source of funding for the Town's OPEB liability.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on September 30, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 30.*

During the Finance Committee public hearing, the following information was noted:

- All governmental entities will eventually have to report their respective OPEB liabilities on their financial statements. The current proposal by the Governmental Accounting Standards Board (GASB) indicates that the reporting of OPEB liabilities will first appear for the Town of Natick in FY2017.
- Many communities have begun to fund OPEB Trust Funds through a variety of measures. This topic will be discussed in great detail by all governmental agencies in the upcoming years. The discussion will focus around how to reduce / minimize increases to the OPEB liability while at the same time funding it.
- The Town of Natick's OPEB liability is presently \$127 Million and as of June 30, 2014 the balance in our OPEB Trust Fund was \$446,055.
- Funding the OPEB fund, however much, helps with the town's bond rating.

**MOTION (requires majority vote):**

Move that the Town vote to appropriate \$250,000 from free cash for the purpose of funding the Other Post-Employment Benefits Liability Trust Fund authorized by vote of the 2011 Fall Annual Town Meeting under Article 8, as authorized by Chapter 32B, Section 20 of the General Laws, as amended; or otherwise act thereon.

**ARTICLE 31**  
**Personnel Board Classification and Pay Plan**  
**(Town Administrator)**

To see if the Town, pursuant to the authority contained in Section 108A of Chapter 41 of the General Laws, will vote to amend the by-laws by adding to Article 24, Section 3, a new paragraph deleting certain position titles, adding new position titles and effecting changes in the salary ranges as presently established, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to approve the Town's Personnel Board Classification and Pay Plan, which pertains only to non-union Town employees. This is a recurring article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*The Finance Committee has no recommendation with regard to the subject of Article 31*

During the Finance Committee public hearing, the following information was noted:

- The Personnel Board is charged with presenting a Classification and Pay Plan to Town Meeting which covers the general government, non-union employees of the town - roughly 65 full-time employees. The pay plan creates the structure for compensation for town employees.
- The Town's Classification and Pay Plan was voted and accepted at the 2014 Spring Annual Town Meeting. As a result, the only action item under this Article is to accept a revised Classification and Pay Plan for full-time employees.
- Actual funding for town departments and employees are handled in other warrant articles. Establishing individual employee salaries is the responsibility of the Town Administrator.
- There were several changes (i.e., spelling corrections, commas added, abbreviations spelled-out, etc.) that were considered housekeeping items only.
- There were no changes to the grade pay level amounts.
- There were three substantive changes to the position classifications:
  - Grade 4 – Director of Council on Aging & Human Services retitled and job description changed to **Director of Council on Aging** was a result of a restructuring of responsibilities triggered by the retirement of the incumbent.
  - Grade 2 – **Social Worker Coordinator** added connected with this realignment of duties of the Director of Council on Aging.
  - Grade 1 – Golf Course Assistant Superintendent position was removed from the pay plan at the request of the administration.
- This article did not receive enough votes for a recommendation because some members noted that requests for personnel information that might have been helpful to the discussion had not been provided by the Administration.
- Should the new pay plan not be approved, the old pay plan will remain in effect.
- A summary of the proposed updates to the Classification and Pay Plan, provided by the Personnel Board, appears on the following pages.

TO: Town Meeting  
Board of Selectmen  
Finance Committee  
Town Administrator

cc: Personnel Board  
Director of Human Resources

FROM: Steve Levinsky - Chair, Personnel Board

DATE: September 14, 2014

Re: FY 2015 Classification and Pay Plan Proposed Changes

The Personnel Board is charged with presenting a Classification and Pay Plan to Town Meeting. Attached you will find the modified full-time plan for fiscal year 2015. There are no changes to the part-time pay plan.

This plan covers the general government, non-union employees of the town - roughly 65 full-time employees. The pay plan creates the structure for compensation for town employees. Actual funding for town departments and employees are handled in other warrant articles. Establishing individual employee salaries is the responsibility of the Town Administrator.

In an ongoing effort to make the pay plan consistent and accurate, there were several housekeeping changes (i.e., spelling corrections, commas added, abbreviations spelled-out, etc.).

With great thanks to Director of Human Resources and to the Town's Human Resources Coordinator, I am please to notify you that the full-time job descriptions are being converted to a standard format and published online. Job descriptions can now be viewed on the Town's website (<http://www.natickma.gov>) under "Departments", "Human Resources", "Non-union Full-time Job Descriptions". The pay plans, as approved by Town Meeting, policies, forms (including the Employee Self Review and Employee Performance Review forms) and Bargaining Union Contracts are also online under the Human Resources section.

There were three substantive changes to the position classifications.

#### FULL-TIME PAY PLAN

Position titles added or modified were:

Grade 4 - Remains unchanged with the exception of:

- Director of Council on Aging & Human Services retitled and job description changed to Director of Council on Aging

This was a result of a restructuring of responsibilities triggered by the retirement of the incumbent. A new title of Social Worker Coordinator was added in grade 2 connected with this realignment of duties.

Grade 2 - Remains unchanged with the exception of:

- Social Worker Coordinator added

Grade 1 - Remains unchanged with the exception of:

- Golf Course Assistant Superintendent deleted

The position was removed from the pay plan at the request of the administration.

Thank you for your time and consideration.

**MOTION (requires majority vote):**

**Please note – the finance committee has no motion to recommend. This motion presented as a sample of a positive motion only**

Move that the Town vote to amend the By-Laws by changing in its entirety the Classification and Pay Plan for Full Time Positions that is incorporated by reference into Article 24, Section 3, Paragraph 3.10. The new Classification and Pay Plan for Full Time Positions is as follows:

*[The motion includes the Full Time Classification and Pay Plan on the following page.]*

Town of Natick  
 Classification and Pay Plan  
 Fiscal Year 2015  
 Effective July 1, 2014

Grade	Minimum	Point 1	Point 2	Maximum
6	\$ 100,000.00	\$ 115,000.00	\$ 128,000.00	\$ 145,000.00
5	\$ 85,000.00	\$ 98,333.33	\$ 111,666.67	\$ 125,000.00
4	\$ 70,000.00	\$ 81,666.67	\$ 93,333.33	\$ 105,000.00
3	\$ 55,000.00	\$ 63,333.33	\$ 71,666.67	\$ 80,000.00
2	\$ 47,000.00	\$ 55,000.00	\$ 62,500.00	\$ 70,000.00
1	\$ 32,000.00	\$ 40,500.00	\$ 49,000.00	\$ 57,500.00

**GRADE 6**

Chief of Police  
 Deputy Town Administrator/Director of Finance  
 Deputy Town Administrator/Operations  
 Fire Chief

**GRADE 5**

Comptroller  
 Deputy Chief of Police  
 Director of Community Development  
 Director of Community Services  
 Director of Facilities Management  
 Director of Human Resources  
 Director of Information Technology  
 Director of Public Works

**GRADE 4**

Building Commissioner  
 Director of Assessing  
 Director of Council on Aging  
 Director of Public Health  
 Director of Recreation & Parks  
 Morse Library Director  
 Staff Accountant  
 Treasurer/Collector

**GRADE 3**

Assistant Assessor (certified)  
 Assistant Comptroller  
 Assistant Director Council on Aging  
 Assistant Director Recreation & Parks  
 Assistant Library Director, Morse Library  
 Assistant Treasurer/Collector  
 Bacon Free Library Director  
 Benefits Manager  
 Communications/Information Officer  
 Director of Recreation Programs/Special Events  
 Economic Development Planner  
 Environmental Health Agent  
 Facility Custodial Manager

**GRADE 3 Continued**

Facility Maintenance Manager  
 Farm Director  
 Golf Course Manager  
 Housing/General Planner  
 Information Systems Data Base Administrator  
 Information Systems Network Administrator  
 Local Building Inspector (certified)  
 Planner/Conservation Agent  
 Procurement Manager  
 Public Health Nurse  
 Senior Environmental Health Specialist  
 Sustainability Coordinator  
 Veterans Agent

**GRADE 2**

Assistant Assessor (non-certified)  
 Assistant Director, Bacon Free Library  
 Assistant Farm Director  
 Clinical Social Worker  
 Data Analyst  
 Executive Assistant  
 Golf Course Superintendent  
 Human Resources Coordinator  
 Office Administrator, Farm  
 Payroll Manager  
 Sanitarian  
 Senior Executive Assistant  
 Social Worker  
 Social Worker Coordinator  
 Special Assistant to Director of Community Services  
 Special Assistant to Director of Facilities Management  
 Special Assistant to Director of Finance  
 Special Needs Coordinator

**GRADE 1**

Animal Control Officer  
 Golf Professional  
 Outreach Coordinator  
 Student Officer

**ARTICLE 32**  
**Capital Equipment**  
**(Town Administrator)**

To see if the Town will vote to appropriate and raise, or otherwise provide, a sum of money as may be required for capital equipment for the various departments of the Town of Natick; to determine whether this appropriation shall be raised by borrowing or otherwise, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to fund the Town's capital needs. This is a recurring Article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on October 2, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 32.*

During the Finance Committee public hearing, the following information was noted:

- The Capital Subcommittee met on October 1<sup>st</sup> and reviewed all of the items being proposed in detail.
- A number of questions were raised regarding the proposed upgrade of the town's parking meters including the following:
  - Potential grant funding through Metropolitan Area Planning Council (MAPC) could be available to offset costs associated with the purchase.
  - A new meter system, which will include upgrades to individual parking meters and the introduction of several payment kiosks. The kiosk system, where applied, can increase revenue due to elimination of subsequent parkers enjoying "free" use of remaining paid meter time left from previous users. The overall system will also greatly increase and improve the town's ability to manage parking throughout the downtown area as a result of the "smart technology's" more sophisticated equipment features, such as multiple programming options for different types of use, and acceptance of credit cards for payment.
  - No decisions have been made regarding future parking rates or specific location(s) of potential new equipment, as these will be determined by the Selectmen based on recommendations of the Parking Advisory Committee. It was understood that the priority was the need to better manage the downtown parking situation, rather than increasing parking revenue.
- The new voting booths would replace the existing booths which were purchased in 1995. It was noted that they were deteriorating and it was prudent to replace these now when funds were available instead of have them come forward as an emergency at some future time when funding might be tighter.

- The proposed telephone system will replace the current technology which reached the end of its life in 2009 and is no longer supported by the vendor (NEC) and will eventually unify all telephone technology throughout the town and school system. Concerns were expressed that sufficient provisions need to be in place to assure continued functionality of critical phone systems in the event of town-wide power outages and similar unforeseen emergencies
- The committee noted that the equipment maintenance division of the DPW consistently got many extra years of useful life from the town's vehicles and those being replaced were auctioned off to get as much return as possible.
- A member of the public submitted email input suggesting that targets for utilization of all of our vehicles be set and felt that in several cases in the current list of replacements, the vehicle being replaced had been underutilized. He suggested that if a vehicle does not hit a utilization target, we should consider another way to meet the service need. ie., rent as needed, or borrow via mutual aid. He also wished to see breakouts of personal vs. business use of vehicles and if the percentages are not in line with a higher business use than personal use, we should consider another way to provide that benefit.
- Some members of the committee, while acknowledging value of having additional statistics and benchmarks relating to the town's utilization of these vehicles, disagreed with some of the points raised in the email which suggested that the proposed replacement of several town vehicles was not justified based on vehicle age and/or mileage, saying the Finance Committee had asked about these details which had been fully answered and there were often other factors which needed to be considered, such as the particular work and frequency of use of these vehicles which resulted in accelerated deterioration when compared with typical vehicle use by the average private individual.

**MOTIONS follow the Project Descriptions**

## Article 32 - Capital Equipment - 2014 Fall Annual Town Meeting

<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
1	Police Department	Cruiser Replacement	Capital Stab. Fund	\$ 120,000
2	Police Department	Parking Meter Upgrade	Tax Levy Borrowing	\$ 170,200
3	Fire Department	Replace Fire Pickup #3 Plow	Capital Stab. Fund	\$ 75,000
4	Fire Department	Purchase Additional Automated Stretcher	Capital Stab. Fund	\$ 14,000
5	Fire Department	Emergency Training Equipment	Capital Stab. Fund	\$ 10,000
6	Fire Department	Install Crosswalk Systems	Capital Stab. Fund	\$ 30,600
7	Public Works	Furniture and Fixtures	Capital Stab. Fund	\$ 50,000
8	Public Works	Replace M-2 Truck	Tax Levy Borrowing	\$ 100,000
9	Public Works	Replace Dumpsters	Capital Stab. Fund	\$ 12,500
10	Public Works	Replace Field Utility Tractor	Capital Stab. Fund	\$ 20,000
11	Community Services	Purchase Software - Scheduling	Capital Stab. Fund	\$ 25,000
12	Information Tech	Telephone System Upgrade	Tax Levy Borrowing	\$ 750,000
13	Town Clerk	Perservation of Historical Records	Capital Stab. Fund	\$ 100,000
14	Town Clerk	Voting Booths	Capital Stab. Fund	\$ 40,000
15	Water & Sewer	Replace W-16 - Backhoe	W/S Retained Earnings	\$ 135,000
16	Water & Sewer	Replace W-10 - 1 Ton Utility Body Truck	W/S Retained Earnings	\$ 50,000
17	Water & Sewer	Message Board	W/S Retained Earnings	\$ 15,500
<b>Total Appropriation under Article 32</b>				<b>\$ 1,717,800</b>
<b>Funding Sources</b>				
Capital Stab. Fund				\$ 497,100
Tax Levy Borrowing				\$ 1,020,200
W/S Borrowing				\$ -
W/S Retained Earnings				\$ 200,500
<b>Total Funding for Appropriations under Article 32</b>				<b>\$ 1,717,800</b>

**Article 32  
Capital Equipment  
2014 Fall Annual Town Meeting  
Project Descriptions**

<b>#</b>	<b><u>Appropriated Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>
<b>1</b>	<b>Police Department</b>		
	Cruiser Replacement	<b>\$ 120,000</b>	<b>Capital Stab. Fund</b>
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	This request is an annual request to replace front-line cruisers for the Natick Police Department. FY 2015 sufficient funds are being requested to purchase 5 cruisers. We are again asking for only 2 in Spring and for 3 in the Fall. The DPW has examined current use and has found that the Town can afford to replace 2 cruisers now and 3 cruisers in the fall. All cruisers are run to 100,000 miles and then get replaced or if they remain under 100,000 miles are transferred to another function in the Police Department. Please note that this request is for the new Ford Police Interceptors. The Crown Victoria, our frontline cruiser/interceptor for decades has been discontinued.		
<b>2</b>	<b>Police Department</b>		
	Parking Meter Replacement	<b>\$ 170,200</b>	<b>Tax Levy Borrowing</b>
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	In 2013 the Board of Selectmen for the Town of Natick appointed a Parking Advisory Committee that was charged with evaluating and making recommendations to the board for improving parking in Natick with a focus on the downtown area. During the committee's deliberations and interviews of stakeholders the turnover of parking spaces became a focus of the final report. During the evaluation and analysis parking rates needed to be adjusted and in conjunction the need to update our parking meter inventory became evident. Our current parking meter inventory is a mixture of older technology. This technology does not allow for updated meters that allow for a variety of payment methods for the customers that would utilize this equipment. In addition with the age of our current equipment keeping up with maintenance will become a problem very soon. As a result it has been strongly recommended that we replace our current inventory of parking meters. The plan we are presenting is to replace the meters in stages beginning with the most utilized meters in the immediate downtown area. In addition the introduction of parking kiosks in parking lots have been recommended.		
<b>3</b>	<b>Fire Department</b>		
	Replace Fire Pickup #3 (Plow)	<b>\$ 75,000</b>	<b>Capital Stab. Fund</b>
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	This request is to replace a 1997 Ford F350 pickup with brush pump. This vehicle also has a plow. This vehicle is used to respond to all brush fires and as a support vehicle for other incidents. This vehicle has a new rear body replaced in August 2010 that should be transferred to the new vehicle.		

**Article 32  
Capital Equipment  
2014 Fall Annual Town Meeting  
Project Descriptions**

<u>#</u> <u>Appropriated Item</u>	<u>Amount</u>	<u>Funding Source</u>
<b>4 Fire Department</b>		
Purchase Additional Automated Stretcher	\$ 14,000	Capital Stab. Fund
<i>Priority Area E: Improvement of productivity/efficiency</i>		
This would allow the department to respond to emergencies with same equipment in all ambulances. The fire department now maintains three (3) ambulances and only has two (2) automated stretchers. It would be beneficial to have a third automated / powered stretcher. There will be occasion when the department wishes to staff the third ambulance, such as marathon day. Soccer tournaments or other large scale events, planned or otherwise. Having a third power stretcher would improve overall delivery of emergency medicine.		
<b>5 Fire Department</b>		
Emergency Training Equipment	\$ 10,000	Capital Stab. Fund
<i>Priority Area E: Improvement of productivity/efficiency</i>		
This would allow the public safety departments to purchase training equipment for both the Police and Fire departments. This equipment will enable the firefighters and police officers to improve their life saving techniques and rapid intervention procedures. This training will improve the citizen's safety.		
<b>6 Fire Department</b>		
Install Crosswalk Signals	\$ 30,600	Capital Stab. Fund
<i>Priority Area A: Imminent threat to safety of citizens/property</i>		
This request will purchase and install crosswalk signal systems at two downtown locations. One will be installed on East Central Street in front of Town Hall. The second will be installed on West Central Street adjacent to the municipal parking lot. These systems were recommended by the Safety Committee and approved by the Board of Selectmen.		
<b>7 Public Works</b>		
Replace Furniture and Fixtures	\$ 50,000	Capital Stab. Fund
<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
This item will replace furniture and fixtures in Department of Public Works. The current furniture is the existing items from the opening of the building in 1990. It is worn and tired. Most of the pieces were purchased used or moved from other buildings.		
<b>8 Public Works</b>		
Replace M-2 Truck	\$ 100,000	Tax Levy Borrowing
<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
To replace M-2 service truck that will be 14 years old at the time of replacement. The vehicle currently has over 46,212 miles and 4509 hours on it. The service body is in poor condition. This vehicle has a compressor and welder that will be replaced with the vehicle. M2 responds to road calls(breakdowns) and refuels all off site equipment and vehicles.		

**Article 32  
Capital Equipment  
2014 Fall Annual Town Meeting  
Project Descriptions**

<b>#</b>	<b><u>Appropriated Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>
<b>9</b>	<b>Public Works</b>		
	Replace Dumpsters <i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>	<b>\$ 12,500</b>	<b>Capital Stab. Fund</b>
	This is an annual request from the Department of Public Works to replace rotted and unsafe dumpsters at municipal and school facilities. This ongoing capital equipment purchase should be made regularly, as it and is important to maintain safe and hygienic trash collection on municipal properties. The Equipment Maintenance division patches and welds dumpsters until such efforts are no longer effective.		
<b>10</b>	<b>Public Works</b>		
	Replace Field Utility Tractor <i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>	<b>\$ 20,000</b>	<b>Capital Stab. Fund</b>
	To replace a utility machine used in various field maintenance. These funds would be used to purchase a utility vehicle that would allow the department to use more time efficient, lighter weight equipment to maintain fields at various locations.		
<b>11</b>	<b>Community Services</b>		
	Purchase Software - Scheduling <i>Priority Area E: Improvement of productivity/efficiency</i>	<b>\$ 25,000</b>	<b>Capital Stab. Fund</b>
	Purchase, installation, training and hosting of web-based department-wide software management program. Project will align and streamline operational functions across the community department's divisions and provide for a "one stop shop" for the thousands of residents who participate in departmental activities each year. The project requires a one-time purchase fee and annual subscription fees. The project will realize significant operational efficiencies, reducing the time required to manage membership databases, class/activity registration, payment and billing functions, resource reservations, scheduling, booking, accounting and reporting. Additionally, project will make browsing, registering and paying for activities consistent, accessible and easy for the public.		
<b>12</b>	<b>Information Technology</b>		
	Telephone System Replacement <i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>	<b>\$ 750,000</b>	<b>Tax Levy Borrowing</b>
	The town's legacy NEC PBX phone system has reached end of life and will need to be replaced with the new Shoretel VOIP system currently in use in the Natick High School, Community Senior Center and brown school. Our support vendor has indicated that they can no longer support the NEC phone system. The amount requested would also cover the cost of network switch upgrades required to support the new voip phone system. The Shoretel VOIP system is easier to deploy and administer, provides redundancy with multiple points of egress for incoming/outgoing circuits and multiple phone switches and servers available to all phones in case a phone switch or server fails, mobility server allows town phone extension and services to be extended so they can be used on smart phones.		

**Article 32  
Capital Equipment  
2014 Fall Annual Town Meeting  
Project Descriptions**

<u>#</u> <u>Appropriated Item</u>	<u>Amount</u>	<u>Funding Source</u>
<b>13</b> <b>Town Clerk</b>		
Perservation of Historical Documents	\$ 100,000	Capital Stab. Fund
<i>C: Requirements of state/federal law or regulation</i>		
This is an annual request for a multi-year project to restore and protect permanent records for the Town of Natick. This includes, but is not expressly limited to, all Town Meeting Records, Birth, Marriage and Death Certificates, as well as other permanent records which the Town is legally required to keep in perpetuity. Nearly two centuries of records have not been restored, although the initial allocation of \$100,000 has allowed the oldest of those records in the most critical condition to be properly restored. The scope of the project includes an information log for the record, dismantling the existing book, cleaning the pages, repairing the pages, deacidifying the paper, resewing and rebinding the books, as well as providing a 35mm security film and scanned CD image of the record. Many of these records require affirmative action now to preserve them if the Town Clerk's office is to continue performing its mandated function of protecting these resources. Once preserved these records should not need further upkeep for another 300-400 years.		
<b>14</b> <b>Town Clerk</b>		
Voting Booths	\$ 40,000	Capital Stab. Fund
<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
This request would replace all voting booths used in elections. The current booths are aging, provide little or no light and are a challenge for those individuals who are physically challenged. New booths would provide easier takedown, setup and storage, lighting and accessibility. The exercise of a citizen's vote is the most important act of Citizenship granted under the Constitution of the United States. It is imperative that the local election official ensures that their ability to exercise their right to vote is guaranteed to the greatest extent possible. New voting booths will ensure that this is achieved for the next generation of Natick voters.		
<b>15</b> <b>Water &amp; Sewer Enterprise</b>		
Replace W-16 Backhoe	\$ 135,000	W/S Retained Earnings
<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
To replace a 2000 John Deere backhoe with 5921 hours. This equipment is used daily for front line water and sewer operations and emergencies. This equipment is at the end of its useful life.		

**Article 32  
Capital Equipment  
2014 Fall Annual Town Meeting  
Project Descriptions**

<u>#</u> <u>Appropriated Item</u>	<u>Amount</u>	<u>Funding Source</u>
<b>16 Water &amp; Sewer Enterprise</b>		
Replace W-10 (One Ton Utility Body Truck)	\$ 50,000	W/S Retained Earnings
<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
To replace a 1 Ton Work Truck with 78479 miles. This truck is used daily by the Water Sewer divisions of the Public Works Department. The truck has a utility body and a snow plow.		
<b>17 Water &amp; Sewer Enterprise</b>		
Message Board	\$ 15,500	W/S Retained Earnings
<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
This request is to replace the message board currently used for water /sewer notifications. Primarily this is used to promote incidents which may be ongoing within a portion of the community pertaining to water & sewer or the presence of a water ban. It is important to the overall communications strategy of the water & sewer division of the department of public works. Meets public and towns desire to promote information distribution on matters that citizens need to know regarding their water & sewer services.		

General Fund	\$ 1,517,300
Water Sewer Enterprise	\$ 200,500
<b>Total Funding for Appropriations this Article</b>	<b>\$ 1,717,800</b>

**Funding**

Capital Stab. Fund	\$ 497,100
Tax Levy Borrowing	\$ 1,020,200
W/S Borrowing	\$ -
W/S Retained Earnings	\$ 200,500
	<u>\$ 1,717,800</u>

# Proposed Motions for Article 32

## Article 32 - Capital Equipment - 2014 Fall Annual Town Meeting

### MOTION A: (Two-thirds vote required)

Move that the Town vote to appropriate the sum of \$497,100 to be expended under the direction of the Police Department for the purpose of replacing police cruisers, under the direction of the Fire Department for the purpose of replacing Fire Pickup #3, an automated stretcher, emergency training equipment, and crosswalk signals, under the direction of the Public Works Department for the purpose of purchasing furniture and fixtures, dumpsters, and a field utility tractor, under the direction of the Community Services Department for the purpose of purchasing software, and under the direction of the Town Clerk for the purpose of replacing voting booths and the [reservation of historical records individually shown as items 1, 3, 4, 5, 6, 7, 9, 10, 11, 13, and 14 in Table A below, and that to meet this appropriation the sum of \$497,100 be raised from the Capital Stabilization Fund.

**TABLE A - MOTION A: Article 32 - Capital Equipment - 2014 Fall Annual Town Meeting**

<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
1	Police Department	Cruiser Replacement	Capital Stab. Fund	\$ 120,000
3	Fire Department	Replace Fire Pickup #3 Plow	Capital Stab. Fund	\$ 75,000
4	Fire Department	Purchase Additional Automated Stretcher	Capital Stab. Fund	\$ 14,000
5	Fire Department	Emergency Training Equipment	Capital Stab. Fund	\$ 10,000
6	Fire Department	Install Crosswalk Systems	Capital Stab. Fund	\$ 30,600
7	Public Works	Furniture and Fixtures	Capital Stab. Fund	\$ 50,000
9	Public Works	Replace Dumpsters	Capital Stab. Fund	\$ 12,500
10	Public Works	Replace Field Utility Tractor	Capital Stab. Fund	\$ 20,000
11	Community Services	Purchase Software - Scheduling	Capital Stab. Fund	\$ 25,000
13	Town Clerk	Preservation of Historical Records	Capital Stab. Fund	\$ 100,000
14	Town Clerk	Voting Booths	Capital Stab. Fund	\$ 40,000

**Appropriation under Article 32: MOTION A** **\$ 497,100**

### MOTION B: (two-thirds vote required)

Move that the Town vote to appropriate the sum of \$1,020,200 to be expended under the direction of the Police Department for the purpose of purchasing parking meter upgrades, under the direction of the Public Works Department for purpose of replacing Truck M-2, under the direction the Information Technology Department for the purpose of replacing the telephone system, individually shown as items 2, 8, and 12, in Table B below, and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,020,200 under Massachusetts General Laws Chapter 44, Section 7, as amended, or any other enabling authority and to issue bonds or notes of the Town therefore aggregating not more than \$1,020,200 in principal amount and that the Town Administrator with the approval of the Board of Selectmen is authorized to take any action necessary to carry out this program.

**TABLE B, MOTION B: Article 32 - Capital Equipment - 2014 Fall Annual Town Meeting**

<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
2	Police Department	Parking Meter Upgrade	Tax Levy Borrowing	\$ 170,200
8	Public Works	Replace M-2 Truck	Tax Levy Borrowing	\$ 100,000
12	Information Tech	Telephone System Upgrade	Tax Levy Borrowing	\$ 750,000

**Appropriation under Article 32: MOTION B** **\$ 1,020,200**

# Proposed Motions for Article 32

## MOTION C: (majority vote required)

Move that the Town vote to appropriate the sum of \$200,500 to be expended under the direction of the Department of Public Works for the purpose of replacing W-16 Backhoe, W-10 Truck, and replacing a message board, individually shown as items 15, 16, and 17 in Table C below, and that to meet this appropriation the sum of \$200,500 be raised from Water & Sewer Retained Earnings.

**TABLE C, MOTION C: Article 32 - Capital Equipment - 2014 Fall Annual Town Meeting**

<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
15	Water & Sewer	Replace W-16 - Backhoe	W/S Retained Earnings: \$	135,000
16	Water & Sewer	Replace W-10 - 1 Ton Utility Body Truck	W/S Retained Earnings: \$	50,000
17	Water & Sewer	Message Board	W/S Retained Earnings: \$	15,500

**Appropriation under Article 32: MOTION C** \$ **200,500**

**ARTICLE 33**  
**Capital Improvement**  
**(Town Administrator)**

To see if the Town will vote to appropriate and raise, or otherwise provide, a sum of money to implement a Capital Improvement Program, to protect the physical infrastructure of the Town of Natick; to determine whether this appropriation shall be raised by borrowing or otherwise, or to otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to fund the Town's capital needs. This is a recurring Article.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-0-0 on October 2, 2014, the Finance Committee recommends **Favorable Action** with regard to the subject of Article 32.*

During the Finance Committee public hearing, the following information was noted:

- The Capital Subcommittee met on October 1st and reviewed all of the items being proposed in detail.
- For sewer main relining project, the MWRA inflow and infiltration local assistance grant program increased the proportion of project costs covered directly from 55% to 75% and extended the period over which the remaining 25% must be repaid (at 0% interest) from 5 years to 10 years. Although the MWRA provides 75% of the funds for the sewer relining project and loans the rest to the town at zero interest, the entire project cost must be presented as water & sewer borrowing for Town Meeting authorization. The receipt of 75% grant monies from the authority will mean that the 2015 Spring Annual Town Meeting can rescind that amount of the borrowing.
- The energy efficiency upgrade project to the Morse Institute and Kennedy School was not on the 5-year capital plan but added to take advantage of grant funding available from the Department of Energy Resources.
- Funding for roads and sidewalks is proposed to supplement Chapter 90 funding which is insufficient to keep up with the town's five year plan.
- Only planning and design work for the Main Street improvements is being funded at this time. The Administration anticipates having a completed plan for Main Street improvements in approximately eighteen months.
- Replacement of Dug Pond pier involves replacement of all but the diving board. The existing pier is 35 years old and frequently submerges when citizens stand on it. The new pier is modular, non-skid, has an estimated 30-40 year life, and will be connected to the existing anchor system (which divers have verified is in good shape).

**MOTIONS follow the Project Descriptions**

## Article 33 - Capital Improvements - 2014 Fall Annual Town Meeting

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<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
1	Fire Department	Replace Door Security System	Capital Stab. Fund	\$ 44,250
2	Public Works	Roads & Sidewalks	Tax Levy Borrowing	\$ 350,000
3	Public Works	Replace Guardrail	Capital Stab. Fund	\$ 10,000
4	Community Service	Replace Dug Pond Pier	Tax Levy Borrowing	\$ 120,000
5	Community Service	Historical Monument Restoration	Capital Stab. Fund	\$ 15,000
6	Community Devel.	Main Street Improvements	Tax Levy Borrowing	\$ 280,000
7	Facilities	Air Handler (Cole Center)	Tax Levy Borrowing	\$ 100,000
8	Facilities	Energy Upgrades Morse Inst. & Comm. Sen. Cent.	Capital Stab. Fund	\$ 68,800
9	Facilities	Exterior Painting 90 Oak Street	Capital Stab. Fund	\$ 15,000
10	Water & Sewer	Replace Ground Water Wells	W/S Borrowing	\$ 300,000
11	Water & Sewer	Sewer Main Relining	W/S Retained Earnings	\$ 150,000
12	Water & Sewer	Sewer Main Relining(MWRA I&I Removal Grant)	W/S Borrowing	\$ 969,000

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**Total Appropriation under Article 33** **\$ 2,422,050**

**Funding Sources**

Capital Stabilization Fund	\$ 153,050
Tax Levy Borrowing	\$ 850,000
Water & Sewer Borrowing	\$ 1,269,000
Water & Sewer Retained Earnings	\$ 150,000
<b>Total Funding for Appropriations under Article 33</b>	<b>\$ 2,422,050</b>

**Article 33  
Capital Improvements  
2014 Fall Annual Town Meeting  
Project Descriptions**

<b>#</b>	<b><u>Appropriated Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>
<b>1</b>	<b>Fire Dept</b>		
	Replace Door Security System	\$ 44,250	Capital Stab. Fund
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	This request will upgrade the door security system at Fire Station #1. The existing system requires the user to enter a security code on a number pad. The number pads are failing requiring frequent maintenance. This request would replace the system with a card entry system used in other town buildings including the Police Station, Town Hall, Community Senior Center, Water Treatment Plant, and DPW. The system would increase security and provide building monitoring capability.		
<b>2</b>	<b>Public Works - Engineering Division</b>		
	Roads and Sidewalks	\$ 350,000	Tax Levy Borrowing
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	This request will provide funds for road and sidewalk reconstruction. These funds when combined with Chapter 90 funds will allow the town to stay on schedule with projects established in the Five Year Roadway Improvement Plan. The improvements will reduce the maintenance costs to the highway department for these roadways.		
<b>3</b>	<b>Public Works - Engineering Division</b>		
	Guardrail Replacement	\$ 10,000	Capital Stab. Fund
	<i>Priority Area A: Imminent threat to the health and safety of citizens or property</i>		
	This is an annual request from the Department of Public Works to replace unsafe guardrails along various streets and highways within the Town. This ongoing capital purchase should be made regularly to ensure that motorists are properly protected along Natick roadways.		
<b>4</b>	<b>Community Services - Recreation</b>		
	Dug Pond Pier Replacement	\$ 120,000	Tax Levy Borrowing
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	We would look to replace the existing pier system that was built and added onto in the early 1980's the company that manufactured this pier system is no longer in business and as the pier ages it is getting more difficult to replace parts and address issues with the system. We have done annual maintenance and board replacement over the years, but are running into more issues with the buoyancy of the system as well as structural issues. This new system will be more buoyant supporting the current and future uses at the beach. It has a 30 - 40 year anticipated life cycle and will address the issues we are experiencing with the current system.		

**Article 33  
Capital Improvements  
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Project Descriptions**

<b>#</b>	<b><u>Appropriated Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>
<b>5</b>	<b>Community Services - Recreation</b>		
	Historical Monument Restoration	\$ 15,000	Capital Stab. Fund
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	This is an annual request to repair and restore historic assets throughout the Town of Natick. Previous appropriations have restored monuments and assets on Natick Common and in South Natick.		
<b>6</b>	<b>Community Development</b>		
	Main Street Improvements	\$ 280,000	Tax Levy Borrowing
	<i>Priority Area D: Improvement of infrastructure</i>		
	The proposed project is a planning and design effort to address the multiple elements of the downtown Main Street environment which spans from the intersection of North Avenue and Main Street at the north to the intersection of Pond Street with South Main Street. This area, the heart of downtown Natick, could be greatly benefited with a robust public planning process followed by constructing capital improvements addressing roadway layout, parking, pedestrian accommodations as well as street furniture. This portion of Main Street fronts upon numerous retailers, banking institutions, restaurants and services. Further the portion of roadway has numerous architecturally significant structures which contribute to downtown Natick. This stretch of roadway must accomplish many things – serve as the town’s main showplace for downtown retail activity, accommodate pedestrians, bicyclists and motorists while providing for through traffic on a state numbered highway (Route 27) which is under local control. The purposes for this redesign are many fold. The street scape has been in place for many years and has grown tired in appearance. The diagonal parking while highly valued for downtown businesses and patrons is considered unsafe or at least less safe than perpendicular or parallel parking. Also the State will not fund diagonal parking as part of a redesign. The design process must assist the town in determining which on street parking approach to choose with a priority given to maximizing parking spaces and maximizing overall safety. Pedestrian safety is unquestionably an issue that should be addressed as part of the redesign process. Further this section of Main Street is quite wide and forbidding to pedestrians although a number of marked crosswalks exist. A very inclusive public design process is required as part of the design process. The process must engage the general public, property owners, business groups, Town of Natick officials and staff.		

**Article 33  
Capital Improvements  
2014 Fall Annual Town Meeting  
Project Descriptions**

<b>#</b>	<b><u>Appropriated Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>
<b>7</b>	<b>Facility Management</b>		
	Air Handler (Cole Recreation Center)	<b>\$ 100,000</b>	<b>Tax Levy Borrowing</b>
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	The two primary HVAC air handler units located in the basement require constant maintenance and repairs. Due to their age (over 30 yrs) of the present equipment replacement parts are extremely difficult to obtain. Remove old equipment and replace with two new energy efficient units complete with two new energy efficient units complete with all piping and controls.		
<b>8</b>	<b>Facility Management</b>		
	Energy Efficiency Upgrades	<b>\$ 68,800</b>	<b>Capital Stab. Fund</b>
	<i>Priority Area E: Improvement of productivity/efficiency</i>		
	This request will fund energy improvements at the Morse Institute Library and the Community Senior Center. The upgrades are estimated to save \$13, 736 in annual energy costs. The project will be reimbursed by a Department of Energy Resources grant after completion.		
<b>9</b>	<b>Facility Management</b>		
	Exterior Painting 90 Oak Street	<b>\$ 15,000</b>	<b>Capital Stab. Fund</b>
	<i>Priority Area E: Improvement of productivity/efficiency</i>		
	Paint exterior including glazing selected windows. This project would focus on the area surrounding the windows and the window frames.		
<b>10</b>	<b>Water and Sewer Enterprise</b>		
	Ground Water Wells	<b>\$ 300,000</b>	<b>W/S Borrowing</b>
	<i>Priority Area E: Improvement of productivity/efficiency</i>		
	This is sixth year of a multi-year replacement of ground water wells which provide Natick with potable drinking water. This is routine maintenance for the water system. The goals of this replacement are: 1. To increase the water flow to the treatment plant, 2. Assist in keeping the reservoirs full at peak demands in the summer and 3. Allow for improved management of the Town's ten wells.		
<b>11</b>	<b>Water and Sewer Enterprise</b>		
	Sewer Main Relining	<b>\$ 150,000</b>	<b>W/S Retained Earnings</b>
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	This is a continuation of a multi-year sewer rehabilitation project. The project places a pipe liner into the existing failing sewer mains. The finished product is equivalent to a new sewer main. It helps to prevent collapse and stop groundwater infiltration and tree root infestation. This reduces sewer costs related to inflow and infiltration.		

**Article 33  
Capital Improvements  
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<b>#</b>	<b><u>Appropriated Item</u></b>	<b><u>Amount</u></b>	<b><u>Funding Source</u></b>
<b>12</b>	<b>Water and Sewer Enterprise</b>		
	Sewer Main Relining (MWRA I&I Removal Grant Program)	<b>\$ 969,000</b>	<b>W/S Borrowing</b>
	<i>Priority Area: B. Timely Improvement/replacement of a capital asset to avoid inevitable additional future costs incurred through deferment</i>		
	<p>This is a continuation of a multi-year sewer rehabilitation project. The project places a pipe liner into the existing failing sewer mains. The finished product is equivalent to a new sewer main. It helps to prevent collapse and stop groundwater infiltration and tree root infestation. This reduces sewer costs related to inflow and infiltration. The funding is through the MWRA's Inflow and Infiltration Local Assistance Program. This is a grant/loan split with a 75 percent grant and a 25 percent interest-free loan. The interest-free loan portion is repaid to MWRA over a ten-year period beginning one year after the date the funds are distributed. These funds will be used to help the Town continue its on-going efforts to remove infiltration and inflow (I&amp;I) from the Town's sewer system. Removing I&amp;I from the Town's sewer system reduces the amount of flow sent to the MWRA infrastructures and facilities, thus resulting in cost savings. Upon approval, the Town will be able to begin designing and implementing the necessary sewer rehabilitation work to remove I&amp;I from previously identified sources. This rehabilitation work will consist primarily of the relining of leaking sewer mains. Approval of this article will allow the Town to receive a grant and 0%-interest loan from the Massachusetts Water Resources Authority (MWRA) totaling \$969,000. Seventy-five percent (75%), \$726,750, would be received as a grant from MWRA and twenty-five percent (25%), \$242,250, would be an interest-free loan payable in ten equal payments over a ten year period. The Town has successfully taken advantage of this MWRA funding program several times in the past.</p>		

**Total Funding for Appropriations this Article \$ 2,422,050**

**Funding Sources**

Capital Stabilization Fund	\$ 153,050
Tax Levy Borrowing	\$ 850,000
Water & Sewer Borrowing	\$ 1,269,000
Water & Sewer Retained Earnings	\$ 150,000
<b>Total Funding for Appropriations this Article</b>	<b>\$ 2,422,050</b>

# Proposed Motions Article 33

## Article 33 - Capital Improvement - 2014 Fall Annual Town Meeting

### MOTION A: (Two-thirds vote required)

Move that the Town vote to appropriate the sum of \$153,050 to be expended under the direction of the Fire Department for the purpose of replacing the door security system, of studying Memorial Field Improvements, under the direction of the Department of Public Works for the purpose of replacing guardrails, under the direction of the Community Services Department for the purpose of historical monument restoration, and under the direction of the Facilities Management Department for the energy upgrades and exterior painting at 90 Oak Street, individually shown as items 1, 2, 3, 4, 5, and 9 in the Table A below, and that to meet this appropriation the sum of \$153,050 be raised from the Capital Stabilization Fund.

**TABLE A, MOTION A: Article 33 - Capital Improvement - 2014 Fall Annual Town Meeting**

<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
1	Fire Department	Replace Door Security System	Capital Stab. Fund	\$ 44,250
2	Public Works	Replace Guardrail	Capital Stab. Fund	\$ 10,000
3	Community Services	Historical Monument Restoration	Capital Stab. Fund	\$ 15,000
4	Facilities	Energy Upgrades Morse Inst. & Comm. Sen. Cent.	Capital Stab. Fund	\$ 68,800
9	Facilities	Exterior Painting 90 Oak Street	Capital Stab. Fund	\$ 15,000

**Appropriation under Article 33: MOTION A** **\$ 153,050**

### MOTION B: (Two-thirds vote required)

Move that the Town vote to appropriate the sum of \$850,000 to be expended under the direction of the Department of Public Works for the purpose of road and sidewalk improvements, under direction of the Community Services Department for the replacement of the Dug Pond pier, Community Development Department for the purpose of Main Street Improvements, and under the direction of the Facilities Management Department for the purpose of replacing the air handler unit at the Cole Recreation Center, individually shown as items 2, 4, 6, and 7 in Table B below, and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$850,000 under Massachusetts General Laws Chapter 44, Section 7, as amended, or any other enabling authority and to issue bonds or notes of the Town therefore aggregating not more than \$850,000 in principal amount and that the Town Administrator with the approval of the Board of Selectmen is authorized to take any action necessary to carry out

**TABLE B, MOTION B: Article 33 - Capital Improvement - 2014 Fall Annual Town Meeting**

<u>Item #</u>	<u>Department</u>	<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
2	Public Works	Roads & Sidewalks	Tax Levy Borrowing	\$ 350,000
4	Community Services	Replace Dug Pond Pier	Tax Levy Borrowing	\$ 120,000
6	Community Devel.	Main Street Improvements	Tax Levy Borrowing	\$ 280,000
7	Facilities	Air Handler (Cole Center)	Tax Levy Borrowing	\$ 100,000

**Appropriation under Article 33: MOTION B** **\$ 850,000**

# Proposed Motions Article 33

## Article 33 - Capital Improvement - 2014 Fall Annual Town Meeting

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### MOTION C: (Two-thirds vote required)

Move that the Town vote to appropriate the sum of \$691,500 to be expended under the direction of the Department of Public Works for the purpose of Sewer Station and Generator upgrades, replacing a sewer pump station, and expanding the Public Works Facility, individually shown as items 13, 14 and 15 in Table C below, and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$691,500 under Massachusetts General Laws Chapter 44, Section 8, as amended, or any other enabling authority and to issue bonds or notes of the Town therefore aggregating not more than \$691,500 in principal amount and that the Town Administrator with the approval of the Board of Selectmen is authorized to take any action necessary to carry out this program.

### TABLE C, MOTION C: Article 33- Capital Improvement - 2014 Fall Annual Town Meeting

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10	Water & Sewer	Replace Ground Water Wells	W/S Borrowing	\$	300,000
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**Appropriation under Article 33: MOTION C** **\$ 300,000**

### MOTION D: (two-thirds vote required)

Move that the Town vote to appropriate the sum of \$969,000 to be expended under the direction of the Department of Public Works for the purpose of completing sewer system rehabilitation, and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$969,000 under Massachusetts General Laws Chapter 44, Section 8, as amended, or any other enabling authority and to issue bonds or notes therefore aggregating not more than \$969,000 in principal amount, and that the Board of Selectmen is authorized to accept one or more grants or gifts from the Massachusetts Water Resources Authority or any other public or private funding source for the purposes of this article.

### TABLE D, MOTION D: Article 33- Capital Improvement - 2014 Fall Annual Town Meeting

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12	Water & Sewer	Sewer Main Relining(MWRA I&I Removal Grant)	W/S Borrowing	\$	969,000
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**Appropriation under Article 33: MOTION D** **\$ 969,000**

### MOTION E: (majority vote required)

Move that the Town vote to appropriate the sum of \$150,000 to be expended under the direction of the Public Works Department for the purpose of sewer main relining, individually shown as item 11 in the Table E below, and that to meet this appropriation the sum of \$150,000 be raised from Water/Sewer Retained Earnings.

### Article 33, Motion E, Table E - Capital Improvement - 2014 Fall Annual Town Meeting

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11	Water & Sewer	Sewer Main Relining	W/S Retained Earnings	\$	150,000
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**Appropriation under Article 33: MOTION F** **\$ 150,000**

**ARTICLE 34**  
**Amend Zoning By-Laws: Accessory Retail and/or Restaurants**  
**(Economic Development Committee)**

To see if the Town will vote to amend the Zoning Bylaws to add a new use of “Accessory Use Retail and/or Restaurant”, or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this article is to allow small scale retail and/or restaurant accessory use within the Industrial 1 and Industrial 2 zoning districts.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 9-2-0 on September 23, 2014, the Finance Committee recommends Referral to Sponsor with regard to the subject of Article 34.*

During the Finance Committee public hearing, the following information was noted:

- The sponsor recommends a change in the IA and IB zoning (InI and InII) to allow for accessory retail/restaurant use as part of a larger product manufacturer. The “accessory use” is secondary business, based on organization’s primary business (e.g., if manufacturer of food ready-to-eat or caterer, then restaurant is appropriate accessory use; if manufacturer produces consumer packaged goods (e.g. salad dressing), alcoholic beverages (e.g. brewery), or hard goods (e.g. clothing, skateboards, etc.), then retail is appropriate use.
- This change allows the possibility a potential future food manufacturer located within an industrial area which currently has no food service to offer food to workers within walking distance. Secondary benefits include establishing ‘campus’ environment within Natick’s industrial parks.
- Another goal is to attract new business to the town and retain some current business by encouraging local commerce, attracting complimentary businesses that encourage walking and biking with our industrial business parks. The intent is to enhance the Town’s commercial opportunities, increasing local customer choicez and enabling a smart-growth approach to developing these office parks as well as provide an opportunity for customers of locally manufactured goods to buy local.
- The Planning Board voted to set the limitation of allowing accessory retail or restaurant use for the business to have a square footage of either 10% of the size of the business or 10,000 square feet, whichever is smaller.
- The current by-laws do not allow for accessory retail or restaurant within Industrial II zones. In the past, Wonderbread had a thrift store and Grandmother’s Mincemeat a retail outlet. The Wonderbread property was within an overlay district and while no enabling by-law language was identified permitting Grandmother’s Mincemeat was found, it was believed it may have been the subject of what’s known as a “use variance.”
- Other communities have allowed for these retail outlets such as Superior Nut in Cambridge, Necco in Cambridge, Dom’s Sausage in Malden and Alden Merrell cheesecakes in Newburyport.

- If passed, businesses would still be subject to any other existing regulatory requirements. This is just an opportunity for them to pursue and not a free pass.
- The Economic Development Committee (“EDC”) voted in favor of modifying the language of the motion but requested feedback from both the Finance Committee and the Planning Board prior to taking final action on the Article and thus requested the Finance Committee members do not take action on this specific motion but rather delay said decision until the EDC has formalized, revised language.
- Many committee members were intrigued by the possibilities offered by this Article, the spirit of the incentive and the need for creative thinking and long-term strategy but due to the timing of the recommendation book, a referral motion was passed.

**In light of the Finance Committee recommendation for referral on this Article, no motion is presented. Referral requires a majority vote. A positive main motion would require a two-thirds vote.**

**ARTICLE 35**  
**Housing Overlay Option Plan (HOOP-II) District for Area in West Natick Along West Natick Commuter Rail (Map 39, Lots 27,28,29)**  
**(Richard A. Glaser, et al)**

To see if the Town will vote to amend the Zoning By-Laws to add certain lots along the West Natick Train Station on West Central Street to the Housing Overlay Option Plan (HOOP-II) and further define the applicant's obligations as to administration, all as set forth below:

Add a new paragraph Area e): to Section II-B LOCATION OF DISTRICTS (Zones), Section 8.b., (below Area d):, the following:

Area e):

As shown on the Town of Natick 2013 Assessor's Map 39 Lots 27, 28 and 29.

Add a new paragraph c) to Section III-A.6 AFFORDABLE HOUSING, B-HOUSING OVERLAY OPTION PLAN – (HOOP), Section 8. AFFORDABILITY, the following:

- c) The Applicant, upon approval and issuance of a Decision by the Special Permit Granting Authority (SPGA), shall be responsible for administration of affordable units as determined by the SPGA.

or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to create a Housing Overlay Option Plan II ("HOOP II") district in an area in West Natick as shown on the following in order to increase the allowable number of housing units on the lots designated.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

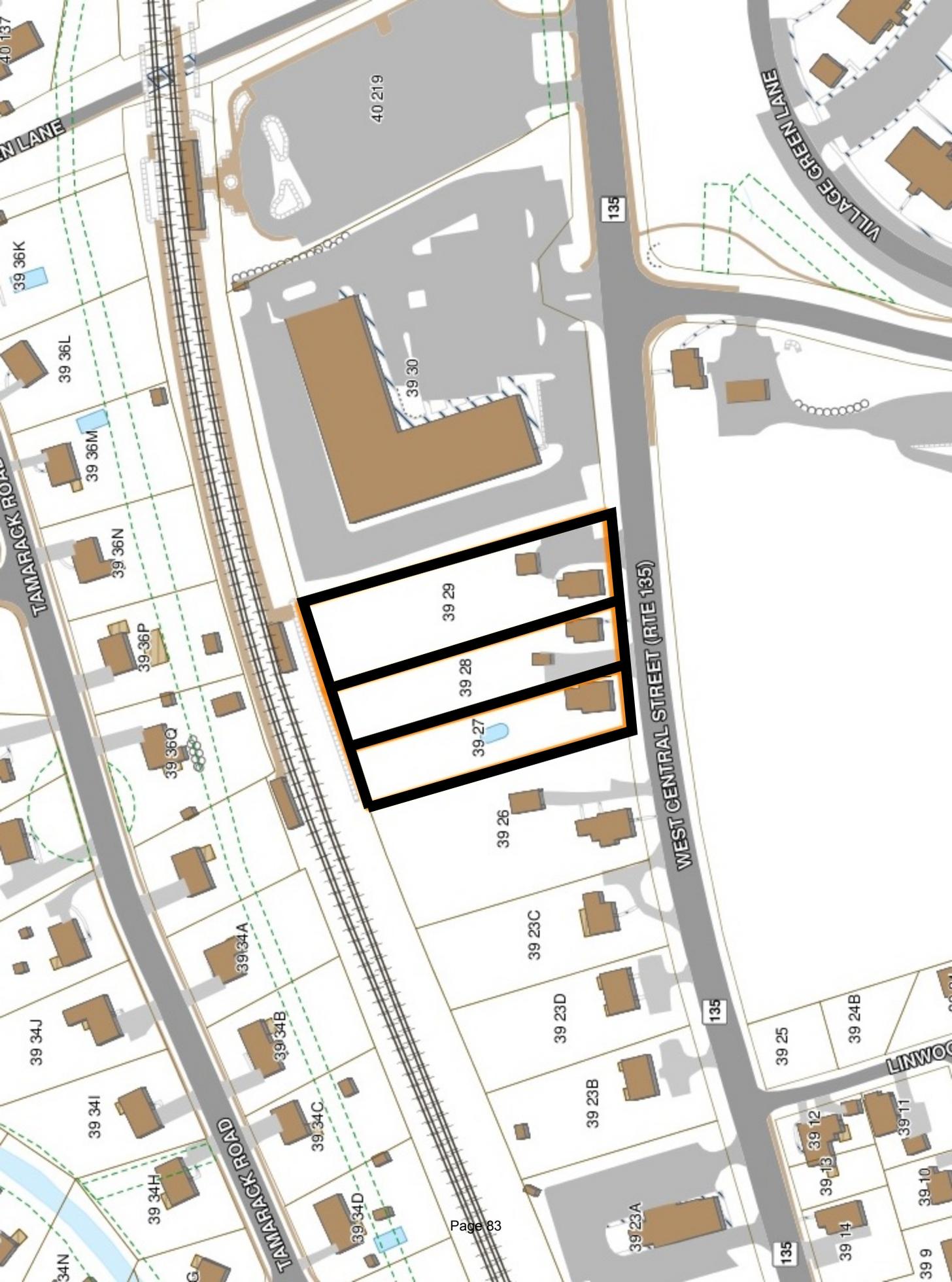
*By a vote of 11-0-1 on September 18, 2014, the Finance Committee recommends **Referral to the Sponsor and the Planning Board** with regard to the subject of Article 35.*

During the Finance Committee public hearing, the following information was noted:

- The area under consideration is located on West Central Street as shown on the map on the following page.
- The proponent presented that the proposed housing is needed at this time because residents and others desire Natick housing options, and this type of efficient housing option is not abundant, especially for those residents looking to downsize with alternative transportation options.
- The proponent believes the proposed housing would appeal to young professionals and older individuals who are downsizing, and thus the potential impact on the schools would be minimal.
- There is a commitment that 15% of the proposed units (estimated 3-4) will be designated as affordable if this is approved.

- Detail of Chapter 40A, Section 5 of the Massachusetts General Laws (Attachment L) was presented to support the proponent’s opinion that maps were not required to be filed with the Article. Although a possible amendment to expand the relevant purpose clause in the town by-laws was discussed, it is the proponent’s opinion that the existing by-law, as worded, would permit its application to this proposal.
- The Economic Development Committee voted unanimous support for this Article.
- The Planning Board voted referral due to questions related to whether language in the by-laws section regarding HOOP Districts applies only to Natick Center or can be applied to other areas in the town, and the fact that maps were not filed with the Article.
- Committee members voted referral with concerns including:
  - A town resident raised a concern of the impact of traffic and drainage issues with the increased density of the project over the current zoning which allows six units.
  - Since even the Planning Board, who wrote the existing by-law regarding HOOP, was uncertain about its applicability, the subject needed further guidance from Town Counsel.
  - A town resident pointed out that if the housing being proposed proved to be attractive to current residents who were interested in downsizing, that could mean that single family homes would become available for families with children interested in moving into the town, so he disputed the suggestion that these developments would have minimal impact on the town’s school system.

**In light of the Finance Committee recommendation for referral on this Article, no motion is presented. Referral requires a majority vote. A positive main motion would require a two-thirds vote**



**ARTICLE 36**  
**Housing Overlay Option Plan (HOOP-II) District for Area in West Natick Near West Natick Commuter Rail (Map 40 Lot 87)**  
**(George Richards, et al)**

To see if the Town will vote to amend the Zoning By-Laws by including a certain lot near the West Natick Train Station on West Central Street into the Housing Overlay Option Plan (HOOP-II) district and further define the applicant's obligations as to administration, of the sale or rental of affordable units, all as set forth below:

Add a new paragraph Area f): to Section II-B LOCATION OF DISTRICTS (Zones), Section 8.b., (below Area e):, the following:

Area f):

As shown on the Town of Natick 2013 Assessor's Map 40 Lot 87

Add a new paragraph c) to Section III-A.6 AFFORDABLE HOUSING, B-HOUSING OVERLAY OPTION PLAN – (HOOP), at the end of Section 8. AFFORDABILITY, the following:

- c) The Applicant, upon approval and issuance of a Decision by the Special Permit Granting Authority (SPGA), shall be responsible for administration of affordable units as determined by the SPGA.

or otherwise act thereon.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to create economic redevelopment of an underutilized/vacant lot and provide market rate and affordable housing near the West Natick train station by creating a Housing Overlay Option Plan ("HOOP II") district in an area in West Natick as shown on the following page in order to increase the allowable number of housing units on the lots designated.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 13-0-0 on September 18, 2014, the Finance Committee recommends **Referral Sponsor and the Planning Board** with regard to the subject of Article 36.*

During the Finance Committee public hearing, the following information was noted:

- The proponent submitted that the redevelopment of this site will provide economic benefits to the Town and the land owner while eliminating significant blight for the abutting residential neighborhood and help address a drainage problem on abutting properties.
- On the issue of the by-law definition of a HOOP district, it was noted by the sponsor that when earlier HOOP II districts, such as the old National Guard armory, were approved by Town Meeting and, subsequently, by the State Attorney General, the "Natick Center" jurisdictional issue was not raised.

- It is believed the owners of the property in question under this Article wish to proceed with some development within the next six months; however, there is no certainty that any development would occur even if this Article were to pass.
- Mr. Josh Ostroff, speaking for himself, noted that when the Finance Committee considers the report of the Strategic Planning Review Committee, they would be asked to support pursuit of a comprehensive planning process for the town and said he did not believe an adequately comprehensive context was in place at this time for consideration of zoning Articles.
- A resident pointed out that, like the previous article, if the housing being proposed proved to be attractive to current residents who were interested in downsizing that could mean that single family homes would become available for families with children interested in moving into the town, so he disputed the suggestion made by the sponsor that these developments would have minimal impact on the town's school system.
- Some of the concerns of the committee were:
  - The same issue was raised as in the previous article on whether the by-law definition of a HOOP district was applicable to an area outside of the center of town.
  - One committee member believed that proposals to build more multi-family housing on properties where single family homes could be developed had more to do with benefits to the developers than to the town and suggested there was a greater demand for more senior housing to accommodate existing residents instead of adding more units to encourage more people to move into the town.

**In light of the Finance Committee recommendation for referral on this Article, no motion is presented. Referral requires a majority vote. A positive main motion would require a two-thirds vote.**



**ARTICLE 37**  
**Amend Zoning By-Laws: Facilitate Historic Building Preservation in Natick**  
**(Randy Johnson, et al)**

To see if the Town will vote to amend the Zoning By-Laws to encourage the adaptive re-use of historic sites, structures and buildings by broadening and modifying use and dimensional regulations that may otherwise impede historic or architectural preservation efforts.

**PURPOSE OF ARTICLE:**

The purpose of this Article is to amend the Zoning By-Laws to encourage the adaptive re-use of historic sites, structures and buildings by broadening and modifying use and dimensional regulations that may otherwise impede historic or architectural preservation efforts.

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*By a vote of 10-1-1 on September 30, 2014, the Finance Committee recommends Referral to Sponsor with regard to the subject of Article 37.*

During the Finance Committee public hearing, the following information was noted:

- The sponsor presented that preservation of the town's architectural heritage is a widely shared belief, supported by examples of adaptive re-use that both preserve structures, and make a more vital community and noted TCAN as a good example.
- A similar but less general article was referred back to the sponsor at a prior Town Meeting.
- The proponent noted that historic properties existing in zoning districts that restrict potentially suitable and economically viable uses can result in continued vacancy, building deterioration and eventual loss of the structure. The Sacred Heart Campus in South Natick is an example where eight years of vacancy has a blighting effect on the area, and the vacancy leads to building deterioration (including mold, structural damage, deterioration of finishes, etc.) that creates additional obstacles to economically viable re-use.
- The sponsor noted that the obstacle to adaptive reuse currently is the difficulty in getting the use variance and that the opinion of Town Counsel at this point is that ZBA currently does not have explicit authority to issue use variances. Consequently, this proposal directly addresses the ability of the Zoning Board to issue a use variance for buildings that are eligible for one.
- As proposed, eligibility criteria would consist of the following:
  - The proposal must substantially preserve the building or structure in question, and
  - The building or structure must have been determined by the State Historic Commission to be eligible for nomination on the National Register of Historical Places or is already included in such, or by a unanimous vote of the Natick Historical Commission that the building or structure is of historic, architectural or cultural significance.

- Then it's a two-step process. The first step would be the involvement of the Planning Board and a second step would be a special permit that would be done in conjunction with the Zoning Board. Additionally if the building happened to be in a historic district, The Historic District Commission would also have the opportunity to be involved in the project.
- This by-law would not necessarily automatically permit any reuse, just allow it to go before the Zoning Board to get approval.
- Noting the Planning Board still had questions on the wording of the by-law, the committee voted to refer the article to the sponsor.

**In light of the Finance Committee recommendation for referral on this Article, no motion is presented. Referral requires a majority vote. A positive main motion would require a two-thirds vote.**

## **ARTICLE 38**

### **Authorization for Selectmen to Enter into Tax Increment Financing Plan for Infinium, Inc. Expansion in Natick (Paul Joseph, et al)**

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Increment Financing Plan, which Plan shall include, without limitation, an agreement between the Town and Infinium, Inc. pursuant to Chapter 40, Section 59 of the Massachusetts General Laws, in connection with Infinium Inc.'s expansion within (a) property located within the boundaries of Natick's two designated Economic Opportunity Areas (EOAs) – East Natick Industrial Park and Natick Business Park or (b) an otherwise suitably-zoned industrial structure in excess of 10,000 square feet, and which is the subject matter of a Certified Project Application prepared by Infinium, Inc., and to authorize the Board of Selectmen to execute such documents and to take such action as is necessary to obtain approval of the Certified Project Application and to implement said Tax Increment Financing Plan, a copy of which is on file in the office of the Natick Town Clerk, or to otherwise act thereon.

#### **PURPOSE OF ARTICLE:**

The purpose of this Article is to encourage redevelopment of an underperforming and/or vacant property in Natick's industrial space, and support its business growth, including increasing local jobs and their secondary impact on local businesses and housing.

#### **FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION**

The Finance Committee heard a general overview from the sponsor but the requirement for a TIF to be brought forward to Town Meeting is a completed agreement which has not been done. The sponsor requested a delay which was granted but a follow up meeting will not be in time for this book.

**At the time of the writing of this book, the Finance Committee had not taken any votes on this article. The Finance Committee intends to provide an addendum report to Town Meeting at the beginning of the 2014 Fall Annual Town Meeting.**

**ARTICLE 39**  
**Authorization for Selectmen to Establish a Tax Increment Financing Plan Standard for Designated Retail, Restaurant, and/or Manufacturing Uses within Natick Downtown Mixed Use Zone**  
**(Paul Joseph, et al)**

To see if the Town will vote to authorize the Board of Selectmen to adopt a Tax Increment Financing Plan Standard (“Standard”) to provide guidelines for entering into a Tax Increment Financing Plan (“Plan”) for property within the Natick Downtown Mixed Use Zone.

**PURPOSE OF ARTICLE:**

The purpose of the article is to provide the Town of Natick and the Natick Board of Selectmen with a pre-approved range of TIF incentives targeting businesses of certain types (e.g., a grocery or produce store – “Food Stores” with a 2-digit NAICS code of 54).

which have been identified by residents, Natick Center businesses and property owners, and visitors to the community as desirable amenities, job-creating businesses, and attractive destination businesses..

**FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*The Finance Committee has no recommendation with regard to the subject of Article 39.*

During the Finance Committee public hearing, the following information was noted:

- Articles 39 and 40 were heard concurrently. The only difference between Articles 39 and 40 is geographical location. The geographic region for Article 39 is a confined space known as the downtown mixed use district.
- This article does NOT authorize specific incentive(s) or designate specific property(ies); any specific incentive(s)/TIF must receive subsequent Town Meeting approval.
- The motivation for Articles 39 and 40 was based around the experience of the sponsor interacting with local landlords in Natick and some of the things that have been suggested over the years from business owners, residents, visitors and others including more diversity in restaurants, a specialty food store, more diverse small specialty food shops, destination businesses and things to do in Natick center.
- The sponsor presented some history of various programs and reports over the years (2004 – the Cultural Hub of Metrowest report; 2007 – the Natick 360 Process; 2012 – Natick Center Forward) which had some common themes including promoting mixed-use that increased night activities and give reasons to walk in Natick Center.
- While the motion was originally to move to authorize the Board of Selectmen to enter into very specific TIFs, Massachusetts General Law and feedback from the Massachusetts Office of Business Development do not allow the creation of a preemptive TIF.
- The sponsor is now asking Town Meeting to endorse a tax increment financing standard for businesses located in the downtown business. The terms of the TIF Agreement shall not exceed the maximum allowable TIF amounts or terms as outlined in the TIF Standard Table

envisioned. Under this proposal, the Board of Selectmen shall collaborate with relevant departments, boards, committees or organizations prior to defining specific TIF terms.

- With regards to how this changes what the Board of Selectmen can already do, the sponsor suggested that this communicates that the community of Natick, through its representative Town Meeting, has a vision for what it wants. Thus, it is making a statement for marketing purposes and for the benefit of the community and gives directional feedback to the Board of Selectmen that we want this so much that we're voting to endorse this concept. Other than that it is not legally binding.
- Two motions were made during member discussions – Referral to the Economic Development Committee and favorable action, neither achieving the requisite eight votes needed for a recommendation.
- Those supporting referral noted
  - This proposal concentrates on one area of town to the exclusion of other areas and precludes landlords outside this area from having the same kinds of incentive opportunities
  - Owners of existing restaurants in the town do not get the same tax incentive that a new restaurant could be getting.
  - As a marketing message it is confusing and needs to be further refined.
- Those supporting favorable action noted
  - This is marketing a new benchmark – the tax rate in town – and could encourage businesses to come to Natick. Supporters also noted the potential value in the message for marketing purposes in having a legislative statement that is a matter of public record, publicly debated and publicly voted on sends some value in that message to people.
  - With respect to the location, it may not be in the town's best interest to offer open-ended incentives. It needs to be targeted and there is ample data available with respect to Natick Center.
  - The problem is that there is no incentive for landlords to make improvements either because of parking or for those owners that have bought properties years ago that are cash-flow positive with existing tenants, there's no incentive for them to put in new facilities that would accommodate more modern or better tenants especially as there are many non-ready old buildings that do not have the facility to accommodate newer restaurants.
- Referral to the Economic Development Committee was 5-6-0 and favorable action 6-5-0.

**While the Finance Committee has no recommendation on this Article, a positive main motion of the modified motion presented by the sponsor would require a majority vote.**

## **ARTICLE 40**

### **Authorization for Selectmen to Establish a Tax Increment Financing Plan Standard for Designated Retail, Restaurant, and/or Manufacturing Uses within Industrial Zone I located within ½ mile radius of Natick Center (Intersection of Rte 27 and Rte 135) (Paul Joseph, et al)**

To see if the Town will vote to authorize the Board of Selectmen to adopt a Tax Increment Financing Plan Standard (“Standard”) to provide guidelines for entering into a Tax Increment Financing Plan (“Plan”) for property within Industrial Zone I located within ½ mile radius of Natick Center (Intersection of Rte 27 and Rte 135).

#### **PURPOSE OF ARTICLE:**

The purpose of the article is to provide the Town of Natick and the Natick Board of Selectmen with a pre-approved range of TIF incentives targeting businesses of certain types (e.g., a grocery or produce store – “Food Stores” with a 2-digit NAICS code of 54)..

#### **FINANCE COMMITTEE RECOMMENDATION AND DISCUSSION:**

*The Finance Committee has no recommendation with regard to the subject of Article 40.*

During the Finance Committee public hearing, the following information was noted:

- Articles 39 and 40 were heard concurrently. Town Meeting members should refer to the discussion for Article 39 for a discussion of the issues pertaining to Article 40.
- This article does NOT authorize specific incentives or designate specific properties; any specific incentives/TIF must receive subsequent Town Meeting approval.
- The only difference between Articles 39 and 40 is geographical location. The geographic region for Article 40 is one-half mile radius of space in the downtown area.
- Committee members made similar arguments for and against the motions as were made under article 39.
- Referral to the Economic Development Committee was 5-6-0 and favorable action 6-5-0.

**While the Finance Committee has no recommendation on this Article, a positive main motion of the modified motion presented by the sponsor would require a majority vote.**



# ***Town of Natick***

*2014 Fall Annual Town Meeting – Finance Committee Recommendation Book*

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## **Appendices**



# ***Town of Natick***

*2014 Fall Annual Town Meeting – Finance Committee Recommendation Book*

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# Status of Municipal Reserves

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## **Overlay Surplus:**

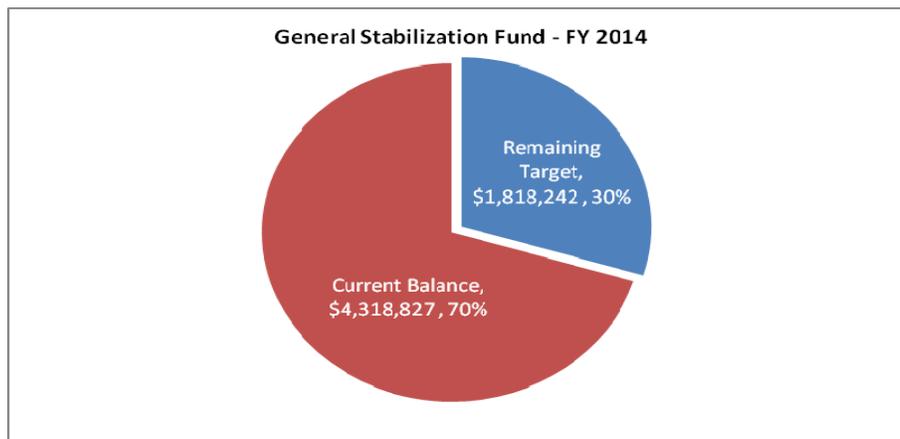
The purpose of the overlay surplus account is to fund property tax abatements and exemptions that may be granted in a particular fiscal year. Each fiscal year has an associated Overlay Reserve account; once all exemption and abatement requests for a particular fiscal year have been resolved or can be reliably predicted, the funds remaining in the Overlay Reserve may be declared by the Assessors as Overlay Surplus. Typically the Overlay Surplus is released incrementally, and is often used to fund Capital or other one-time expenses. For FY 2010, the Assessors were asked to and did release all potential Overlay Surplus from FY 2009 and all earlier years, thus limiting this funding source in future years until the reserve is replenished. No overlay surplus was used in building the FY 2011 budget. \$1,000,000 was appropriated for usage in FY 2012. No overlay surplus was used in building the FY 2013 Preliminary Budget. \$500,000 was used in FY 2014, and the same amount was used in FY 2015.

## **Stabilization Funds:**

The Town of Natick, as per its adopted Financial Management Principles, maintains a portfolio of permanent reserves in the form of Stabilization Funds. Established by Town Meeting under Chapter 40, Section 5b of the Massachusetts General Laws, stabilization funds act as the Town's savings account, providing resources for one-time and limited recurring expenses when and if necessary.

The Town maintains five Stabilization Funds:

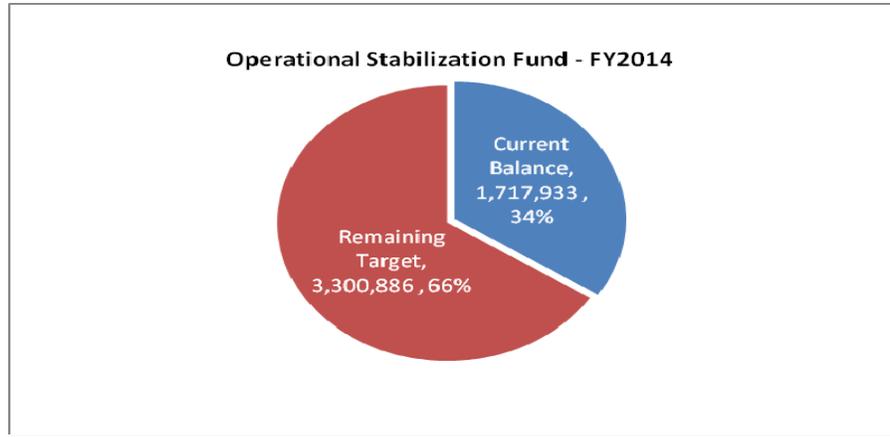
General: The National Advisory Council on State and Local Budgeting recommends that Stabilization Funds be used to address temporary cash flow shortages, emergencies, unanticipated economic downturns, and one-time opportunities.



A prudent level of financial resources is recommended to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures. Thus, Natick more recently has appropriately used Stabilization Funds in response to what was hoped to be a temporary downturn in state aid. Persistent and ongoing use of these funds is contrary to recommended practice. Many communities have established a target of 5% of general fund revenues for the Stabilization Fund; this target would suggest maintaining a balance of just over \$6.1 million.

	Current Balance	G.F. Revenues*	Minimum Level	Target	Balance to target	% Raised
			2%	5%		
<b>General Stabilization Fund</b>	<b>\$4,318,827</b>	<b>\$122,741,380</b>	<b>\$2,454,828</b>	<b>\$6,137,069</b>	<b>\$1,818,242</b>	<b>70.37%</b>

Operational: An Operational Stabilization Fund should be maintained for the purpose of augmenting operations in case of sustained economic downturn and associated loss of revenues in support of operations. Sustained economic downturn will be any situation whereby State Aid and/or local receipts are significantly reduced from one-year to the next.



("Significantly" being defined as more than 5% of the total for the respective revenue category.) The target amount of money in the Operational Stabilization Fund should be sufficient to sustain operations through a three-year period of economic downturn. This shall be equivalent to 10% of State Aid Revenues and 5% of Estimated Receipts cumulative for a three-year period.

	Current Balance	Target - 5% of Local Receipts for last 3 years*	Target - 10% of State Aid for last 3 years*	Total Target	Remaining Target	Percentage of Target
<b>Operational Stabilization Fund</b>	<b>\$1,717,933</b>	<b>\$1,521,434</b>	<b>\$3,497,386</b>	<b>\$5,018,820</b>	<b>\$3,300,887</b>	<b>34.23%</b>

Capital: This was created by the Fall 2010 Annual Town Meeting and is funded through local option taxes. It is exclusively to be used for the purposes of the purpose of funding any capital-related project, or pieces of capital equipment, or debt-service payment related thereto. As resources allow, it is the intent of Town Administration to build the Operational Stabilization Fund over the coming years to prepare for the next economic downturn. The balance of the General Stabilization Fund is adequate to meet most any unforeseen or catastrophic emergency at this point in time.

The Capital Stabilization Fund already has a dedicated revenue source – local option sales taxes. These taxes are recurring annually and provide a solid base of support for funding capital projects and debt service payments.

## **Capital Stabilization Fund**

<b>Balance after 2013 SATM</b>	2,532,139
2013 FATM - Appropriations From Fund	(799,310)
2013 FATM - Additions to Fund:	
Local Options Tax (Free Cash)	1,334,123
Additional Funds (Tax Levy)	1,440,509
Additional Funds (Free Cash)	1,000,000
Interest Earned	<u>24,966</u>
<b>Sub-total prior to 2014 SATM</b>	5,532,427
2014 SATM - Appropriations From Fund	(2,408,608)
2014 FATM - Recommended Appropriations From Fund	(650,150)
2014 FATM - Recommended Additions to Fund:	
Local Options Tax (Free Cash)	1,355,092
Additional Funds (Free Cash)	<u>650,000</u>
<b>Balance after 2014 FATM If Recommendations Are Voted</b>	\$4,478,761

**One-to-One Technology:** This was created by the FY2014 SATM – Article 31 for the purpose of providing sustainability of student devices/computers for grades 9-12. This fund, as was discussed at the 2014 SATM, may not cover all of the costs in the future for this program but will serve as a partial funding source to ease the financial burden when these purchases come up. As was also discussed, the School Department is in year three of a five-year scenario for this program. Funding will be needed in the near future for replacement of student devices/computers. To date no funding has been set aside in the One-to-One Technology Stabilization Fund. Article 29 of the 2014 FATM requests an appropriation from free cash in the amount of \$100,000 as a first time funding source.

**Inflow and Infiltration Stabilization Fund:** This was created by the FY2014 SATM – Article 30 for the purpose of funding programs and activities designed to reduce inflow and infiltration in the Town's sewer connections. Each year the Town collects revenues from new or expanding sewer connections. Prior to FY2014 these funds were held in a receipts reserved fund for the purpose of inflow and infiltration removal. This new fund was necessitated by a change in Department of Revenue policy which no longer allowed funds to be carried forward in retained earnings from year to year in the Water Sewer Enterprise Fund. To date no funding has been placed in this stabilization fund. Article 28 of the 2014 FATM requests an appropriation from Water Sewer Enterprise Fund Retained Earnings in the amount of \$1,126,405.50 as a first time deposit into this stabilization fund.

### **Free Cash:**

Free Cash is cyclical, as a new amount is certified by the Department of Revenue each year based upon remaining funds from operations of the previous fiscal year and actual receipts in excess of revenue estimates, with offsets applied such as unpaid property taxes and certain deficits, all as based on the Town's balance sheet as of June 30. That is, Free Cash is, to some extent, replenished at the end of each fiscal year, but the extent cannot be accurately predicted until the subject fiscal

year is "closed out." The MA Department of Revenue recommends that "A community should maintain a free cash balance to provide a hedge against unforeseen expenditures and to ensure there will be an adequate reserve to prevent sharp fluctuations in the tax rate. Maintenance of an adequate free cash level is not a luxury but a necessary component of sound local fiscal management. Credit rating agencies and other members of the financial community expect municipalities to maintain free cash reserves and make judgments regarding a community's fiscal stability, in part, on the basis of free cash." One unofficial target for unappropriated Free Cash (the balances remaining after all appropriations are made from the fund during the fiscal year) is that it should not go below 1/2% of general fund revenues, or approximately \$650,000 for Natick.

The table below shows the Certified Free Cash amounts for the last 7 years:

### Free Cash Balances

Fiscal Year	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Effective Date	7/1/2008	7/1/2009	7/1/2010	7/1/2011	7/1/2012	7/1/2013	7/1/2014
<b>General Fund (Free Cash)</b>	\$ 2,415,060	\$ 3,327,659	\$ 5,899,906	\$ 4,737,528	\$ 6,791,984	<b>\$ 6,827,707</b>	\$ 6,832,003
<b>Water/Sewer Enterprise</b>	\$ 656,440	\$ 1,390,829	\$ 1,980,622	\$ 2,386,297	\$ 849,404	<b>\$ 2,856,906</b>	\$ 3,342,357
<b>Golf Course Enterprise</b>	\$ 97,394	\$ 83,126	\$ 111,897	\$ 71,576	\$ 72,642	<b>\$ 100,674</b>	\$ 201,094

Finally, this table shows the planned usage of the \$6,832,003 Certified Free Cash amount.

### Free Cash Spenddown Proposal

<u>Item</u>	<u>Amount</u>	<u>Rationale</u>
Certified Free Cash as of 7/1/2014	\$ 6,832,003	
.5% of G/F Revenue Set-Aside	\$ (650,000)	As per Financial Policies
<b>2014 Spring Town Meeting</b>		
Article 1: Michael McDaniel Jr. Family	\$ (100,000)	See Article 1 FY14 SATM
Article 23: FY 2015 Omnibus Budget	\$ (1,500,000)	Standard from Free Cash for next years Operating Budget
FY14 Snow & Ice Deficit	\$ (638,523)	Current Snow Overdraft \$892,023 - \$253,500 already built into FY 2015 Budget
<b>2014 Fall Town Meeting</b>		
Article 24: FY 2015 Omnibus Budget	\$ (25,000)	See memo
Article 25: Transfer to Stabilization Fund	\$ (150,000)	As per Financial Policies
Article 26: Transfer to Operating/Rainy Day SF	\$ (625,000)	As per Financial Policies
Article 27: Transfer of FY 2014 Local Option Taxes to CSF	\$ (1,355,092)	As per Financial Policies
Article 27: Additional Capital SF Contribution	\$ (650,000)	To accommodate future Capital Needs/Tax Relief
Article 29: Stabilization Fund - One-to-One Computers - School	\$ (100,000)	To fund this stabilization fund for the first time.
Article 30: OPEB Trust Fund	\$ (250,000)	To fund OPEB Trust Fund
<b>Remaining Unallocated Balance</b>	<b>\$ 788,388</b>	

# Financial Management Principles

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## PART 1: GENERAL

To protect the town's financial stability, to ensure the availability of adequate financial resources in times of emergency, to capitalize on high bond ratings (and thus low interest rates), it is essential that policies regarding the town's financial management be adopted and adhered to in the preparation and implementation of the town's operating and capital budgets.

## PART 2: PRINCIPLES

### Reserves: Use and Recommended Balances

- Reserves and one-time revenues should be used only for capital or other non-recurring expenses, except as noted below.
- The Town will strive to maintain unappropriated free cash at a minimum of 1% of revenues, and unappropriated free cash should never be less than ½ % of revenues.
- The Town will maintain a diversified series of permanent reserves in the form of stabilization funds. These stabilization funds will consist of three types:
  1. A General Stabilization Fund should be maintained for the purpose of unforeseen and catastrophic emergencies. It should, at a minimum, be at a level equal to 2% of revenues, with the target being 5% of revenues.
  2. An Operational Stabilization Fund should be maintained for the purpose of augmenting operations in case of sustained economic downturn and associated loss of revenues in support of operations. Sustained economic downturn will be any situation whereby State Aid and/or local receipts are significantly reduced from one-year to the next. ("Significantly" being defined as more than 5% of the total for the respective revenue category.) The target amount of money in the Operational Stabilization Fund should be sufficient to sustain operations through a three-year period of economic downturn. This shall be equivalent to 10% of State Aid Revenues and 5% of Estimated Receipts cumulative for a three-year period.
  3. A Capital Stabilization Fund should be maintained for the purpose of funding any capital related project, or pieces of capital equipment, or debt-service payment related thereto. It shall be funded through local option taxes
- Existing reserves should be enhanced whenever possible.

### Capital Planning and Budgeting

- A 5-Year capital plan should be developed and updated annually, per Section 5-7 of the Town's Charter.
- Funding for capital projects shall be timed to maximize efficiency and cost-effectiveness.
- A minimum of 6-7% of net general fund revenues (i.e. within-levy) should be set aside annually to fund capital needs, inclusive of cash appropriations and the subject year's debt budget. Not included in this target are those capital improvements and equipment purchases funded through Debt Exclusions, Enterprise Funds, Intergovernmental Funds, Grants, Mitigation Funds, Chapter 90 Funds, etc. This goal should be revisited regularly to ensure that the Town is investing adequately in its capital needs.

### Debt Issuance and Management

- Capital projects should be carefully scheduled and monitored to minimize borrowing costs while optimizing investment opportunities.
- Large capital projects, generally costing over \$1 million and having a useful life of ten years or more, are typically funded with debt to spread the cost out over many years. In order to prevent such projects from absorbing significant capacity within the levy, careful consideration should always be given to excluding these projects from the limits of Proposition 2 ½ through debt exclusion question to the voters.
- Whenever practical, the issuance of expensive short-term Bond Anticipation Notes should be avoided.

**Financial Planning and Forecasting**

- Revenue estimates should be realistic, yet conservative, to minimize the potential of shortfalls in the subsequent year's operating budgets and corresponding impacts on free cash.
- Three year revenue and expenditure forecasts should be updated annually.

**Cash/Investments Management**

- Balances in prior Town Meeting funding articles shall be reviewed annually and excess balances shall be closed out to free cash.
- Fees and charges will be reviewed regularly to ensure that – where appropriate – they cover direct and indirect costs associated with the related service. The investment policy shall be reviewed annually by Board of Selectmen and Town Administrator.
- The Treasurer shall report the cash and investments balances of the Town, as of June 30 each year, to the Board of Selectmen and Town Administrator and provide a report of the safety, liquidity, investment earnings and the amount of insurance/collateralization for all funds.

*Adopted by the Board of Selectmen, March 2011  
Revised by Board of Selectmen, February 6, 2012  
Revised by Board of Selectmen, March 10, 2014*

# Town of Natick

FY 2015-2019 Capital Plan Summary

FY 2015 Capital Budget

Approved 2014 SATM

Failed 2014 SATM

September 10, 2014

Department/Division	Description	FY2015	2014 Spring Town Meeting	2014 Fall Town Meeting	Funding Source			
General Fund			Equipment	Improvement	Equipment	Improvement	Cash	Debt
<b>Natick Public Schools</b>								
NATICK PUBLIC SCHOOLS	KENNEDY - PURCHASE PORTABLE CLASSROOMS	215000	215000				0	215000
NATICK PUBLIC SCHOOLS	FEASIBILITY STUDY FOR MEMORIAL FIELD IMPROVEMENTS 6	0		0			0	0
NATICK PUBLIC SCHOOLS	REPLACE NSD-84 PICKUP TRUCK WITH SANDER AND PLOW	45000	45000				45000	0
NATICK PUBLIC SCHOOLS	1 to 1 TECHNOLOGY REPLACE EIGHTH GRADE COMPUTERS	400000	400000				400000	0
<b>Total Natick Public Schools</b>		<b>660000</b>	<b>660000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>445000</b>	<b>215000</b>
<b>Southern Middlesex Regional Vocational School</b>								
Keefe Technical School	ROOF REPLACEMENT	180000		180000			180000	0
<b>Southern Middlesex Regional Vocational School</b>		<b>180000</b>	<b>0</b>	<b>180000</b>	<b>0</b>	<b>0</b>	<b>180000</b>	<b>0</b>
<b>Police Department</b>								
POLICE DEPARTMENT	CRUISER REPLACEMENT	200000	80000		120000		200000	0
POLICE DEPARTMENT	PARKING METER UPGRADE/REPLACEMENT	170200			170200		0	170200
POLICE DEPARTMENT	DICTIONATION SYSTEM REPLACEMENT	30000	30000				30000	0
POLICE DEPARTMENT	REPLACE LAPTOP COMPUTERS	13500	13500				13500	0
POLICE DEPARTMENT	POLICE MOBILITY VEHICLE	10000	10000				10000	0
POLICE DEPARTMENT	REPLACE FURNITURE	10000	10000				10000	0
<b>Total Police Department</b>		<b>433700</b>	<b>143500</b>	<b>0</b>	<b>290200</b>	<b>0</b>	<b>263500</b>	<b>170200</b>
<b>Fire Department</b>								
FIRE DEPARTMENT	REPLACE AMBULANCE 3	205000	205000				0	205000
FIRE DEPARTMENT	REPLACE FIRE PICKUP 3/PLOW	75000			75000		75000	0
FIRE DEPARTMENT	TURN OUT GEAR/ FIREFIGHTER PROTECTIVE CLOTHING	75000	75000				75000	0
FIRE DEPARTMENT	REPLACE THERMAL IMAGING CAMERAS	30000	30000				30000	0
FIRE DEPARTMENT	REPLACE MULTI GAS METERS	30000	30000				30000	0
FIRE DEPARTMENT	PURCHASE ADDITIONAL AUTOMATED STRETCHER	14000			14000		14000	0
FIRE DEPARTMENT	EMERGENCY TRAINING EQUIPMENT	10000			10000		10000	0
FIRE DEPARTMENT	REPLACE DOOR SECURITY SYSTEM	44250				44250	44250	0
FIRE DEPARTMENT	INSTALL CROSSWALK SIGNALS PER SAFETY COMMITTEE	30600			30600		30600	0
<b>Total Fire Department</b>		<b>513850</b>	<b>340000</b>	<b>0</b>	<b>129600</b>	<b>44250</b>	<b>308850</b>	<b>205000</b>
<b>DPW Administration</b>								
PUBLIC WORKS ADMINISTRATION	FURNITURE AND FIXTURES	50000			50000		50000	0
<b>Total DPW Administration</b>		<b>50000</b>			<b>50000</b>		<b>50000</b>	<b>0</b>
<b>DPW Engineering</b>								
PUBLIC WORKS ENGINEERING	ROADWAY IMPROVEMENTS PINE STREET	2000000		2000000			0	2000000
PUBLIC WORKS ENGINEERING	POND ST. SIDEWALK & GUARD RAIL REPLACEMENT	285000		285000			0	285000
PUBLIC WORKS ENGINEERING	ROADS & SIDEWALKS (COLLECTOR/ARTERIAL)	350000				350000	0	350000
<b>Total DPW Engineering</b>		<b>2635000</b>	<b>0</b>	<b>2285000</b>	<b>0</b>	<b>350000</b>	<b>0</b>	<b>2635000</b>

DPW Equipment Maintenance

PUBLIC WORKS EQUIPMENT MAINT	REPLACE M-2 (TRUCK)	100000			100000		0	100000
PUBLIC WORKS EQUIPMENT MAINT	REPLACE M-1 (VEHICLE)	28500	28500				28500	0
<b>Total DPW Equipment Maintenance</b>		<b>128500</b>	<b>28500</b>	<b>0</b>	<b>100000</b>	<b>0</b>	<b>28500</b>	<b>100000</b>

**DPW Highway**

PUBLIC WORKS HIGHWAY	REPLACE S-37 CHASSIS AND HOOKLIFT	230000	230000				0	230000
PUBLIC WORKS HIGHWAY	REPLACE S-38 (SMALL MULTI-BODY TRUCK)	130000	130000				0	130000
PUBLIC WORKS HIGHWAY	REPLACE H-68 (1 TON ASPHALT ROLLER)	22000	22000				22000	0
PUBLIC WORKS HIGHWAY	REPLACE DUMPSTERS	12500			12500		12500	0
PUBLIC WORKS HIGHWAY	GUARDRAIL (VARIOUS LOCATIONS)	10000				10000	10000	0
<b>Total DPW Highway</b>		<b>404500</b>	<b>382000</b>	<b>0</b>	<b>12500</b>	<b>10000</b>	<b>44500</b>	<b>360000</b>

**DPW Land, Facilities and Natural Resources**

PUBLIC WORKS LND FAC/NAT RES	FIELD RENOVATIONS	65000		65000			65000	0
PUBLIC WORKS LND FAC/NAT RES	TREE REPLACEMENT	30000		30000			30000	0
PUBLIC WORKS LND FAC/NAT RES	REPLACE FIELD UTILITY TRACTOR	20000			20000		20000	0
PUBLIC WORKS LND FAC/NAT RES	SEEDING EQUIPMENT	0		#REF!			0	#REF!
<b>Total DPW Land, Facilities and Natural Resources</b>		<b>115000</b>	<b>0</b>	<b>95000</b>	<b>20000</b>	<b>0</b>	<b>115000</b>	<b>0</b>

**Community Services**

RECREATION & PARKS	RECREATION PARKS AND FIELDS STUDY	75000		75000			75000	0
RECREATION & PARKS	HISTORICAL MONUMENT RESTORATION	15000				15000	15000	0
RECREATION & PARKS	DUG POND PIER	120000				120000	0	120000
COMMUNITY SERVICES	SOFTWARE - SCHEDULING	25000			25000		25000	0
<b>Total Community Services</b>		<b>235000</b>	<b>0</b>	<b>75000</b>	<b>25000</b>	<b>135000</b>	<b>115000</b>	<b>120000</b>

**Town Administrator/Selectmen/Moderator**

TOWN ADMINISTRATOR	911 MEMORIAL	20000		20000			20000	0
<b>Total Town Administrator/Selectmen/Moderator</b>		<b>20000</b>	<b>0</b>	<b>20000</b>	<b>0</b>	<b>0</b>	<b>20000</b>	<b>0</b>

**Finance**

FINANCE	CASH MANAGEMENT SOFTWARE	24100		24100			24100	0
<b>Total Finance</b>		<b>24100</b>	<b>0</b>	<b>24100</b>	<b>0</b>	<b>0</b>	<b>24100</b>	<b>0</b>

**Information Technology**

INFORMATION TECHNOLOGY	TELEPHONE SYSTEM UPGRADE	750000			750000	0	0	750000
INFORMATION TECHNOLOGY	NETWORK ASSESSMENT	60000		60000			60000	0
<b>Total Information Technology</b>		<b>810000</b>	<b>0</b>	<b>60000</b>	<b>750000</b>	<b>0</b>	<b>60000</b>	<b>750000</b>

**Town Clerk**

TOWN CLERK	PRESERVATION OF HISTORICAL RECORDS	100000			100000		100000	0
TOWN CLERK	VOTING BOOTHS	40000			40000		40000	0
<b>Total Town Clerk</b>		<b>140000</b>	<b>0</b>	<b>0</b>	<b>140000</b>	<b>0</b>	<b>140000</b>	<b>0</b>

**Community Development**

COMMUNITY DEVELOPMENT	MAIN STREET IMPROVEMENTS	280000				280000	0	280000
<b>Total Community Development</b>		<b>280000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>280000</b>	<b>0</b>	<b>280000</b>

**Facilities Management**

FACILITIES MANAGEMENT	TOWN HALL HVAC	110000	110000				0	110000
FACILITIES MANAGEMENT	AIR HANDLER UNITS (COLE)	100000				100000	0	100000
FACILITIES MANAGEMENT	WILSON - PARKING LOT EXPANSION	50000		50000			50000	0

FACILITIES MANAGEMENT	CARPET REPLACEMENT - TOWN HALL	30000		30000			30000	0
FACILITIES MANAGEMENT	DPW MAINT GARAGE HEATER REPLACEMENT	30000	30000				30000	0
FACILITIES MANAGEMENT	RELOCATE METERS AT SOLAR PANELS	15000	15000				15000	0
FACILITIES MANAGEMENT	ENERGY UPGRADES	68800				68800	68800	0
FACILITIES MANAGEMENT	EXTERIOR PAINTING (90 OAK ST)	15000				15000	15000	0
FACILITIES MANAGEMENT	PUBLIC WORKS-SECOND FLOOR EXPANSION	248500		248500			0	248500
<b>Total Facilities Management</b>		<b>667300</b>	<b>155000</b>	<b>328500</b>	<b>0</b>	<b>183800</b>	<b>208800</b>	<b>458500</b>

<b>Total General Fund</b>	<b>7296950</b>	<b>1709000</b>	<b>3067600</b>	<b>1517300</b>	<b>1003050</b>	<b>2003250</b>	<b>5293700</b>
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<b>Net General Fund</b>	<b>7296950</b>	<b>1709000</b>	<b>3067600</b>	<b>1517300</b>	<b>1003050</b>	<b>2003250</b>	<b>5293700</b>
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<b>Funding Summary</b>			
2014 Spring ATM		\$ 3,423,500	
2014 Fall ATM		\$ 1,870,200	
<b>G.F. Debt</b>		<b>\$ 5,293,700</b>	<b>\$ 5,293,700</b>
2014 Spring ATM		\$ 1,353,100	
2014 Fall ATM		\$ 650,150	
<b>Total Capital S.F. Allocation</b>		<b>\$ 2,003,250</b>	
<b>Total G.F. Capital</b>		<b>\$ 7,296,950</b>	

<b>Enterprise Funds</b>		<b>Equipment</b>	<b>Improvement</b>	<b>Equipment</b>	<b>Improvement</b>	<b>Cash</b>	<b>Debt</b>
<b>Water &amp; Sewer Enterprise</b>							
WATER & SEWER ENTERPRISE	SEWER STATION GENERATORS	360000		360000		0	360000
WATER & SEWER ENTERPRISE	REPLACE GROUND WATER WELLS	300000			300000	0	300000
WATER & SEWER ENTERPRISE	SEWER PUMP STATION REPLACEMENT	230000		230000		0	230000
WATER & SEWER ENTERPRISE	SEWER MAIN RELINING	150000			150000	150000	0
WATER & SEWER ENTERPRISE	WATER METER RADIO TRANSMITTERS	100000	100000			100000	0
WATER & SEWER ENTERPRISE	REPLACE W-16 (BACKHOE)	135000		135000		135000	0
WATER & SEWER ENTERPRISE	INSTALL SEWER GRINDER PUMP	100000	100000			100000	0
WATER & SEWER ENTERPRISE	REPLACE W-4 PICKUP TRUCK WITH SANDER AND PLOW	45000	45000			45000	0
WATER & SEWER ENTERPRISE	PUBLIC WORKS-SECOND FLOOR EXPANSION	101500		101500			101500
WATER & SEWER ENTERPRISE	MESSAGE BOARD	14000		15500		15500	0
WATER & SEWER ENTERPRISE	REPLACE W-10 (1 TON UTILITY BODY TRUCK)	50000		50000		50000	0
WATER & SEWER ENTERPRISE	SEWER MAIN RELINING (I&I REMOVAL)	969000			969000		969000
<b>Total Water &amp; Sewer Enterprise</b>		<b>2554500</b>	<b>245000</b>	<b>691500</b>	<b>200500</b>	<b>1419000</b>	<b>1960500</b>
<b>Net Water/Sewer (dependent upon rates)</b>		<b>2554500</b>	<b>245000</b>	<b>691500</b>	<b>200500</b>	<b>1419000</b>	<b>1960500</b>

<b>Funding Summary</b>	
Water/Sewer Debt	\$ 1,960,500
Retained Earnings	\$ 595,500
<b>Total Water/Sewer Enterprise Funding</b>	<b>\$ 2,556,000</b>

- 1 Funded through M.G.L. Ch. 90 State Aid for Roadway Construction & Maintenance
- 2 Funded only if grants are available
- 3 Funded through B.A.A./Marathon funds
- 4 Funded through the State
- 5 Funded/partially funded through project specific mitigation funds
- 6 Failed 2014 SATM (Combined with recreation and Parks Field Study)



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
<b>General Fund</b>							
<b>Natick Public Schools</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
NATICK PUBLIC SCHOOLS	KENNEDY - PURCHASE PORTABLE CLASSROOMS	215000	0	0	0	0	215000
NATICK PUBLIC SCHOOLS	FEASIBILITY STUDY FOR MEMORIAL FIELD IMPROVEMENTS <sup>6</sup>	0	0	0	0	0	0
NATICK PUBLIC SCHOOLS	REPLACE NSD-84 PICKUP TRUCK WITH SANDER AND PLOW	45000	0	0	0	0	45000
NATICK PUBLIC SCHOOLS	1 to 1 TECHNOLOGY REPLACE EIGHTH GRADE COMPUTERS	400000	0	0	0	0	400000
NATICK PUBLIC SCHOOLS	REPLACE NSD-80 (DELIVERY TRUCK)	0	0	41000	0	0	41000
<b>Total Natick Public Schools</b>		<b>660000</b>	<b>0</b>	<b>41000</b>	<b>0</b>	<b>0</b>	<b>701000</b>
<b>SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL (JOSEPH P. KEEFE TECHNICAL SCHOOL)</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
	KENNEDY - PURCHASE PORTABLE CLASSROOMS	180000	0	0	0	0	180000
<b>SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL (JOSEPH P. KEEFE TECHNICAL SCHOOL)</b>		<b>180000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>180000</b>
<b>Morse Institute Library</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
MORSE INSTITUTE LIBRARY	STACK LIGHTING FOR CHILDREN'S ROOM MAIN SHELVES	0	16000	0	0	0	16000
MORSE INSTITUTE LIBRARY	PICTURE BOOK SHELF LIGHTING	0	10000	0	0	0	10000
<b>Total Morse Institute Library</b>		<b>0</b>	<b>26000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26000</b>
<b>Police Department</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
POLICE DEPARTMENT	CRUISER REPLACEMENT	200000	200000	200000	202500	202500	1005000
POLICE DEPARTMENT	PARKING METER UPGRADE/REPLACEMENT	170200	90000	90000	0	0	350200
POLICE DEPARTMENT	DICTIONARY SYSTEM REPLACEMENT	30000	0	0	0	0	30000
POLICE DEPARTMENT	REPLACE LAPTOP COMPUTERS	13500	0	0	12000	15000	40500
POLICE DEPARTMENT	POLICE MOBILITY VEHICLE	10000	0	0	0	0	10000
POLICE DEPARTMENT	REPLACE FURNITURE	10000	0	0	0	0	10000
POLICE DEPARTMENT	REPLACE ELECTRONIC CONTROL DEVICES	0	23000	0	0	0	23000
POLICE DEPARTMENT	REPLACE SHOTGUNS	0	0	0	10500	0	10500
POLICE DEPARTMENT	REPLACE BULLET PROOF VESTS	0	0	0	0	50000	50000
<b>Total Police Department</b>		<b>433700</b>	<b>313000</b>	<b>290000</b>	<b>225000</b>	<b>267500</b>	<b>1529200</b>
<b>Fire Department</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
FIRE DEPARTMENT	REPLACE AMBULANCE 3	205000	0	0	0	0	205000
FIRE DEPARTMENT	REPLACE FIRE PICKUP 3/PLOW	75000	0	0	0	0	75000
FIRE DEPARTMENT	TURN OUT GEAR/ FIREFIGHTER PROTECTIVE CLOTHING	75000	0	0	0	0	75000
FIRE DEPARTMENT	REPLACE THERMAL IMAGING CAMERAS	30000	0	0	0	0	30000
FIRE DEPARTMENT	REPLACE MULTI GAS METERS	30000	0	0	0	0	30000



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
FIRE DEPARTMENT	PURCHASE ADDITIONAL AUTOMATED STRETCHER	14000	0	0	0	0	14000
FIRE DEPARTMENT	EMERGENCY TRAINING EQUIPMENT	10000	0	0	0	0	10000
FIRE DEPARTMENT	REPLACE DOOR SECURITY SYSTEM	44250	0	0	0	0	44250
FIRE DEPARTMENT	INSTALL CROSSWALK SIGNALS PER SAFETY COMMITTEE	30600	0	0	0	0	30600
FIRE DEPARTMENT	CONSTRUCTION OF TRAINING FACILITY	0	750000	0	0	0	750000
FIRE DEPARTMENT	INCIDENT SUPPORT VEHICLE/BOX TRUCK	0	90000	0	0	0	90000
FIRE DEPARTMENT	MOBILE DATA TERMINALS/ COMPUTERS ON APPARATUS	0	70000	0	0	0	70000
FIRE DEPARTMENT	REPLACE NFD CAR-1	0	28500	0	0	0	28500
FIRE DEPARTMENT	REPLACE FIRE STATION 4 (WEST NATICK)	0	0	700000	0	0	700000
FIRE DEPARTMENT	REPLACE 2001 FIRE PUMPER	0	0	535000	0	0	535000
FIRE DEPARTMENT	REPLACE AMBULANCE	0	0	210000	0	0	210000
FIRE DEPARTMENT	DEFIBRILATOR PURCHASE	0	0	30000	0	0	30000
FIRE DEPARTMENT	PURCHASE ADDITIONAL AUTO PULSE/ AUTOMATED CPR	0	0	13000	0	0	13000
FIRE DEPARTMENT	REPLACE L-1 WITH A PLATFORM/LADDER	0	0	0	0	1250000	1250000
<b>Total Fire Department</b>		<b>513850</b>	<b>938500</b>	<b>7788000</b>	<b>0</b>	<b>1250000</b>	<b>10490350</b>

DPW Administration		2015	2016	2017	2018	2019	Total
PUBLIC WORKS ADMINISTRATION	FURNITURE AND FIXTURES	50000	0	0	0	0	50000
<b>Total DPW Administration</b>		<b>50000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50000</b>

DPW Engineering		2015	2016	2017	2018	2019	Total
PUBLIC WORKS ENGINEERING	ROADWAY IMPROVEMENTS PINE STREET	2000000	0	0	0	0	2000000
PUBLIC WORKS ENGINEERING	CH90 ROAD IMPROVEMENTS <sup>1</sup>	1003560	1003560	1003560	1003560	1003560	5017800
PUBLIC WORKS ENGINEERING	POND ST. SIDEWALK & GUARD RAIL REPLACEMENT	285000	0	0	0	0	285000
PUBLIC WORKS ENGINEERING	ROADWAY IMPROVEMENTS COTTAGE STREET	0	1750000	0	0	0	1750000
PUBLIC WORKS ENGINEERING	ROADS & SIDEWALKS (COLLECTOR/ARTERIAL)	350000	1500000	1500000	1500000	1500000	6350000
PUBLIC WORKS ENGINEERING	RESURFACE PUBLIC WORKS FACILITY	0	100000	0	0	0	100000
PUBLIC WORKS ENGINEERING	ENGINEERING & REPAIRS TO THE CHARLES RIVER DAM	0	580000	875000	0	0	1455000
PUBLIC WORKS ENGINEERING	REHAB. - CHARLES RIVER BRIDGE	0	500000	0	0	0	500000
PUBLIC WORKS ENGINEERING	WILLOW ST. DRAINAGE IMPROVEMENTS	0	560000	0	0	0	560000
PUBLIC WORKS ENGINEERING	MIDDLE ST. DRAINAGE IMPROVEMENTS	0	250000	1000000	0	0	1250000
PUBLIC WORKS ENGINEERING	STORMWATER MANAGEMENT REGULATION IMPACT STUDY	0	50000	0	0	0	50000
PUBLIC WORKS ENGINEERING	REHAB. - JENNINGS POND DAM	0	0	0	125000	0	125000
PUBLIC WORKS ENGINEERING	REPLACE E-3	0	0	0	28000	0	28000
<b>Total DPW Engineering</b>		<b>3638560</b>	<b>6293560</b>	<b>4378560</b>	<b>2656560</b>	<b>2503560</b>	<b>19470800</b>



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
<b>DPW Equipment Maintenance</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
PUBLIC WORKS EQUIPMENT MAINT	REPLACE M-2 (TRUCK)	100000	0	0	0	0	100000
PUBLIC WORKS EQUIPMENT MAINT	REPLACE M-1 (VEHICLE)	28500	0	0	0	0	28500
PUBLIC WORKS EQUIPMENT MAINT	FORK LIFT	0	25000	0	0	0	25000
PUBLIC WORKS EQUIPMENT MAINT	REPLACE PORTABLE LIFTS	0	0	50000	0	0	50000
<b>Total DPW Equipment Maintenance</b>		<b>128500</b>	<b>25000</b>	<b>50000</b>	<b>0</b>	<b>0</b>	<b>203500</b>

DPW Highway	2015	2016	2017	2018	2019	Total	
0							
PUBLIC WORKS HIGHWAY	REPLACE S-37 CHASSIS AND HOOKLIFT	230000	0	0	0	230000	
PUBLIC WORKS HIGHWAY	REPLACE S-38 (SMALL MULTI-BODY TRUCK)	130000	0	0	0	130000	
PUBLIC WORKS HIGHWAY	REPLACE H-68 (1 TON ASPHALT ROLLER)	22000	0	0	0	22000	
PUBLIC WORKS HIGHWAY	REPLACE DUMPSTERS	12500	12500	12500	12500	62500	
PUBLIC WORKS HIGHWAY	GUARDRAIL (VARIOUS LOCATIONS)	10000	10000	10000	10000	50000	
PUBLIC WORKS HIGHWAY	REPLACE H-57 (FRONT-END LOADER)	0	175000	0	0	175000	
PUBLIC WORKS HIGHWAY	REPLACE H-61 (SIDEWALK MACHINE)	0	142000	0	0	142000	
PUBLIC WORKS HIGHWAY	IMPLEMENTATION OF GRAVEL PIT MASTER PLAN	0	100000	0	0	100000	
PUBLIC WORKS HIGHWAY	REPLACE S-31 (TRASH PACKER)	0	0	280000	0	280000	
PUBLIC WORKS HIGHWAY	REPLACE H-63 (STREET SWEEPER)	0	0	190000	0	190000	
PUBLIC WORKS HIGHWAY	REPLACE H-58 (FRONT END LOADER)	0	0	185000	0	185000	
PUBLIC WORKS HIGHWAY	REPLACE H-50 (DUMP TRUCK)	0	0	135000	0	135000	
PUBLIC WORKS HIGHWAY	REPLACE S-32 (TRASH PACKER)	0	0	0	290000	290000	
PUBLIC WORKS HIGHWAY	REPLACE H-73 (2 TON ASPHALT ROLLER)	0	0	0	23000	23000	
PUBLIC WORKS HIGHWAY	REPLACE S-33	0	0	0	0	295000	
PUBLIC WORKS HIGHWAY	REPLACE H-56	0	0	0	0	0	
PUBLIC WORKS HIGHWAY	AUTOMATED LOADER SCALE	0	0	0	0	10000	
<b>Total DPW Highway</b>		<b>404500</b>	<b>439500</b>	<b>812500</b>	<b>335500</b>	<b>327500</b>	<b>2319500</b>

DPW Land, Facilities and Natural Resources	2015	2016	2017	2018	2019	Total
PUBLIC WORKS LND FAC/NAT RES	FIELD RENOVATIONS	65000	0	0	0	65000
PUBLIC WORKS LND FAC/NAT RES	TREE REPLACEMENT	30000	30000	30000	30000	150000
PUBLIC WORKS LND FAC/NAT RES	REPLACE FIELD UTILITY TRACTOR	20000	0	0	0	20000
PUBLIC WORKS LND FAC/NAT RES	REPLACE LF-9 (BUCKET TRUCK)	0	200000	0	0	200000
PUBLIC WORKS LND FAC/NAT RES	REPLACE 1999 WOOD CHIPPER	0	90000	0	0	90000
PUBLIC WORKS LND FAC/NAT RES	FIELD RENOVATIONS	0	75000	0	0	75000
PUBLIC WORKS LND FAC/NAT RES	REPLACE FIELD UTILITY TRACTOR/SMITHCO	0	20000	0	0	20000
PUBLIC WORKS LND FAC/NAT RES	FIELD RENOVATIONS	0	0	146000	0	146000
PUBLIC WORKS LND FAC/NAT RES	ATHLETIC FIELD MOWER	0	0	80000	0	80000



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
PUBLIC WORKS LND FAC/NAT RES	REPLACE LF-1	0	0	28500	0	0	28500
PUBLIC WORKS LND FAC/NAT RES	REPLACE LF-19 HUSTLER Z MOWER	0	0	18000	0	0	18000
PUBLIC WORKS LND FAC/NAT RES	ADDITIONAL EQUIPMENT ATTACHMENTS	0	0	16000	0	0	16000
PUBLIC WORKS LND FAC/NAT RES	REPLACE LF-17 (LAWN MOWER)	0	0	0	15000	0	15000
PUBLIC WORKS LND FAC/NAT RES	REPLACE LF-11 (LAWN MOWER)	0	0	0	15000	0	15000
PUBLIC WORKS LND FAC/NAT RES	SEEDING EQUIPMENT	0	0	0	0	0	0
<b>Total DPW Land, Facilities and Natural Resources</b>		<b>115000</b>	<b>415000</b>	<b>318500</b>	<b>60000</b>	<b>30000</b>	<b>938500</b>

Community Services		2015	2016	2017	2018	2019	Total
RECREATION & PARKS	RECREATION PARKS AND FIELDS STUDY	75000	0	0	0	0	75000
RECREATION & PARKS	HISTORICAL MONUMENT RESTORATION	15000	15000	15000	0	0	45000
PARKS & RECREATION	DUG POND PIER MAINTENANCE <sup>3</sup>	5000	5000	5000	5000	5000	25000
COUNCIL ON AGING	BUS <sup>2</sup>	0	65000	0	0	0	65000
RECREATION & PARKS	DUG POND PIER	120000	0	0	0	0	120000
COMMUNITY SERVICES	SOFTWARE - SCHEDULING	25000	0	0	0	0	25000
<b>Total Community Services</b>		<b>240000</b>	<b>85000</b>	<b>20000</b>	<b>5000</b>	<b>5000</b>	<b>355000</b>

Town Administrator/Selectmen/Moderator		2015	2016	2017	2018	2019	Total
MODERATOR/TOWN ADMIN.	ELECTRONIC VOTING DEVICES FOR TOWN MEETING	0	50000	0	0	0	50000
TOWN ADMINISTRATOR	911 MEMORIAL	20000	0	0	0	0	20000
<b>Total Town Administrator/Selectmen/Moderator</b>		<b>20000</b>	<b>50000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70000</b>

Finance		2015	2016	2017	2018	2019	Total
FINANCE	ACCOUNTS RECIEVABLE SOFTWARE CONVERSION	0	285000	0	0	0	285000
FINANCE	CASH MANAGEMENT SOFTWARE	24100	0	0	0	0	24100
<b>Total Finance</b>		<b>24100</b>	<b>285000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>309100</b>

Information Technology		2015	2016	2017	2018	2019	Total
INFORMATION TECHNOLOGY	TELEPHONE SYSTEM UPGRADE	750000	0	0	0	0	750000
INFORMATION TECHNOLOGY	DOCUMENT ARCHIVING	0	250000	250000	250000	0	750000
INFORMATION TECHNOLOGY	NETWORK ASSESSMENT	60000	0	0	0	0	60000
INFORMATION TECHNOLOGY	COMMUNITY SENIOR CENTER DAS SYSTEM	0	0	0	100000	0	100000
<b>Total Information Technology</b>		<b>810000</b>	<b>250000</b>	<b>250000</b>	<b>350000</b>	<b>0</b>	<b>1660000</b>

Town Clerk		2015	2016	2017	2018	2019	Total
TOWN CLERK	PRESERVATION OF HISTORICAL RECORDS	100000	100000	100000	100000	0	400000



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
TOWN CLERK	VOTING BOOTHS	40000	0	0	0	0	40000
<b>Total Town Clerk</b>		<b>140000</b>	<b>100000</b>	<b>100000</b>	<b>100000</b>	<b>0</b>	<b>440000</b>

Community Development		2015	2016	2017	2018	2019	Total
COMMUNITY DEVELOPMENT	N. MAIN & BACON INT. IMP. - (MATHWORKS MITIGATION)	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	PARK, BACON & WALNUT ST NEIGHBOR. TRAFFIC IMP.	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	SPEEN STREET TRAFFIC IMPROVEMENTS	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	WETHERSFIELD NEIGHBORHOOD TRAFFIC IMPROVEMENTS	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	KANSAS STREET RECONSTRUCTION <sup>4</sup>	0	2000000	0	0	0	2000000
COMMUNITY DEVELOPMENT	MAIN STREET IMPROVEMENTS	280000	0	1250000	0	0	1530000
COMMUNITY DEVELOPMENT	ROUTE 27 IMPROVEMENTS - CONSTRUCTION <sup>45</sup>	0	11000000	0	0	0	11000000
COMMUNITY DEVELOPMENT	SPEEN STREET AND RELATED FEDEX TRAFFIC MITIGATION	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	COCHITUATE AQUADUCT IMPROVEMENTS	0	0	0	0	0	0
COMMUNITY DEVELOPMENT	DOWNTOWN PARKING GARAGE	0	7000000	0	0	0	7000000
<b>Total Community Development</b>		<b>280000</b>	<b>20000000</b>	<b>1250000</b>	<b>0</b>	<b>0</b>	<b>21530000</b>

Facilities Management		2015	2016	2017	2018	2019	Total
FACILITIES MANAGEMENT	RENOVATION OF TOWN HALL OFFICES	0	400000	0	0	0	400000
FACILITIES MANAGEMENT	ADD NEW FACILITIES MANAGER TRUCK (F-150)	0	26000	0	0	0	26000
FACILITIES MANAGEMENT	TOWN HALL HVAC	110000	0	0	0	0	110000
FACILITIES MANAGEMENT	AIR HANDLER UNITS (COLE)	100000	0	0	0	0	100000
FACILITIES MANAGEMENT	WILSON - PARKING LOT EXPANSION	50000	0	0	0	0	50000
FACILITIES MANAGEMENT	REPLACE B-2 (VAN)	0	35000	0	0	0	35000
FACILITIES MANAGEMENT	CARPET REPLACEMENT - TOWN HALL	30000	30000	30000	0	0	90000
FACILITIES MANAGEMENT	DPW MAINT GARAGE HEATER REPLACEMENT	30000	0	0	0	0	30000
FACILITIES MANAGEMENT	RELOCATE METERS AT SOLAR PANELS	15000	0	0	0	0	15000
FACILITIES MANAGEMENT	EXTERIOR PAINTING (90 OAK ST)	15000	0	0	0	0	15000
FACILITIES MANAGEMENT	KENNEDY-REPLACE EXTERIOR WINDOWS	0	850000	0	0	0	850000
FACILITIES MANAGEMENT	KENNEDY-REPLACE LARGE HVAC UNITS	0	300000	300000	0	0	600000
FACILITIES MANAGEMENT	MEMORIAL- REPAVE PARKING AREAS	0	300000	0	0	0	300000
FACILITIES MANAGEMENT	KENNEDY-REPLACE CLASSROOM UNIVENTS + DDC	0	200000	0	0	0	200000
FACILITIES MANAGEMENT	BROWN- REPLACE UNIT VENTILATORS IN CLASSROOMS	0	170000	0	0	0	170000
FACILITIES MANAGEMENT	KENNEDY- REPLACE EXTERIOR DOORS	0	140000	0	0	0	140000
FACILITIES MANAGEMENT	WILSON-ADMINISTRATIVE CARPETS	0	20000	0	0	0	20000
FACILITIES MANAGEMENT	MEMORIAL-REPLACE EXTERIOR WINDOWS	0	0	1000000	0	0	1000000
FACILITIES MANAGEMENT	LILJA- ROOF REPLACEMENT	0	0	550000	0	0	550000



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
FACILITIES MANAGEMENT	WILSON-REPLACE AUDITORIUM A/C COMPRESSORS	0	0	50000	0	0	50000
FACILITIES MANAGEMENT	BEN-HEM - REPLACE LIBRARY CARPET	0	0	25000	0	0	25000
FACILITIES MANAGEMENT	MEMORIAL-INSTALL FIRE SPRINKLER SYSTEM	0	0	0	550000	0	550000
FACILITIES MANAGEMENT	BROWN- ROOF REPLACEMENT	0	0	0	550000	0	550000
FACILITIES MANAGEMENT	KENNEDY- REPLACE VAT FLOOR TILE	0	0	0	300000	300000	600000
FACILITIES MANAGEMENT	KENNEDY-INSTALL FIRE SPRINKLER SYSTEM	0	0	0	0	850000	850000
FACILITIES MANAGEMENT	PUBLIC WORKS-SECOND FLOOR EXPANSION	248500	0	0	0	0	248500
FACILITIES MANAGEMENT	ROOF REPLACEMENT (90 OAK STREET)	0	0	0	0	160000	160000
FACILITIES MANAGEMENT	ROOF REPLACEMENT(FIRE STATION #3)	0	65000	0	0	0	65000
FACILITIES MANAGEMENT	PARTIAL ROOF REPLACEMENT (90 OAK STREET)	0	85000	0	0	0	85000
<b>Total Facilities Management</b>		<b>598500</b>	<b>2471000</b>	<b>1955000</b>	<b>1400000</b>	<b>1310000</b>	<b>7734500</b>
<b>Total General Fund</b>		<b>8236710</b>	<b>31691560</b>	<b>17253560</b>	<b>5132060</b>	<b>5693560</b>	<b>67957450</b>
less grants, subsidies, mitigation funds, etc...		-1008560	-14073560	-3508560	-1008560	-1008560	-20607800
<b>Net General Fund</b>		<b>7228150</b>	<b>17618000</b>	<b>13745000</b>	<b>4123500</b>	<b>4685000</b>	<b>47349650</b>

### Notes

- <sup>1</sup> Funded through M.G.L. Ch. 90 State Aid for Roadway Construction & Maintenance
- <sup>2</sup> Funded only if grants are available
- <sup>3</sup> Funded through B.A.A./Marathon funds
- <sup>4</sup> Funded through the State
- <sup>5</sup> Funded/partially funded through project specific mitigation funds
- <sup>6</sup> Failed 2014 SATM (Combined with recreation and Parks Field Study)



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
<b>Enterprise Funds</b>							
<b>Water &amp; Sewer Enterprise</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
WATER & SEWER ENTERPRISE	SEWER STATION GENERATORS	360000	0	0	250000	0	610000
WATER & SEWER ENTERPRISE	REPLACE GROUND WATER WELLS	300000	300000	0	0	0	600000
WATER & SEWER ENTERPRISE	SEWER PUMP STATION REPLACEMENT	230000	0	0	0	0	230000
WATER & SEWER ENTERPRISE	SEWER MAIN RELINING	150000	150000	150000	150000	150000	750000
WATER & SEWER ENTERPRISE	WATER METER RADIO TRANSMITTERS	100000	0	0	0	0	100000
WATER & SEWER ENTERPRISE	REPLACE W-16 (BACKHOE)	135000	0	0	0	0	135000
WATER & SEWER ENTERPRISE	INSTALL SEWER GRINDER PUMP	100000	0	0	0	0	100000
WATER & SEWER ENTERPRISE	REPLACE W-4 PICKUP TRUCK WITH SANDER AND PLOW	45000	0	0	0	0	45000
WATER & SEWER ENTERPRISE	MESSAGE BOARD	14000	0	0	0	0	14000
WATER & SEWER ENTERPRISE	PUBLIC WORKS-SECOND FLOOR EXPANSION	101500	0	0	0	0	101500
WATER & SEWER ENTERPRISE	REPLACE W-10 (1 TON UTILITY BODY TRUCK)	50000	0	0	0	0	50000
WATER & SEWER ENTERPRISE	BOOSTER PUMP - GLENRIDGE	0	375000	0	0	0	375000
WATER & SEWER ENTERPRISE	REPLACE W-19 VACTOR	0	250000	0	0	0	250000
WATER & SEWER ENTERPRISE	VFD INSTALLS & CONTROLS	0	180000	150000	0	0	330000
WATER & SEWER ENTERPRISE	REPLACE SCADA PLC/CPU EQUIPMENT	0	125000	0	0	0	125000
WATER & SEWER ENTERPRISE	REPLACE W-27 (1 TON WORK TRUCK)	0	45000	0	0	0	45000
WATER & SEWER ENTERPRISE	REPLACE W-2 (VEHICLE)	0	28000	0	0	0	28000
WATER & SEWER ENTERPRISE	ROUTE 30 WATER MAIN LOOP	0	0	420000	0	0	420000
WATER & SEWER ENTERPRISE	TOWN FOREST RESERVOIR WATER MAIN UPGRADE	0	0	360000	0	0	360000
WATER & SEWER ENTERPRISE	REPLACE W-23 (DUMP TRUCK)	0	0	225000	0	0	225000
WATER & SEWER ENTERPRISE	CAPT TOM'S BOOSTER PUMP	0	0	200000	0	0	200000
WATER & SEWER ENTERPRISE	REPACE WS#6 GENERATOR	0	0	47000	0	0	47000
WATER & SEWER ENTERPRISE	REPLACE W-12 (AIR COMPRESSOR)	0	0	30000	0	0	30000
WATER & SEWER ENTERPRISE	RUNNING BROOK/VESTA RD PUMP STATION	0	0	0	500000	0	500000
WATER & SEWER ENTERPRISE	SPRINGVALE TONKA FILTER MEDIA REPLACEMENT	0	0	0	300000	0	300000
WATER & SEWER ENTERPRISE	REPLACE W-29 2008 SERVICE TRUCK	0	0	0	53000	0	53000
WATER & SEWER ENTERPRISE	REPLACE W-8 (GENERATOR)	0	0	0	47000	0	47000
WATER & SEWER ENTERPRISE	REPLACE W-11 (AIR COMPRESSOR)	0	0	0	30000	0	30000
WATER & SEWER ENTERPRISE	REPLACE W-30 2010 VACTOR	0	0	0	0	250000	250000
WATER & SEWER ENTERPRISE	REPLACE W-24 2007 PICK UP TRUCK	0	0	0	0	35000	35000
WATER & SEWER ENTERPRISE	REPLACE EQUIPMENT TRAILERS	0	0	0	0	10000	10000
WATER & SEWER ENTERPRISE	WATER MAIN RELINING PHASE 6	0	0	0	0	0	0
WATER & SEWER ENTERPRISE	CHLORINE UPGRADE ELM BANK/PINE OAKS/MORSE POND	0	0	0	0	0	0
WATER & SEWER ENTERPRISE	SPRINGVALE IRON/MANGANESE DEWATERING PIT	0	0	0	0	0	0



# Town of Natick

## FY 2015-2019 Capital Plan Summary

Department/Division	Description	2015	2016	2017	2018	2019	Total
<b>Total Water &amp; Sewer Enterprise</b>		<b>1585500</b>	<b>1453000</b>	<b>1582000</b>	<b>1330000</b>	<b>445000</b>	<b>6395500</b>
<i>Less grants, subsidies, etc.</i>		-150000	-150000	-150000	-150000	-250000	-850000
<b>Net Water/Sewer (dependent upon rates)</b>		<b>1435500</b>	<b>1303000</b>	<b>1432000</b>	<b>1180000</b>	<b>195000</b>	<b>5545500</b>
<b>Sassamon Trace Enterprise</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
SASSAMON TRACE	PARKING LOT EXTENSION	0	20000	0	0	0	20000
SASSAMON TRACE	PAVING OF GOLF COURSE CART PATHS	0	10000	10000	10000	10000	40000
SASSAMON TRACE	SASSAMON TRACE IRRIGATION WELL	0	0	75000	0	0	75000
<b>Total Sassamon Trace Enterprise</b>		<b>0</b>	<b>30000</b>	<b>85000</b>	<b>10000</b>	<b>10000</b>	<b>135000</b>
<b>Total All Funds</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Total</b>
General Fund		8236710	31691560	17253560	5132060	5693560	67957450
Water/Sewer Enterprise		1585500	1453000	1582000	1330000	445000	6395500
Sassamon Trace		0	30000	85000	10000	10000	135000
<b>Gross Capital Requests</b>		<b>\$9,822,210</b>	<b>\$33,174,560</b>	<b>\$18,920,560</b>	<b>\$6,472,060</b>	<b>\$6,148,560</b>	<b>\$74,487,950</b>
<i>less subsidies/offsets</i>		-1158560	-14223560	-3658560	-1158560	-1258560	-21457800
<b>Net Capital Requests</b>		<b>8663650</b>	<b>18951000</b>	<b>15262000</b>	<b>5313500</b>	<b>4890000</b>	<b>53030150</b>

# Natick 360

Honoring Our Past. Planning Our Future.



## Final Recommendations to Sponsoring Boards from the Strategic Planning Oversight Committee

*“Some communities allow the future to happen to them. Successful communities recognize the future is something they can create. These communities take the time to produce a vision of the future they desire and employ a process that helps them achieve their goals.”*  
- National Civic League, 2000

### Place Strategic Planning Action Items on your Agenda

The strategic plan contains value and vision statements and more than 200 action items. Many of these action items have been broadly defined and leave many options open for implementation.

**Suggested Approach:** As you add items to your agendas and record items in your minutes that relate to specific Natick 360 action items, consider placing a text marker such as “<<Natick 360>>” next to each action item. This will flag the item as playing a role in moving toward a strategic goal in the plan.

### Review Progress Toward Goals Quarterly

Time passes very quickly and five years will only seem like a long time looking forward. To keep measuring and monitoring progress against the strategic plan, try to schedule a quarterly review.

**Suggested Approach:** Consider creating a grid of your strategic plan action items from the Strategic Plan Appendix and update each action item with a status code quarterly. Codes may include “A – accomplished”, “D – Defer”, “P - In Progress”, “R – Removed”

### Collaborate with Other Boards at least Annually

Many boards have taken on action items to work toward common strategic goals. It will be very beneficial to get together once per year to review progress and identify areas for continued collaboration.

**Suggested Approach:** Have the Board of Selectmen host a joint meeting annually (perhaps after Spring Town Meeting) of various Boards to review progress against the Strategic Plan and to identify areas for collaboration over the next year. Consider using professional facilitation at these meetings.

### Continue to Engage the Public

Public engagement has been an essential component of this planning process. Continued public engagement is one of the strategic goals in the Natick 360 plan.

**Suggested Approach:** Consider creating periodic public forums to inform and further engage the public in this process.

### Make it happen

The Natick 360 Strategic Plan reflects 2 years of excellent work by hundreds of volunteers and contributions of visions, values, and ideas by almost 2,000 people (more than 10% of Natick households) in the process.

The process has yielded a common vision for the future of our community and an integrated plan with 12 strategic goals.

Individual sponsoring boards and committees have identified more than 200 different individual actions that can be taken over the next 5 years to move the community closer to its long-range vision.

This document lists some suggestions for keeping the strategic plan “alive” as a vital and integral part of Natick’s governance.

We invite each Board and Committee to adopt these suggestions, or other procedures as they see fit, to leverage Natick’s investment in this planning process.

# Areas of Interest

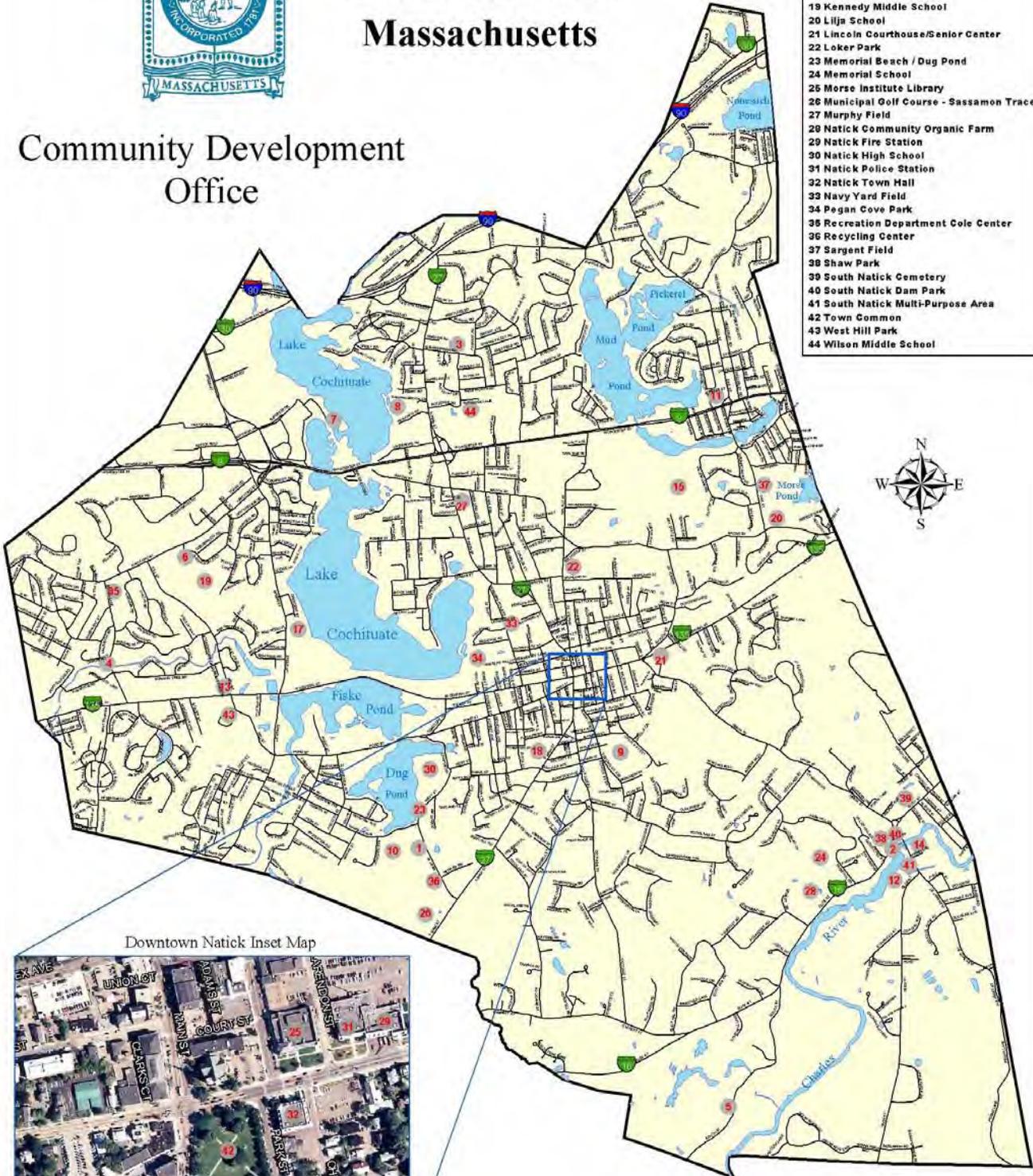


## Town of Natick Massachusetts

Community Development  
Office

### Key to Areas of Interest

- 1 Track around NHS Football Field
- 2 Bacon Free Library
- 3 Bennet Hemenway School
- 4 Boden Lane Cemetery
- 5 Broadmoor Sanctuary
- 6 Brown School
- 7 Camp Arrowhead
- 8 Camp Mary Bunker
- 9 Coolidge Field/Woods
- 10 Department of Public Works
- 11 East Natick School
- 12 Grove Park
- 13 Henry Wilson Memorial
- 14 Hunnewell Fields
- 15 Hunnewell Town Forest
- 16 Indian Burial Ground
- 17 John J. Lane Park
- 18 Johnson School
- 19 Kennedy Middle School
- 20 Lija School
- 21 Lincoln Courthouse/Senior Center
- 22 Loker Park
- 23 Memorial Beach / Dug Pond
- 24 Memorial School
- 25 Morse Institute Library
- 26 Municipal Golf Course - Sassamon Trace
- 27 Murphy Field
- 28 Natick Community Organic Farm
- 29 Natick Fire Station
- 30 Natick High School
- 31 Natick Police Station
- 32 Natick Town Hall
- 33 Navy Yard Field
- 34 Pegan Cove Park
- 35 Recreation Department Cole Center
- 36 Recycling Center
- 37 Sargent Field
- 38 Shaw Park
- 39 South Natick Cemetery
- 40 South Natick Dam Park
- 41 South Natick Multi-Purpose Area
- 42 Town Common
- 43 West Hill Park
- 44 Wilson Middle School



Downtown Natick Inset Map



0 0.25 0.5 1 1.5 Miles

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**IMPORTANT TOWN BUSINESS**